

[archiving](#), [awr](#), [independent study](#), [pls student roster](#), [awr](#)

Archiving - Assignment and Work Records (AWR)

From the Teachers Tab, click on *PLS/Student Roster*. Confirm the School Year, Track, Date Range or Learning Period and click on the **Update** button to load roster options.

The screenshot shows the navigation menu on the left with 'Teachers' selected. The 'PLS/Student Roster' option is highlighted with a red arrow. Below, the 'Staff Student Roster' form is shown with a red arrow pointing to the 'Update' button. The form includes the following fields:

- Roster Options** (Reset to defaults)
- Schoolyear:** 2016 - 2017
- Schooltrack:** -- All --
- Date Range:** Entire School Year (06/20/2016 - 05/26/2017)
 - From: 06/20/2016
 - To: 05/26/2017
- Supervised By:** -- All --
- Show students belonging to:** Reeves, LeAnn (13 Primary)
- Course:** -- Homeroom -- (Upload Work Samples)
- PLS Options**
 - Expand/Collapse Students: [Blue Arrow]
 - Set Copy MA Mode: [Blue Arrow]
- Print Options**
 - Update (circled in red)
 - Print/Export

To work in **MASS** for results based on an entire roster list of students, use the **Mass Print for PLS Students as of the LAST DAY of the chosen LP** quick access box located under the PLS Roster Search Options.

When clicking the AWR icon for chosen LP the following page will show options to **Print** or **Sign & Archive Electronically** in Bulk or individually for an entire PLS roster

Mass Print for PLS Students as of the LAST DAY of the Chosen LP

Semester 1 (Fall) of (2017 - 2018) A

	Att.	AL	LL	AWR	WS	PBL
LP: 1	<input checked="" type="checkbox"/>					
LP: 2	<input checked="" type="checkbox"/>					
LP: 3	<input checked="" type="checkbox"/>					
LP: 4	<input checked="" type="checkbox"/>					
LP: 5	<input checked="" type="checkbox"/>					
LP: 6	<input checked="" type="checkbox"/>					

You may uncheck any students by clicking the box to the left of their name if you wish to not archive or print for them. Click on the **Sign & Archive Electronically** button when ready to create a web version of the PDF Document. **Note: Additional button options to Print or Preview are available as well.**

After selecting students, please click either the Print or Sign Online button. **Sign & Archive Electronically**

Back **Preview** **Print**

Select	Student Name
<input checked="" type="checkbox"/>	Granger, Nancy
<input checked="" type="checkbox"/>	Kuisl, Andrew
<input checked="" type="checkbox"/>	Shelton, Tyler
<input checked="" type="checkbox"/>	Smith, Bella
<input type="checkbox"/>	All

To print or archive an AWR for an individual student, click on the icon to the left of the student's name to expand their student folder. Once classes are shown, click on the **Reports Tab**. To the right side of the screen, locate and click on the AWR Icon for the chosen LP.

#	Mig?	LocalID	AL	Student Activity					Attendance	Name
				05/22	05/23	05/24	05/25	05/26		
1		78546								Granger, Nancy

☒ Semester 1 (Fall) (2016 - 2017) A
 ☒ Semester 2 (Spring) (2016 - 2017) A
 ☒ Progress Report 1 (2016 - 2017) A

Info Course/Assign Eval **Reports**

Language Arts 6 (:S1.78546)
 2 - Generic Language Arts
 Language Arts 8 (:S1.78546)

	Print	Att.	Note	WS	AWR	AL	LL	PBL
LP: 1			<input checked="" type="checkbox"/>					
LP: 2			<input checked="" type="checkbox"/>					
LP: 3			<input checked="" type="checkbox"/>					
LP: 4			<input checked="" type="checkbox"/>					
LP: 5			<input checked="" type="checkbox"/>					

If your school has prior defaults set and no additional changes to the report are needed to print or archive, you may click directly on any of the Print Options available below at this time. To customize individual settings shown below use the checkboxes to add or remove any items (selected boxes show typical settings for AWR generation). When complete, click on any of the Print or Archive options shown below.

Signature Line: <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Student <input type="checkbox"/> Parent/Guardian Attendance Line: <input type="radio"/> None <input checked="" type="radio"/> Acknowledgment of learning period days <input type="radio"/> Acknowledgment of learning period days (By Hand)	Assignments: <input type="checkbox"/> Show Assigned Date <input type="checkbox"/> Show Due Date <input checked="" type="checkbox"/> Show Grade Given <input checked="" type="checkbox"/> Show Curriculum Grade (must be grouped by curriculum) <input checked="" type="checkbox"/> Show Assignment Grade <input type="checkbox"/> Show items given no weight <input type="checkbox"/> Hide past-due <input type="checkbox"/> Show Only Completed
Other Options: <input checked="" type="checkbox"/> Include all classes when printing for students <input type="checkbox"/> But don't include ADA classes <input checked="" type="checkbox"/> Don't group by Learning Period <input type="checkbox"/> Don't group by Curriculum <input type="checkbox"/> Show as Synopsis View <input type="checkbox"/> Show All Curriculum <input type="text" value="4"/> Text Font Size (0-10)	Learning Period Range: School Track: A <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> All
Show Assignment Types: <input checked="" type="checkbox"/> Assignment <input checked="" type="checkbox"/> Objective <input checked="" type="checkbox"/> Standard <input checked="" type="checkbox"/> Module <input type="checkbox"/> Resource <input type="checkbox"/> AssetLink <input type="checkbox"/> Discussion <input type="checkbox"/> Assessment <input type="checkbox"/> CustomActivity <input type="checkbox"/> Homework <input checked="" type="checkbox"/> Lesson <input type="checkbox"/> Wiki <input type="checkbox"/> Journal <input type="checkbox"/> Survey <input type="checkbox"/> Blog	

After selecting students, please click either the Print or Sign Online button. [Sign & Archive Electronically](#) [Back](#) [Preview](#) [Print](#) [Email to Student](#) [Email to Parent\(s\)](#)

Select: ☒ Student Name
☒ Granger, Nancy

If the Print button is selected, a PDF version of the AWR including all pages for the chosen LP will open for printing.

1 / 11

Milestone Academy

Your pathway to success!

Milestone Academy
Assignment & Work Record

Student Name: John Abney (AKA: John Boy Abney)

Teacher Name: Kathleen Brenneman

Student ID: 78698

Teacher Number: 3929

Grade Level: 4

Date Parameters: 08/15/2016 - 09/16/2016

LP: 2

The number of attendance days possible for this student's learning period is 20. In my professional judgment, the student has completed work that has a value of 20.

Teacher Signature: _____


Date: _____

Language Arts 4 (E-1001-14:SL78698)		Category: Language Arts	Grade: A-
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If the AWR is Signed and Archived Electronically, the document will open a PDF web version based on individual school policies and settings saved as the school-wide default template. Teacher signature boxes and/or the *Check All: Assignments* box at the top of the page will (or will not if policy is disabled) appear for MASS assignment acknowledgement. Click the box next to **Assignments** to check all, or check off individually by clicking the box next to each assignment found below for acknowledgement.

Sign Document

Check All:
☒ **Assignments (59 found)**



Milestone Academy
Assignment & Work Record

Student Name: Jaime Garcia

Teacher Name: Tara Obregon

Student ID: 78475

Teacher Number: 4143

Grade Level: 11

Date Parameters: 02/02/2015 - 02/27/2015

LP: 8

The number of attendance days possible for this student's learning period is 18. In my professional judgment, the student has completed work that has a value of 17.

Be sure to Type Your Name here

Use the eraser to start over

Signed By Teacher:

Invite staff to sign

Signature Date: 05/26/2015

Invite email address:

Supervising Teacher Signature

Module 5: Chapter 3: Over the Mountains and Through the Trees: Drawing Landscapes.		Grade
		88
Objective		
* Landscape drawing is the drawing of any scene you might find outdoors.		
* All landscape drawings must have the feeling of distance or space.		75
* The most important thing in beginning a landscape drawing is to find a way to divide your drawing so that there are near, middle, and distant areas.		75
* You have the choice of many different types of line when you draw.		
Assignment		
<input checked="" type="checkbox"/> Read the introduction to Chapter 3 pp. 39-40.		75
<input checked="" type="checkbox"/> Complete Exercise 1 - Tree-lined Road, Using Perspective p. 40.		75
<input checked="" type="checkbox"/> Complete Exercise 2 - Empty Landscape: Finding Areas of Space pp. 41-42.		88
<input type="checkbox"/> Complete Exercise 3 - A Simple Landscape in Continuous Line p. 42.		88
<input checked="" type="checkbox"/> Complete Exercise 4 - River Landscape in Short Decorative Lines p. 43.		88
<input type="checkbox"/> Complete Exercise 5 - Rural Landscape More Realistically Drawn pp. 44-45.		88

When ready, click on the **Send Invitation(s) / Submit Agreement** button to complete.

Module 5: Unit 5: Division of Whole Numbers.**Objective**

- * Identify the quotients for single digit divisors and dividends with and without remainders; identify the quotients for multiple digit divisors and dividends with and without remainders.
- * Identify the quotients for real life division situations; solve word problems using averaging; solve problems by estimation.

Assignment

- ☒ READ and COMPLETE: Unit 5 Activities.
- ☒ COMPLETE: Unit 5 Test.

[Clear](#)[Send Invitation\(s\) / Submit Agreement](#)

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