

[admin](#), [gradebook](#), [mini article](#)

Grade Book - Setup for Attempts

1. Let School Pathways know you'd like to use attempts at your school. They will turn the feature on.
2. Go to Admin>Settings>Program Options to tell the system which programs will use attempts.

The screenshot shows the 'Program Options' configuration page. At the top, there are checkboxes for various programs: SIP, IA, NS, MIA, and SUA, each with a 'Default' label. Below these is a checkbox 'Do not show any default codes from activity logs'. The 'Pre-Enroll' section has a checkbox. The 'Gradelevels' section includes a text box for choosing gradelevels and a list of checkboxes for specific gradelevels (UU, AD, US, UE, IN, TD, TK, PS, KN, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12). The 'Disabled' section has a checkbox. The 'Coop' section has a checkbox. The 'Send to Financial' section has a checkbox. The 'Full-Time Equivalency' section has a text input field set to '1.00'. The 'Hidden' section has a checkbox. The 'Enable Attempts' checkbox is circled in red.

3. Set attempts to auto mastery complete and mastery mark

Go to **Admin>Settings>Policies>Grading**

The screenshot shows the 'Grading' policies page. It contains three numbered items:

- 10. Auto complete attempts by entering marks in grade cells. (enableautoattempts) - This policy is highlighted with a red box. It has a radio button for 'Yes' selected.
- 11. Set Attempts Passing/Mastery Threshold (passinggradethreshold) - This policy has a text input field set to '60'.
- 12. Set whether to allow ONLY the School's Global Gradescale be used (globalgradescale) - This policy has a radio button for 'No' selected.

From:

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Last update: **2017/01/30 17:36**