admin, admin essential, special programs, student records

# **Special Programs and Accommodations**



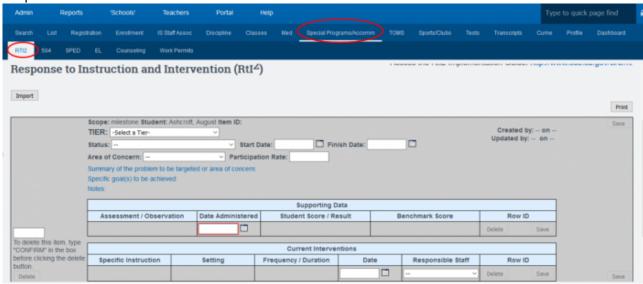
Looking for more detailed information on setting up Special Programs in your school? Click here to view our Special Program Enrollments article.

Through the Special Programs and Accommodations area, staff can view/edit RTI2, 504 plans, SPED, EL, Counseling, and Work Permits.

### Area 1

### **RTI2 Response to Instruction and Intervention**

- Step 1. Access the RTI2 area by going to the student's dashboard
- Step 2. Choose the "Special Programs/ Accomm. tab at the top of the page
- Step 3. Then click the RTI2 tab



#### RTI2 is broken into three tiers

#### 1. Tier 1- Core/Universal Instruction

Typically, this is used for students or a group of students in the school. An example might be: "All students will pass the CAHSEE ELA and Math in their 10th grade year." A Tier 1 plan can be set to be available to all or a group of students in the school.

### 2. Tier 2- Strategic/ Target Instruction

Typically created by a teacher and only for a specific student

#### 3. Tier 3- Intensive Intervention Instruction

Used by counselors, SPED, or EL staff Response to Instruction and Intervention (RtI<sup>2</sup>) After choosing tier, the entire record will change color to indicate RTI2 is in one Student: Ashcroft, Au Showing place. TIER: 1 - Core / Universal Instruction Showing unsaved Finish Date: Status: y Start Date unsaved changes Area of Concern: → Participation Rate Grade Level: changes Summary of the problem to be targeted or area of concern Specific goal(s) to be achieved: **Supporting Data** Showing

Step 4. Fill in appropriate information and click SAVE

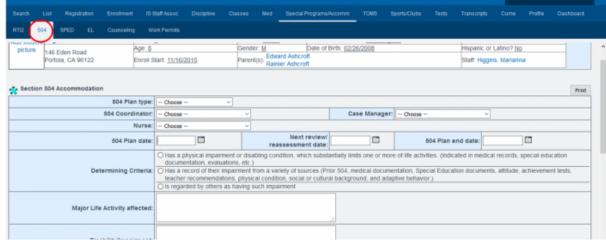
## Area 2

#### 504 Plan

- Step 1. Access the RTI2 area by going to the student's dashboard
- Step 2. Choose the "Special Programs/ Accomm. tab at the top of the page
- Step 3. Then click the 504 tab

#### **Determining Criteria:**

- 1. Has a physical impairment or disabling condition, which substantially limits one or more of life activities. (Indicated in medical records, special education documentation, evaluations, etc.)
- 2. Has a record of their impairment from a variety of sources (Prior 504, medical documentation, Special Education documents, attitude, achievement tests, teacher recommendations, physical condition, social or cultural background, and adaptive behavior.)
- 3. Is regarded by others as having such impairment



Step 4. Fill in appropriate information and click SAVE

unsaved change

# Area 3

# **Special Education SPED**

- Step 1. Go to Student Dashboard
- Step 2. Access the SPED area by choosing Special Programs/Accomm. on the upper blue bar
- Step 3. Enter Primary Disability, any other important information, and SAVE

### Area 4

### **English Learner EL, Counseling, and Work Permits**

• Step 1-4. As above follow same directions, but instead for EL, Counseling and/or Work Permits

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