

PLS Student Roster

</ef/roster.php>

PLS Roster Tutorials

Archiving - Assignment and Work Records (AWR)	2018/02/23 17:54
Archiving Work Samples	2018/03/06 21:24
Assignment and Work Records in PLS	2018/01/19 19:26
Master Agreement Compliance	2018/01/19 17:27
PLS Attendance	2018/01/17 21:50
PLS: Copy Classes to Next Reporting Period	2018/01/30 22:45
Progress Reports	2018/01/19 20:00
Removing a Student from a Learning Center Class with the PLS Roster	2018/01/17 17:29
Report Cards	2018/01/17 19:40

The PLS Student Roster is your launchpad for individualized instruction. From here you can create and manage your students' classes, claim attendance, draft and print Master Agreements, and much more!

Related Pages

- [Gradebook](#)
- [Master Agreements](#)

Page Features

Student Record

The most important section of the Student Roster is the Student Record.

Student Records are populated on the page by using the **Search Box** detailed in the next section.

#	Mig?	LocalID	AL	Student Activity					Attendance	Name	Special Needs	Parent/Guardian	Grd Track	City	Zip	Phone	Cell	Birthdate	Email				
				01/09	01/10	01/11	01/12	01/16															
1		78715												Brooks, Lily			10 A	Santa Rosa	97875	(556) 962-5154	(326) 565-5656	10/20/2000	lilybrookes@mailinator.com

Expanded Student Record

By clicking on the Blue Arrow in the **Mig?** column, detailed student information can be viewed and managed, and reports and classes for that student can be accessed.

#	Mig?	LocalID	AL	Student Activity					Attendance	Name	Special Needs	Parent/Guardian	Grd	Track	City	Zip	Phone	Cell	Birthdate	Email
				01/10	01/11	01/12	01/15	01/16												
1		78715							Brooks, Lily			10	A	Santa Rosa	97875	(556) 962-5154	(326) 565-5656	10/20/2000	lilybrookes@mailinator.com	

Semester 1 (Fall) (2017 - 2018) A Progress Report 1 (2017 - 2018) A

World History A (:S1.78715) 0.00%

K-12 - Social Studies - Cworks (2008)

Search Box

Staff Student Roster

[Reset to defaults](#)

Schoolyear: 2017 - 2018

Schooltrack: -- All --

Date Range: -- Filter By Date Range --

From: 01/16/2018 To: 01/16/2018

Supervised By: -- All --

Assigned As: -- Teacher --

Students For: Reeves, LeAnn 13 Primary

Course: -- Homeroom -- (Upload Work Samples)

PLS Options

Expand/Collapse Students: ▶

Set Copy MA Mode: ▶

Print Options

[Update](#) [Print/Export](#)

The Search Box filters the Student Roster based on the selected parameters

- **Schoolyear:** Academic Schoolyear as defined by your [School Calendar](#).
- **Schooltrack:** View only students enrolled in selected Track. Tracks are defined in the [School Calendar](#).
- **Date Range:** Select a predefined Date Range from selected Schoolyear and Schooltrack, or set to “-Filter By Date Range-“ to manually enter your own in the **From** and **To** date fields.
- **Supervised By [Admin Only]:** Show students belonging to staff supervised by selected staff member.
- **Program [Not Pictured]:** Show only students enrolled in selected Program. Programs are defined in [Program Options](#).
- **Learning Center¹⁾ [Not Pictured]:** Show only students/classes in the selected Learning Center.
- **Assigned As:** Show only students who are associated to the selected instructor in the selected capacity.
- **Students For:** Show only students who are associated to the selected staff member.
- **Course:** Show only students enrolled in the selected Course.

In addition to filtering the student roster, a few more options are available in the **PLS Options** section:

- **Expand/Collapse Students:** Toggle all displayed **Student Records** open or closed.
- **Set Copy MA Mode:** Enable MA Copy Settings Box. See our Tutorial on [Copying PLS Classes to Next Period](#).

Below the PLS Options are some expandable Print Options. Click on the Magnifying Class to expand the following options:

- **Accommodations:** Include Student Accommodations on printed roster.
- **Parent Info:** Include Parent names, addresses, phone numbers, and relation to student on printed form.
- **Layout:** Toggles whether to print the roster in Portrait (tall) or Landscape (wide) orientation.
- **File Type:** Toggles whether to print the roster in PDF (document) or CSV (spreadsheet) format.

1)

Schools may optionally change the name of their “Learning Centers”. If a custom Learning Center name is chosen, this label will be replaced with the custom name

From:

<https://schoolpathways.com/knowledgebase/> - **School Pathways Knowledge Base**

Permanent link:

<https://schoolpathways.com/knowledgebase/doku.php?id=products:ef:roster&rev=1516147319>

Last update: **2018/01/17 00:01**