## 9th Grade Entry Year: Capturing Information from CALPADS

- Step 1: In School Pathways, access student dashboard. Copy SSID.
- Step 2: In CALPADS, search for the student. SSID Enrollment>Online Maintenance>Search For Student.
- Step 3: Enter SSID and Lookup Student.
- **Step 4**: Click on Student name to access student information.
- Step 5: Click on Maintain Enrollment to see enrollment history
- **Step 6**: Find the first ever date enrolled in 9th grade.
- **Step 7**: Access 2nd tab student registration form in SchoolPathways. Enter Schoolyear Student First Entered 9th Grade and save.

From: https://schoolpathways.com/knowledgebase/ - School Pathways Knowledge Base

Permanent link: https://schoolpathways.com/knowledgebase/doku.php?id=state\_reporting:ninth\_grade\_entry&rev=1491413320

Last update: 2017/04/05 17:28