Portal: Resource Folder

portal_-_resource_folder_9-15-16.mp4

The Resource Folder is a page in the Portal where schools can post important information you want all your parents and students to access.

Atkins Household			
Samantha Atkins			
Activity Log	Reporting		
🛃 Grades & Comments			
Reporting			
News/Events	and the second		
Class Attendance	ML		
Class Schedule	Progress / Report Cards		
Resources	Frequency import caras		
Class Registration	2016 - 2017 Semester 2 (Spring)		

To build links or any information in the Portal Resource Folder, start in the SIS and go to Admin>Portal Management> Portal Resources.

Admin	Repor	ts S	ichoo	ls Teachers	Portal	Help			Type to quick page find
Admin Dashboard			Clear Courses		Emergency Notifications	2 Togde All Pozes			
Loader				Events & Field Trips		Message Accounts	6		
Student Info		,	ſ	Portal Resources		Sports Activities & Clubs	TENDANCE + 0	TRANSCRIPTS +	
Staff Info		,		Vendors			c	Course Catalog	
Attendance		,	r.	 School Newsletter 			in the second se	mport Finalized Report Cards	
Transcripts		,	•					enry imported kepon Cards	
Archives		,	÷				REPORTS +	ARCHIVES +	
Parent Info		,	•					archive Compliance	
Public Regist	tration	,	•				A	vchived Documents List	
Test Module		,	×.				U.	Inapproved List	
Portal Manag	gement		•				- EPORTING +	HELP +	

- 1. If you'd like to add images
 - 1. save an image to your computer folders.
 - 2. click Upload, find your image and Save.
 - 3. c. images appear at the top of the page. This is considered a staging area.
 - 4. d. place your cursor in the position you want your image. Then click the image.
 - 5. e. resize the image by clicking and pulling on corners.
- 2. Type in any information/links you'd like to be available.
- 3. Click Save Resource Information to save the page.

School Pathways Knowledge Base - https://schoolpathways.com/knowledgebase/

- 4. Click Preview to see what the resource page looks like in the portal.
- 5. To delete an image, click the delete button and then click the image.

From:

https://schoolpathways.com/knowledgebase/ - School Pathways Knowledge Base

Permanent link:

https://schoolpathways.com/knowledgebase/doku.php?id=portal:resource_folder&rev=1480614889

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