

admin, testing

Test Scores- Entering Standardized Test Scores

Part I

- Step 1. Go to students' dashboard and click on the Test Score History magnifying glass

Parents / Guardians

Name	Relationship	Cell E-Mail	Physical Address	Mailing Address
Maryann Killian	Grandmother		628 Anaheim Way	Portola CA 96122 CA

Siblings

Name	Gender	Home Phone	Cell Phone	E-Mail
No sibling records entered				

Emergency Card

Master Agreement

MA Class	State Code	Catalog	MA Term	Crd
A. Language Arts 2	1001	Language Arts	01/11/16 - 06/17/16	18
A. Mathematics-2	1000	Mathematics	01/11/16 - 06/17/16	18
A. Science 2	1001	Science	01/11/16 - 06/17/16	18
A. Social Studies	1001	Social Studies	01/11/16 - 06/17/16	18

Attendance History 2015 - 2016

Test Score History

(1001) Language Arts 2 (E-IS1001-1-S1.78930) 1 1
 (1000) Mathematics-2 (E-IS1001-2-S1.78930) 1 1
 (1001) Science 2 (E-IS1001-4-S1.78930) 1 1
 (1001) Social Studies (E-IS1001-3-S1.78930) 1 1
 (1000) Social Studies 2 (E-1001-3-Fall) 0 0

MARIANNA HIGGINS Independent Study

Staff Association History

Staff Member	Start	Finish	Mig
Higgins, Marianna	11/16/2015	present	

File Migration: Has no RW file associated. PLS start: 11/16/2015

Student Home Room

Class	Staff Member	Start	Finish
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Student Enrollment History

Track	Start	Finish	Grd Att Program	Grad Reqs
A	11/16/2015	present	2 IS Independent Study at Independent Study K-8	Elementary: General Education

- Step 2. Click on Add New Test Score
- Step 3. Choose the test, subtest, test grade level, test date, raw score, and interpreted results (pass/fail, above or below grade level, basic, etc.) If your test type is not available in the dropdown, please refer to Part II of this manual

All Years ▾ All Tests ▾ Export all to CSV

Add New Test Score Tests

Showing Year: All Years and Test: All Tests

In the below boxes, enter test information and SAVE.

Test	Subtest	Date	Score	Mark	Last Updated	Login
No Test Scores Found for Student						

Cancel  Save

Test Subtest Test Grade Level Test Date Raw Score Interpreted Results

--Choose-- --Choose-- Unknown --Choose-- (Enter -1 for 'Unknown')

(Enter -1 for 'Unknown')

- Step 4. Click SAVE and type CONFIRM in the prompt box

Saving new test score

Please be aware, all actions are logged.
If you still want to continue then type "CONFIRM" (in all caps) and click 'Continue'.

Confirm: Continue

Cancel

All Years ▾ All Tests ▾ Export all to CSV

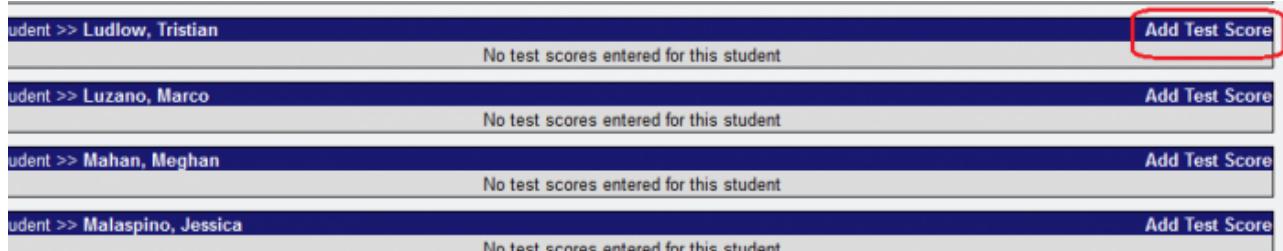
Add New Test Score Tests

Showing Year: All Years and Test: All Tests

Part II

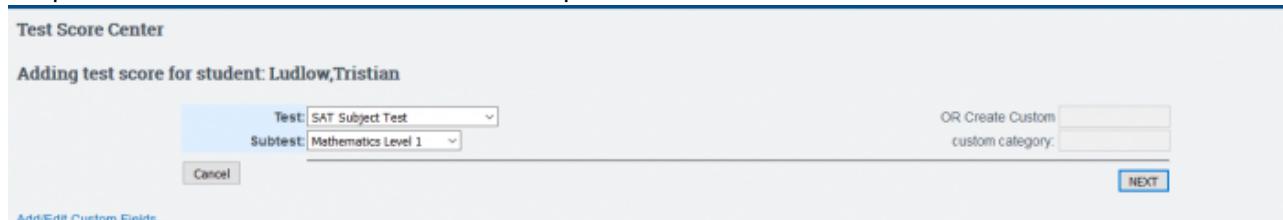
If your test score is not in the TEST drop-down field (as in photo 2 above) follow the procedure described below

- Step 1. Go to Admin»Test Module» Scores for All Students
- Step 2. Click “Add Test Score” for any student you want to start a new test score type



udent >> Ludlow, Tristian	Add Test Score
No test scores entered for this student	
udent >> Luzano, Marco	Add Test Score
No test scores entered for this student	
udent >> Mahan, Meghan	Add Test Score
No test scores entered for this student	
udent >> Malaspino, Jessica	Add Test Score
No test scores entered for this student	

- Step 3. Choose Test and Subtest from dropdown or create a new custom test



Test Score Center

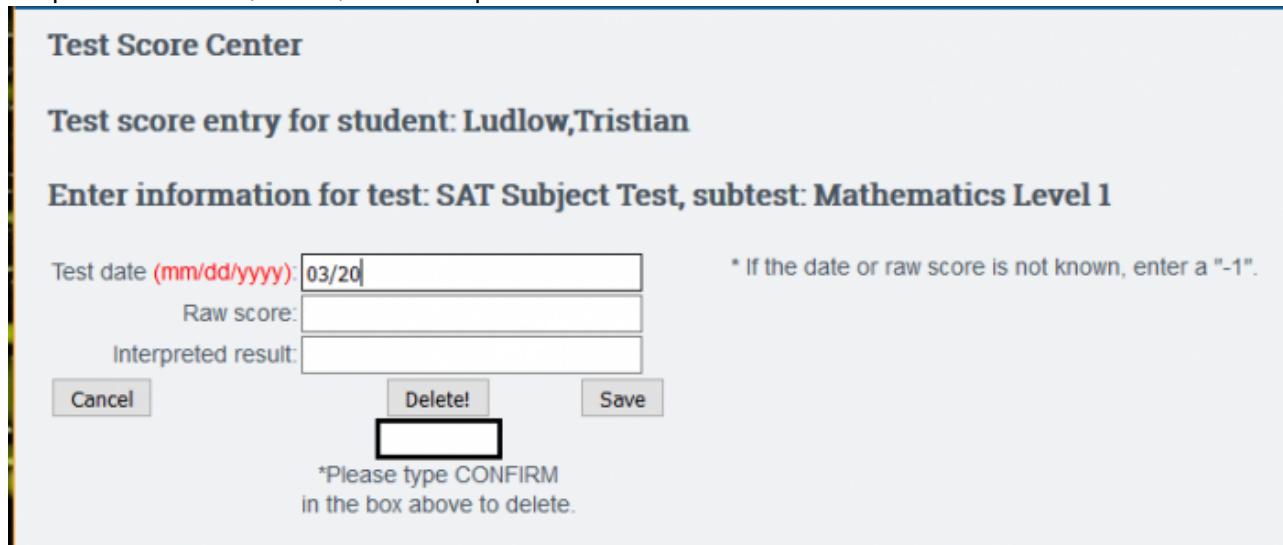
Adding test score for student: Ludlow,Tristian

Test: SAT Subject Test
Subtest: Mathematics Level 1

Cancel OR Create Custom
custom category:

[NEXT](#)

- Step 4. Enter date, score, and interpreted result



Test Score Center

Test score entry for student: Ludlow,Tristian

Enter information for test: SAT Subject Test, subtest: Mathematics Level 1

Test date (mm/dd/yyyy): * If the date or raw score is not known, enter a "-1".

Raw score:

Interpreted result:

[Cancel](#) [Delete!](#) [Save](#)

*Please type CONFIRM in the box above to delete.

- Step 5. Type CONFIRM and Click SAVE

Importing Test Scores

To import your scores for State Standardized Tests (CAASPP, CSTs, CELDT, CA PFT, Scantron, NWEA, SAT, Renaissance STAR) save the document you receive by disk or from the state website to your desktop or a file on your computer. The file must be in a txt format.

CAHSEE is no longer in use

- Step 1. Go to Admin»Test Module»Scorefile Import

Scorefile Import allows the direct import of score file results directly into the School Pathways Test Tracker. Begin by selecting the corresponding test and year of the scorefile you wish to import:									
CAHSEE - California High School Exit Examination	STAR - State Testing And Reporting	CAASPP - State Testing And Reporting	CELDT - California English Language Development Test	CA PFT	Scantron	Let's Go Learn	NWEA	Renaissance STAR	SAT
All tests administered between 02/2008 and 05/2015 inclusive (tab delimited format required)	2009 2010 2011 2012 2013 2014 (fixed width format required) Quick Turnaround 2013 Quick Turnaround 2014 (tab delimited format required)	2015 (fixed width format required)	2008 - 2009 2009 - 2010 2010 - 2011 2011 - 2012 2012 - 2013 2013 - 2014 2014 - 2015 2015 - 2016 (fixed width format required)	Current Version (csv format required)	Current Version (csv format required)	DORA Current Version ADAM Current Version DOMA Current Pre-Algebra Version DOMA Current Algebra Version (csv format required)	Current Version (csv format required)	Current Version (csv format required)	SAT (Post 10/2015 fixed width format required)

OTHER
2nd Grade Benchmarks - Math
GO

- Step 2. Choose a file by clicking Browse and then Load

Test Import

[Return to Scorefile Import](#)

Please select a score file to import below.

This needs to be a field of comma separated values (CSV) including a header that includes (but is not limited to) the fields below:

studentid
firstname
lastname
testdate
rawscore
interpretedresults
subtest
Optional Fields:
birthdate
gender
middlename or middleinitial

File Selected: No file selected.

- Step 3. If you have any “no match” errors, click the CHANGE button to rematch the student file and Assign. When all students have a match, click to Import Now.

From:

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<https://schoolpathways.com/knowledgebase/doku.php?id=plisis:testscoreentering&rev=1485369417>

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