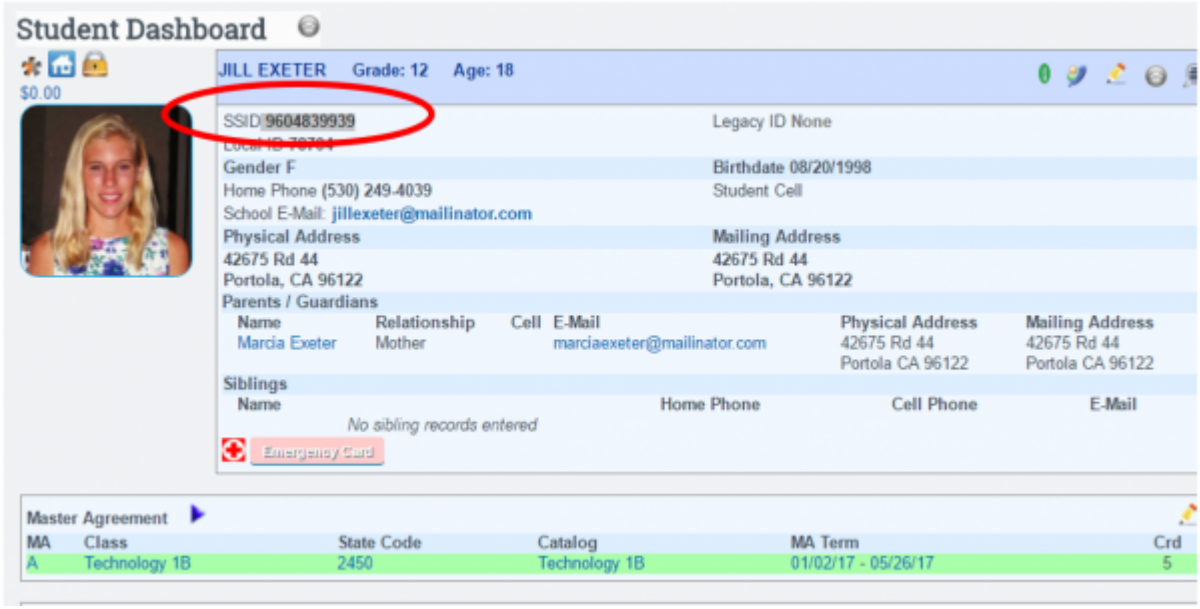
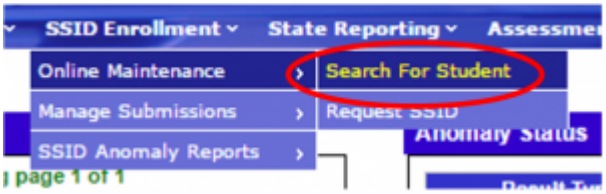
admin, admin essential, student records, calpads, state reporting

9th Grade Entry Year: Capturing Information from CALPADS

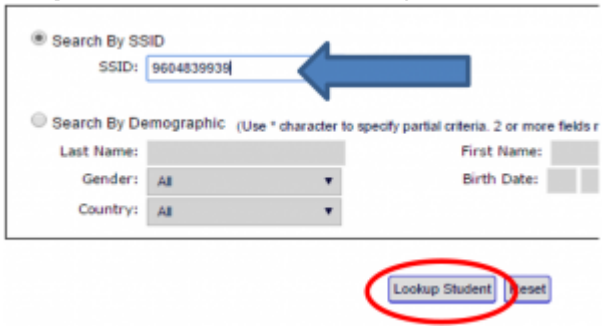
- **Step 1**: In School Pathways, access student dashboard. Copy **SSID**.



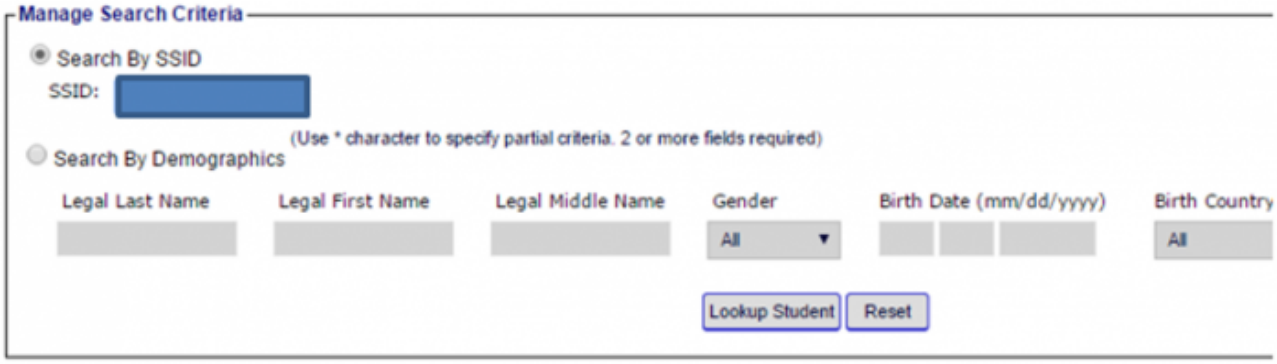
- **Step 2**: In CALPADS, search for the student. **SSID Enrollment>Online Maintenance>Search For Student**.

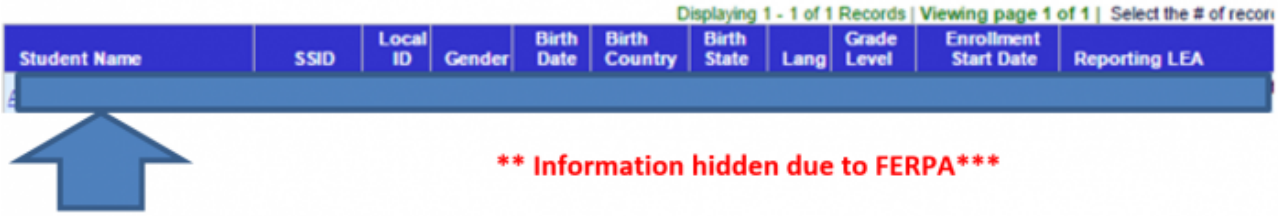


- **Step 3**: Enter SSID and Lookup Student.



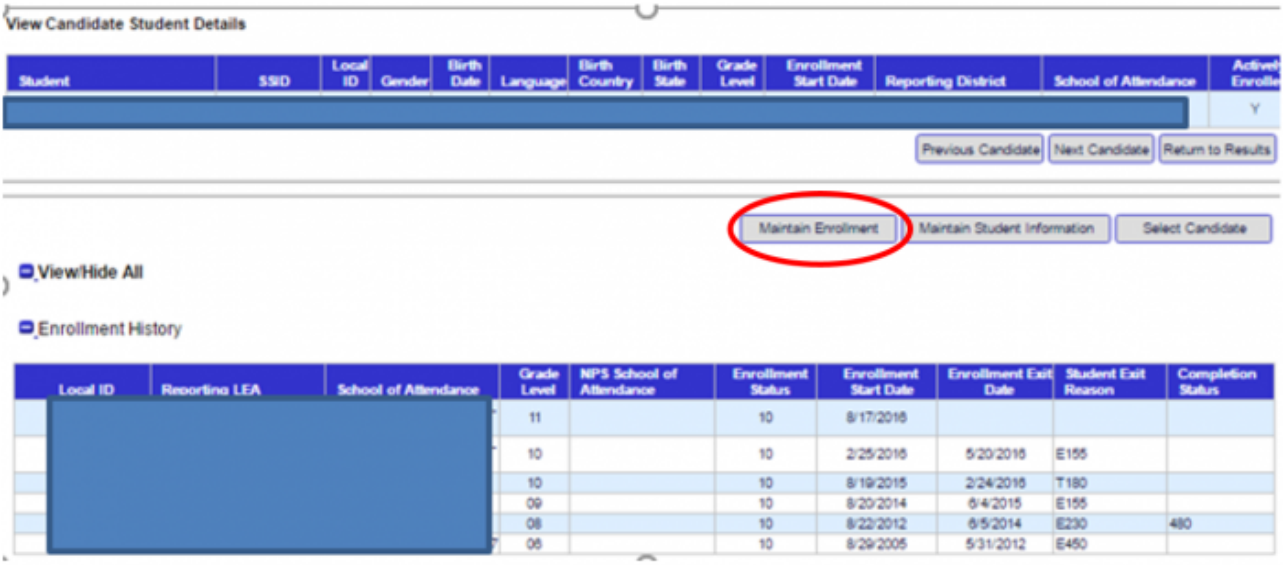
- **Step 4**: Click on Student name to access student information.





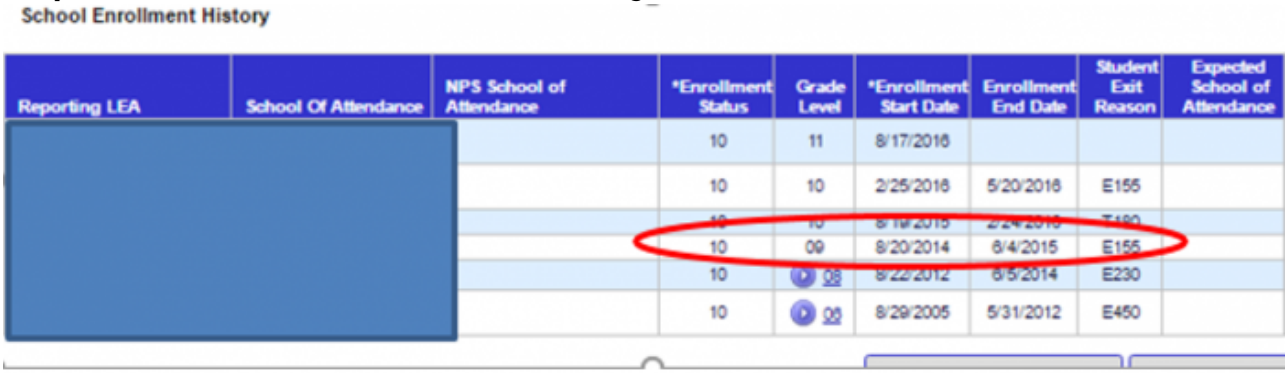
Click on students name here

- **Step 5**: Click on Maintain Enrollment to see enrollment history



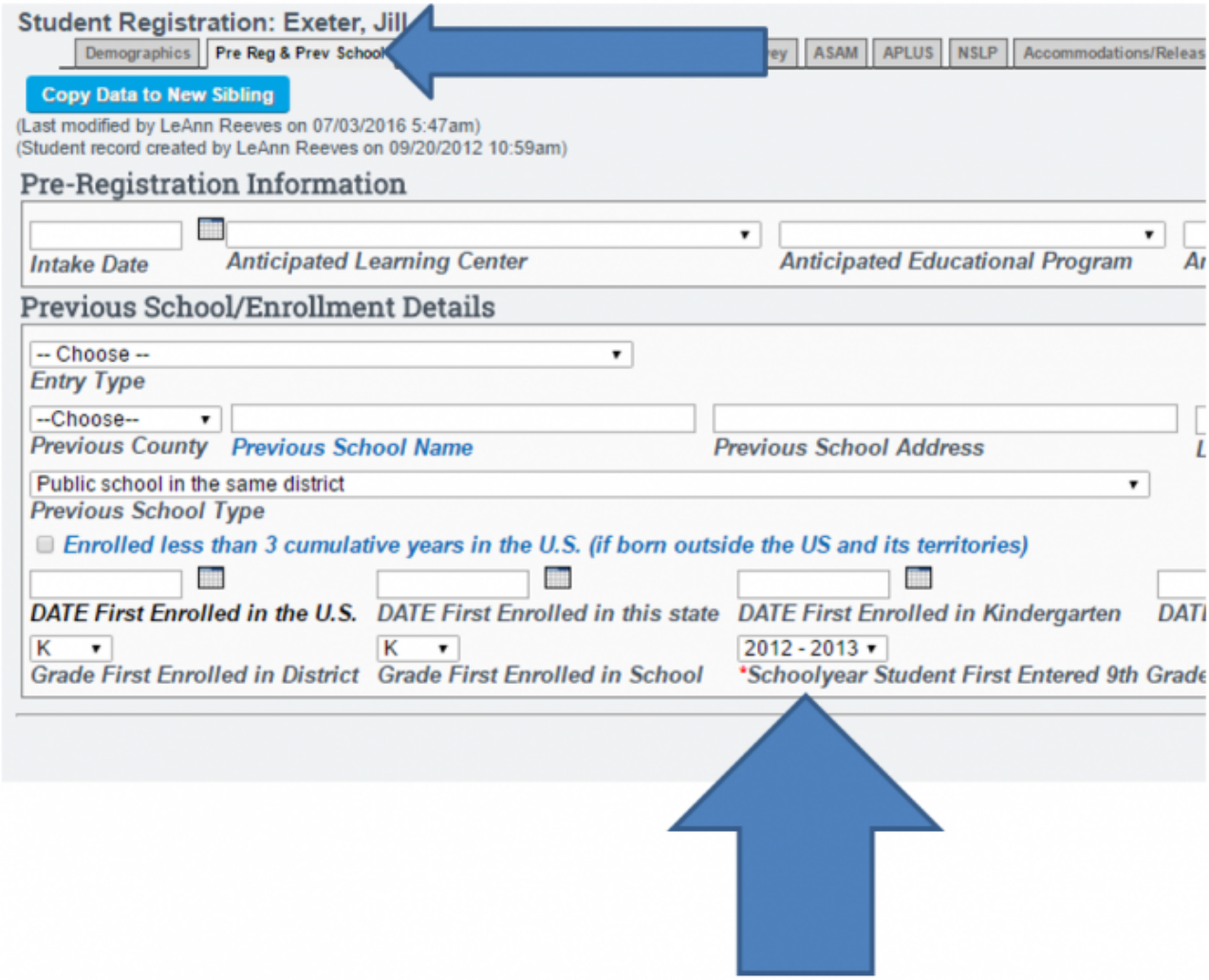
** Information hidden due to FERPA***

- **Step 6**: Find the first ever date enrolled in 9th grade.



** Information hidden due to FERPA***

- **Step 7**: Access 2nd tab student registration form in SchoolPathways. Enter Schoolyear Student First Entered 9th Grade and save.



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