

[admin](#), [curriculum](#)

Curriculum Sharing

Curriculum sharing is available to share with all School Pathways schools (schools). It is not limited to schools within your district. Curriculum available in Teachers>Manage Curriculum can be shared. Once the Curriculum Sharing function has been turned on – you will be using the Manage Curricula (Teachers>Manage Curriculum) function and the Bookshelf function (Admin>Settings>Bookshelf Settings). If you do not see a school you wish to share with listed in the Bookshelf Settings area, please contact your School Pathways Account Manager.

Sharing from a School:

Location: Teacher Pages > Manage Curricula

1. Search the Master Curricula by ALL (all staff at your school) or a specific staff.
2. Under the Sharing column, click on one of the links to 'Set Course Shares' next to the curricula you want to share. You will later be able to choose more.

Add/Edit Course Curriculum Properties

Reeves, LeAnn

☒ Show Only Non-Hidden Curricula
☐ Show Only Hidden Curricula
☐ Show All Curricula

Update

Local Id	Name	Owner	# Classes	Edit	Sharing
4384	0-8 - Great Science Adventures, Discovering Earth's Landforms - Common Sense Pre [SP] [Custom]	Reeves, LeAnn	7	Edit Properties Edit Content	Set Course Shares
4559	0-8 - Great Science Adventures, The World of Light and Sound - Common Sense (200 [SP] [Custom]	Reeves, LeAnn	1	Edit Properties Edit Content	Set Course Shares
4391	0 - California Mathematics, Concepts, Skills, and Problem Solving - Macmillan Mc [SP] [Custom]	Reeves, LeAnn	1	Edit Properties Edit Content	Set Course Shares
4068	1-6 - How to Make Books with Children Series, Literature and Writing Connections [SP] [Custom]	Reeves, LeAnn	2	Edit Properties Edit Content	Set Course Shares
4782	1-6 - Science in a Nutshell, Charge It, Static Electricity - Delta Education (19 [SP] [Custom]	Reeves, LeAnn	1	Edit Properties Edit Content	Set Course Shares

3. Set up schools to share:
 - To share curricula with a school, type in the scope name exactly as it displays on the browser bar for example: <https://milestonehs.plsis.com> would be typed in as milestonehs. This is typically done for you by School Pathways. Please call if you need assistance.
 - Click on 'Add Share.' If you get an error, contact your School Pathways Account Manager to allow the school setting.
 - When a school is added to share, the school will then display on the left side of the page under 'Currently Shared With'
 - If you would like to remove a sharing school, you can click on the red X next to the school name and the curriculum will not be available to share.

Manage Course Shares

Currently Shared With

X -- none --

Done

Add Share

To share this course with another school, enter their scope name:

Add Share

Grid View

- Grid View:
Courses and schools can be mass shared or mass unshared by clicking on the checkbox next to the course title/school.

Courses	avla	cwest	desertsands	diegohills	vistareal
HS - L4L Integrated Science I (2014)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HS - L4L - English 10 (2014)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HS - L4L - English 11 (2014)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HS - L4L - English 12 (2014)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HS - L4L - English 9 (2014)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Save Grid

Importing Curriculum in the Receiving School:

Location: Admin > Settings > Bookshelf Settings

1. Below the title 'School Pathways School Sharing,' click on your sharing school link.



2. Import Course:
 - Check the course(s) to import
 - Enter a Unique ID - examples of unique IDs could be words, letters or a combination of each.
 - Choose the general curriculum Category the curriculum will be found in when searching.
 - Set the Range. Some curricula may originally be personal while others are set to school. If you want to change all that are imported to a range, do that now and UPDATE RANGE.
 - Distribute resources: Reference or Copy. This only pertains to curriculum imported from online sources.
 - Click on the button ' Import Courses'

School Pathways School Sharing Bookshelf Manager: learn4life

Importing to:

On	Off	Set Unique ID/Category	Ext ID	Course	Descr	Edit
<input type="checkbox"/>	<input type="checkbox"/>	1 Unique ID Electives	1737	HS - L4L - English 10 (2014)	[Descr]	[Edit]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2 Spec Electives	1738	HS - L4L - English 11 (2014)	[Descr]	[Edit]
<input type="checkbox"/>	<input type="checkbox"/>	3 Unique ID Electives	1739	HS - L4L - English 12 (2014)	[Descr]	[Edit]
<input type="checkbox"/>	<input type="checkbox"/>	4 Unique ID Electives	1736	HS - L4L - English 9 (2014)	[Descr]	[Edit]
<input type="checkbox"/>	<input type="checkbox"/>	5 Unique ID Electives	1743	HS - L4L Integrated Science I (2014)	[Descr]	[Edit]

Select All

Back Delete Local Copies

Distribute resources by: ☒ Reference ☐ Copy

☐ Do not require uniqueness.

Import Courses

Mass set selected local courses to range

-- Update Ranges

3. Import Status

- A copy of the shared course has been imported into the receiving school.
Black – Shared / not imported.
Blue – Imported course.
 - Click on the 'Edit' link.
 - Change the Range from Personal to School Name, in order for the course to be used by the entire school. Save.
- Note: Other settings - Change create/owner - when the course is imported, it will be imported under the name of the user who is currently logged in. You may want to set the Creator/Owner to the actual creator of the course from the sharing school.

<input checked="" type="checkbox"/>	2 Unique ID	Electives	1738	HS - L4L - English 11 (2014)	[Descr]	[Edit]
			1738	HS - L4L - English 11 (2014) [Spec]	[Descr]	[Edit]

Add/Edit Course Curriculum Properties

Created On: Mon Aug 25, 2014 - 1:04 pm
Last Edited On: Mon Aug 25, 2014 - 1:04 pm

Name: HS - L4L - English 11 (2014) [Spec]

Category: Electives

Grade levels: ☐ TK ☐ PS ☐ KH ☐ 01 ☐ 02 ☐ 03 ☐ 04 ☐ 05 ☐ 06 ☐ 07 ☐ 08 ☐ 09 ☐ 10 ☒ 11 ☐ 12

Range: Personal

Creator/Owner: desertbands

Text (Description):

Hide Course: ☐

Cancel Delete Save & Exit Save, Edit Curriculum

Review Curricula:

Teacher Pages > Manage Curricula

1. Search the Manage Curricula by ALL or specific staff and 'Show All Curricula'

Note: the unique id is displayed in brackets after the course title. This is what the users will see when assigning curriculum.

10290	HS - L4L - English 11 (2014) [Spec]	Bern
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