admin, cte, course catalog

Dual Enrollment Courses: For Academic and CTE Courses

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The following seven College Course Codes represent all the necessary dual-enrollment course codes:

Code Set Name	Coded Value	Name	Definition
Course Group State	**2190**	Dual Enrollment College Course - English Language Arts	A college English language arts course taken by a student in which the student earns college credit. This course may also count toward the high school graduation requirements (i.e., the student receives both college credit and high school credit). This is not an Advanced Placement (AP) or International Baccalaureate (IB) course (AP and IB courses have their own Course Group State Codes).
Course Group State	**2290**	Dual Enrollment College Course - Foreign Languages	A college foreign language course taken by a student in which the student earns college credit. This course may also count toward the high school graduation requirements (i.e., the student receives both college credit and high school credit). This is not an Advanced Placement (AP) or International Baccalaureate (IB) course (AP and IB courses have their own Course Group State Codes).
Course Group State	**2490**	Dual Enrollment College Course - Mathematics	A college mathematics course taken by a student in which the student earns college credit. This course may also count toward the high school graduation requirements (i.e., the student receives both college credit and high school credit). This is not an Advanced Placement (AP) or International Baccalaureate (IB) course (AP and IB courses have their own Course Group State Codes).
Course Group State	**2690**	Dual Enrollment College Course - Science	A college science course taken by a student in which the student earns college credit. This course may also count toward the high school graduation requirements (i.e., the student receives both college credit and high school credit). This is not an Advanced Placement (AP) or International Baccalaureate (IB) course (AP and IB courses have their own Course Group State Codes).

Code Set Name	Coded Value	Name	Definition
Course Group State	**2790**	Dual Enrollment College Course - History/Social Science	A college history/social science course taken by a student in which the student earns college credit. This course may also count toward the high school graduation requirements (i.e., the student receives both college credit and high school credit). This is not an Advanced Placement (AP) or International Baccalaureate (IB) course (AP and IB courses have their own Course Group State Codes).
Course Group State	**2890**	Dual Enrollment College Course - Visual or Performing Arts	A college visual or performing arts course taken by a student in which the student earns college credit. This course may also count toward the high school graduation requirements (i.e., the student receives both college credit and high school credit). This is not an Advanced Placement (AP) or International Baccalaureate (IB) course (AP and IB courses have their own Course Group State Codes).
Course Group State	**6090**	Dual Enrollment College Course - Other	A college course in any other content area taken by a student in which the student earns college credit. This course may also count toward the high school graduation requirements (i.e., the student receives both college credit and high school credit). This is not an Advanced Placement (AP) or International Baccalaureate (IB) course (AP and IB courses have their own Course Group State Codes).

Setting Up Dual Enrollment College Courses for academic courses in the Course Catalog:

Suggestions for noting Dual-Enrollment College Courses in your Course Catalog to make it easy to find the Dual-Enrollment Courses you are supporting:

- Use an acronym or a short description of the specific College in the course name (e.g. **FRC CHEM10 - General Chemistry II** or **CC Introduction to Literature**, etc.)
- List the exact name of College Course as listed in the College Course Catalog.
- **USE** one of the **CALPADS COURSE CODES for Dual Enrollment courses** (see College Course Codes listed at the top of this article.)

In the **Edit Course** area of the Course Catalog:

- **Choose a Dual Enrollment College Course code** for any dual-enrollment Course. (CTE Dual-Enrollment courses will be covered later in the article.)
- Consider copying/pasting the Description of the College Course **as it shows in the specific College Catalog** or leave the description more generic if desired.
- Suggestion: in the **Non Std Instructional Level** field, be sure to **pick College Credit** from the drop-down if you want to be able to quickly sort the column to find all your Dual-Enrollment courses. This is **NOT Required**, though choosing this field is highly recommended for quick-sorting purposes.
- *Important Note:* **Do NOT** *check the boxes for Independent Study and/or Distance Learning for dual-enrollment College Courses!*
- **SAVE** changes.

Dual-Enrollment CTE College Courses:

The process for _CTE Dual Enrollment is DIFFERENT than the process for academic courses_:

- In the **Course Catalog**, support a course title for a specific College course.
- Be sure to **use a _CALPADS COURSE CODE_ for CTE Courses (7000-8999).** In the example below notice that the CALPADS code 8411 - for Criminal Law - is used. (Notice you are using **_regular CALPADS CTE Course codes for these dual-enrollment courses). * You <u>must</u>_**

use the Non-Standard Instructional Level indicator to designate Dual-Enrollment for a "College Credit" course. __Otherwise the course will not report as dual-enrollment to CALPADS!__

Name	Year	School Type	District Set	Local Code	State Code	Credits	Transcript Category	Non-Std Instruction	A-G Cod
AJ 1 - Criminology - Butte College	2019 - 2020	High School	No	CSU-8411-3	8411	10.00	Life Skills/Voc. Skills/Technology	Dual Credit	GO
AJ 2-Administration of Justice-Butte College	2019 - 2020	High School	No	CSU-8412-3	8412	10.00	Life Skills/Voc. Skills/Technology	Dual Credit	GO
ALH 104 – Medical Terminology – Butte College	2019 - 2020	High School	No	CNT-7921-3	7921	10.00	Life Skills/Voc. Skills/Technology	Dual Credit	
AUT 1 – Intro to Automotive Tech–Butte College	2019 - 2020	High School	No	CSU-8530-4	8530	13.50	Life Skills/Voc. Skills/Technology	Dual Credit	GO
BUS 20 – Intro to Business – Butte College	2019 - 2020	High School	No	CSU-7400-3	7400	10.00	Life Skills/Voc. Skills/Technology	Dual Credit	GO
CSCI 20-Prog & Algorithms I - Butte College	2019 - 2020	High School	No	CSU-8131-3	8131	10.00	Life Skills/Voc. Skills/Technology	Dual Credit	GO
CSCI 21 – Program. & Algorithms II–Butte College	2019 - 2020	High School	No	CSU-8132-3	8132	10.00	Life Skills/Voc. Skills/Technology	Dual Credit	GO

* Remember: many college courses are **a-g**. Be sure and **choose** the appropriate **A-G State Univ. Requirement Met designation** if this is the case. * Also remember to **check the appropriate CTE Information** on the lower right-hand side of the page. * **SAVE your changes**.

===== FAQs ===== - **Question: We have students who take Dual-Enrollment Courses during the summer. They give us their college-course transcript and we enter those directly into their Transcript in the PLSIS. How do we assure the school gets credit for those courses during EOY reporting?**

Answer: Unfortunately, the school will only get credit for those courses that the student takes during his/her regular school year and <u>NOT for courses taken outside of the regular school year.</u>

Only if the student has an active enrollment in the school at the same time he/she is taking a

dual-enrollment course that will be reported in CALPADS EOY (End-of-Year Reporting)for the active school year will they receive dual-enrollment credit on the State Dashboards.

- **Question: What is a Post-Secondary Articulated College Course?**
Answer: A Post-Secondary Articulated College Course is taught at the school by an instructor who has received the course syllabus from the college and who has permission from the college to teach a college course. The school actually completes articulation paperwork from the college and submits that paperwork for approval. After approval, the course then becomes a Articulated College Course and qualifies for Dual-Enrollment in CALPADS.

- **Question: You suggested that we use the College Course Description in the Description area of the course Edit page. Can you give an example?**
Answer: Here are some examples of College Courses descriptions that are typically available through online catalogs: **FRC CHEM 102 - GENERAL CHEMISTRY I** 4 LEC; 3 LAB, 5 UNITS CSU (B1, B3), UC (S), IGETC (5A, 5C) This is the first semester of a one-year course in chemistry intended for majors in the natural sciences (chemistry, biochemistry, biology, physics, pre-medicine), mathematics, and engineering. Prerequisite: MATH 018 or the equivalent. *(Note: Because credit in this course could be transferred to CSU/UC, this course is not only a-g but can also be marked as Honors)*

Lassen CC – CHEM 45 – Introduction to Chemistry 4.0 units CSU/UC (unit limitation) General Education Area A CSU GE Areas B1 & B3 IGETC Area 5A & 5C C-ID CHEM 101 Prerequisite: One year of high school algebra, or MATH 103 or equivalent placement through the assessment process. 51 hours lecture/51 hours lab An introduction to chemistry, principally inorganic. Emphasis is on basic concepts and skills. This course is for students with no prior chemistry and is intended a preparation for major's in chemistry, allied health, and general education. **(Note: could be marked as honors)**

Lassen CC – MATH 103 – Elementary Algebra 4.0 units Prerequisite: MATH 102 Basic College Mathematics or equivalent placement through the assessment process. 51 hours lecture/51 hours lab Introduction to algebra of real numbers; algebraic expressions, linear equations, exponents, polynomials, factoring, rational expressions and equations, graphing, inequalities, systems of equations, roots and radicals, quadratic equations, and applications. This course has been approved for online **(Note: CAN NOT BE MARKED AS HONORS)**