is teacher essential, cb teacher essential, admin essential

Accessing the SIS

The web browsers that work best with SpSIS are Firefox, Chrome and Safari. Please **DO NOT USE INTERNET EXPLORER!**

I. Accessing the SIS

- Step 1. In your web browser, go to https://xxxxxxx.plsis.com The xxxxxxxx is where you will put the name of your school as School Pathways has it noted in the system in all lowercase letters and in one word.
- Step 2. Log into the SIS. This will take you to the Home Page.

Admin	'Academies'	Teachers	CMS / PLS Parents - Students	Нер				
			Milestone Academy			Toggle All Buses		
			STUDENT INFO		: + ⁶	TRANSCRIPTS +		
			Find/Add Student (Link)	Reports	Course Catalog			
			Show Student List Rtt2 flem List	Administration Federal Attendance Report	Verify Imported Rep			
				REPORT	s +	REPORT WRITER		
			Find/Add Parents	California/Federal	Oversight			
			Show Parent Lat Address Synchronization	Enrollment Students	6	ARCHIVES +		
			Garante Staff INFO					
			Find/Add Staff	CALPADS [Link]	Archive Compliance Archived Documents			
			Show Staff List External IDs	CBEDS-ORA Other	Unapproved List			
			SETTING			HELP +		
			School Calendars	Test Score Center	School Pathways We Product Manuals	ebsite		
				Scores for all students	Data Schema			

Note: The first time you log in you will be required to set up a personalized password. **Please make sure to follow the requirements on the password reset page!** The new password must be **STRONG**.

II. Accessing the Personalized Learning System for Independent Study Students

• Step 1. Click the Teachers tab>PLS/Student Roster

dmin	Reports	Academy	Teachers	Portai	Help
	Logins		CMS - C	Classroom Managemer	t LMS - Learning Management
	Manage Curricul	la	✓ CN	/IS Oversight	
	PLS/Student Ros	ster			
	CMS - Classroor	n Management	•		
	Compliance		×.		
	Contact Manage	r	×.		
	Notifications		÷.		
	PLS/RW Oversig	pht	÷		
	Staff Dashboard		×.		
	Testing		×.		
	Transcript Repo	rts	*		

This will load your student roster.

III. Accessing the Classroom Management System for Classroom-Based Students

• Step 1. Click the Teachers tab>CMS - Classroom Management

Admin	Reports Acade	ny	Teachers	Portal	Help
	Logins		CMS - Clas	sroom Managem	ment LMS - Learning Management
	Manage Curricula		✓ CMS	Oversight	
	PLS/Student Roster				
	CMS - Classroom Manager	nent 🕨			
	Compliance	•			
	Contact Manager				
	Notifications				
	PLS/RW Oversight				
	Staff Dashboard				
	Testing	•			
	Transcript Reports				

This will load your class list.

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