

[attendance](#), [admin](#)

Barcode / Scanned Attendance - Administration

Overview:

- School Pathways scanned attendance is 100% compatible with all biometric scanning solutions (fingerprint and retina), as well as onsite badge printing solutions.
- Scanning can be done online, or offline in case of power and internet outages. Simply sync your ReportWriter software when you are back online to upload the informational attendance.
- Informational attendance can currently be tracked for students and staff in many situations such as campus attendance, class attendance, and field trip attendance. School Pathways is currently developing parent attendance and assets management.
- SB740 Funding: Most charter schools are required to spend 80% of their funding on students, and can only spend 20% on administrative overhead. Most of the time, these schools have to count building costs as administrative overhead. Tracking time that students spend at the campus receiving instruction allows schools to deduct building costs as education delivery costs (in the 80% column), rather than as administrative costs. Coordinate with your auditors for the specifics of how to do this. Our SB740 report provides the raw data for this process.
- Attendance taken with this software can only be used for advisory purposes, as the California Department of Education requires ADA attendance to be taken by the teacher.
- To view a list of suggested scanners and badge printers, go to Help > Recommendations > Hardware in the SIS menu.

Setup Process

- Barcode attendance must be setup for your school. Please contact a School Pathways representative to get more information and pricing.
- FOR OFFLINE ATTENDANCE TRACKING: Download ReportWriter software to your computer(s). ReportWriter will need to be installed on each computer which will be receiving the scans.
- Set your number prefix: Administration > Settings » Policies. Click on Barcode Attendance. Set your prefix for both Student ID and Staff ID (this will show at the beginning of each student's barcode badge number):

Define School Policies for [milestone](#) Show/Hide All

Archiving	<input type="checkbox"/> Show
Attendance	<input type="checkbox"/> Show
Barcode Attendance	<input checked="" type="checkbox"/> Show
1. Use which letter to DESIGNATE a student ID? The letter will go before the ID. (Page: BcStudentPrefix) (BcStudentPrefix) A prefix is used to define different types of items for barcode integration. Students would normally be S but you can use any character. Just make sure that you do not have two types using the same prefix. ONLY CHANGE THIS AFTER VERY CAREFUL CONSIDERATION.	
All <input type="text" value="S"/>	
2. Use which letter to DESIGNATE a staff ID? The letter will go before the ID. (Page: BcStaffPrefix) (BcStaffPrefix) A prefix is used to define different types of items for barcode integration. Staff would normally be T (as in Teacher) but you can use any character. Just make sure that you do not have two types using the same prefix. ONLY CHANGE THIS AFTER VERY CAREFUL CONSIDERATION.	
All <input type="text" value="T"/>	
Contact Manager	<input type="checkbox"/> Show
Grading	<input type="checkbox"/> Show
Learning Center	<input type="checkbox"/> Show

- Make sure the students are enrolled in at least one classroom based class.

SP818 (enter search text) STUDENT 15 Select Language | ▾

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Student Dashboard

JASON W REEVES Grade: 10 Age: 15

SSID Legacy ID: None
Local ID: 78824
Gender: M Birthdate: 08/16/1998
Home Phone: (555) 555-5555
Student Cell: E-Mail: mystudent@anytown.com
Physical Address: 445 California Highway Portola, CA 55555
Mailing Address: 445 California Highway Portola, CA 55555
Parents / Guardians: Name: Relationship: Cell: No parent or guardian records entered
Emergency Card

Master Agreement ► MA Class State Code Catalog MA Term Crd

Attendance History: No attendance has ever been claimed for this student.

LEANN REEVES Independent Study

Staff Association History ► Staff Member: Reeves, LeAnn Start: 07/01/2013 Finish: present File Migration: Has no RIW file associated.

Student Enrollment History ► Track: A Start: 07/01/2013 Finish: present Grid Alt: 10 CB Program: Classroom Based Grad Reqs: High School: General Education

Classes ►

Class	Room	Instructor	Time	Start	Finish	Credits
Homeroom 10 - McCarthy (6002-HR-SMS)		McCarthy, S	8:00-8:25	01/13/14	05/30/14	0
Physical Education 10A (2515-PE25)		Callahan, C	8:30-9:25	01/13/14	05/30/14	5
Algebra 1A (2403-1-PE25)		Froud, B	9:30-10:25	01/13/14	05/30/14	5
Biology wLab B (IS2603-4-PE25)		Schlegel, L	9:30-10:25	01/13/14	05/30/14	5
English 10A (2131-PE25)		Caswell, B	1:00-1:55	01/13/14	05/30/14	5
Spanish 2A (2206-3-PE25)		Carender, C	1:00-1:55	01/13/14	05/30/14	0

OPTIONAL: Setting up a background for your badges:

If you would like a background for your badges, go to Administration > Attendance » Badges »> Badge Settings:

SP818 (enter search text) STUDENT 18 Select Language | ▾

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES CMS/RAINHONEY/BUZZ PARENTS - STUDENTS HELP LOG OUT

Set Badge Bac Current Backgrou

Attendance ► Reports ► Admin Dashboard PLS/Report Writer ► Student Info ► Staff Info ► Parent Info ► State Reporting ► Test Module ► Transcripts ► Website Management ►

Badges ► Archived Overview Approve Stack

Load new background. The file type **MUST** be a PNG. We recommend: file measure approximately 1,248x768 pixels there should be an area of white @ bottom approximately 1,248x150 pixels

Choose File No file chosen Upload

1. Choose your file, then upload the PNG image.

SP818 (enter search text) STUDENT 24 Select Language | ▾

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES CMS/RAINHONEY/BUZZ PARENTS - STUDENTS HELP LOG OUT

Set Badge Background For milestone

Current Background

Load new background. The file type **MUST** be a PNG. We recommend: file measure approximately 1,248x768 pixels there should be an area of white @ bottom approximately 1,248x150 pixels

Choose File No file chosen Upload

Edit Layout

2. Click on "Edit Layout":
3. Adjust the position and text size as needed. You can click on Update to see your changes. When done, click on "Save":

Badge Layout Page

Text Color	black <input type="button" value="▼"/>
Student Picture Position	Text Size: 350 X Position: 700 Y Position: 150
Show School Logo	<input type="radio"/> Yes <input type="radio"/> No
School Logo Position	Text Size: 200 X Position: 50 Y Position: 200
Show School Name	<input type="radio"/> Yes <input type="radio"/> No
School Name Position	Text Size: 50 X Position: 50 Y Position: 100
Show School Address	<input type="radio"/> Yes <input type="radio"/> No
School Address Position	Text Size: 35 X Position: 275 Y Position: 150
Show School Year	<input type="radio"/> Yes <input type="radio"/> No
School Year Position	Text Size: 35 X Position: 275 Y Position: 220
Student name Position	Text Size: 25 X Position: 275 Y Position: 325
Show Student DOB Text	<input type="radio"/> Yes <input type="radio"/> No
Student DOB Text Position	Text Size: 25 X Position: 275 Y Position: 385
Student DOB Position	Text Size: 25 X Position: 350 Y Position: 385
Show Student ID	<input type="radio"/> Yes <input type="radio"/> No
Student ID position	Text Size: 25 X Position: 275 Y Position: 355
Show Grade Text	<input type="radio"/> Yes <input type="radio"/> No
Grade Text Position	Text Size: 25 X Position: 275 Y Position: 415
Show Grade Level	<input type="radio"/> Yes <input type="radio"/> No
Gradelevel Position	Text Size: 25 X Position: 360 Y Position: 415
Student Barcode Position	Text Size: 100 X Position: 200 Y Position: 525

Printing Badges:

If you are going to use badges you can print them by going to Administration > Attendance > Badges:

SP818
(enter search text)
STUDENT
18
Select Language

SITE HOME
ADMINISTRATION
'CLASSES'
TEACHER PAGES
CMS/BRAINHONEY/BUZZ
PARENTS - STUDENTS
HELP
LOG OUT

Set Badge Bac
Attendance >>
Reports >>
Administration >>
Federal Attendance Report
Load new background.

Current Backgrou
Badges >>
Badges
Badges

PLS/Report Writer >>
Archived Overview
Badge Settings
The file type **MUST** be a PNG
File measure approximately 1,248x768 pixels
there should be an area of white @ bottom approximately 1,248x150 pixels

Student Info >>
Approve Stack
Choose File
No file chosen
Upload

Staff Info >>

Parent Info >>

State Reporting >>

Test Module >>

Transcripts >>

Website Management >>

1. Choose the students you wish to print (or have printed by a badge printing service). You can limit your search by Education Program, Primary Class Offering, Teacher of Record, Gradelevel, dates enrolled, and/or search by individual student.

You also need to choose your badge style. If you are using backgrounds, make sure the option with "Badge Backgrounds" is chosen!

When finished, choose "Print Selected".

SS-PLS (Enter search text) STUDENT 24 Select Language

SITE HOME ADMINISTRATION CLASSES TEACHER PAGES CMSBRAINHONEY/BUZZ PARENTS - STUDENTS HELP LOG OUT

Last Name First Name Middle Name Local ID or State ID Birthday Track
-- All Programs -- Education Program Primary Class Offering Teacher of Record Grade
09 thru 12 03 09/15/2015 Reset to today
05/15/2015 thru 05/15/2015 Reset to today
2015 - 2016 Actively Enrolled

DIRECTIONS:
1. Adjust the above filters if necessary and select "Search" to get a list of students.
2. Select the printing option you want to use from below.
3. Select the badge style you want to use by checking the checkboxes next to the student's name.
4. Click "Print Selected".
*Please note: When using badge backgrounds, large groups of students may take some time to build.

BADGE STYLES:
• One sided
• Two sided
• One sided Multiple
• Two sided Multiple
• One sided eight per page
• One sided eight per page w/ badge backgrounds
• One sided w/ badge backgrounds

		St #	Lcl ID	Grd	Name	Trck	Education Program	Primary Class Offering	Teacher
1	5555004441	78041	9	<input checked="" type="checkbox"/> Alvarez, Derek	A	Independent Study	Milestone IS - HS	Schlegel, Lindsey	
2		78006	9	<input checked="" type="checkbox"/> Ambrose, Michael	A	Independent Study	Milestone IS - K-6	Bridges, Jeremiah	
3		78477	9	<input checked="" type="checkbox"/> Arena, Nicholas	A	Independent Study	Milestone IS - HS	Pellegrini, Charmaine	
4	5555991114	78077	11	<input checked="" type="checkbox"/> Arevalo, Loura	A	Independent Study	Milestone IS - K-6		
5	9567854632	78517	11	<input checked="" type="checkbox"/> Bell, Kandy	A	Independent Study	Milestone IS - HS	Reynolds, Debra	
6		78070	9	<input checked="" type="checkbox"/> Blair, Briana	A	Independent Study	Milestone IS - HS	Childers, Cherrie	
7		78889	11	<input checked="" type="checkbox"/> Blair, Tanya	A	Independent Study	Milestone IS - HS		

Student Counts:
141 Enrolled
2 Informational-ORNL
143 Total

Teacher

37	78379	11	<input checked="" type="checkbox"/> Goldsmith, Larry	A	Modified Independent Study	Milestone IS - HS	Senda, Chris
38	78776	10	<input checked="" type="checkbox"/> Gonzo, Michael	A	Classroom Based	Sacramento HS - CB	Caswell, Bryce
39	78468	11	<input checked="" type="checkbox"/> Green, Mark	A	Classroom Based	Sacramento HS - CB	
40	78794	10	<input checked="" type="checkbox"/> Hernin, Gillian	A	Independent Study		Pellegrini, Charmaine
41	78725	9	<input checked="" type="checkbox"/> Hearn, Keith	A	Independent Study	Milestone IS - K-6	Bridges, Jeremiah
42	78529	12	<input checked="" type="checkbox"/> Holt, Claire	A	Independent Study	Milestone IS - HS	Chang, Anita
43	78893	10	<input checked="" type="checkbox"/> Hook, Killian	A	Independent Study	Milestone IS - HS	Obregon, Tara

Print Selected

2. These will appear in a .pdf format - you can either print on your own paper, send to a badge printer, or outsource to a badge-printing company.

Milestone Academy



123 Any Street
Any town, CA 55555
2013 - 2014

Reeves, Jason William



Studio B Seniors.com



 • Note that the number at the bottom of the barcode follows the following format: the letter is the prefix you set in the policies area. This alerts the staff whether they are a student or a staff member. The numbers are the student's local number.

Campus Attendance



(Note: If you are taking campus attendance, you will need a scanner setup at each entrance and exit to the building.)

Barcode attendance can be taken either online or through ReportWriter (Offline Attendance).

Online Attendance through the SIS:

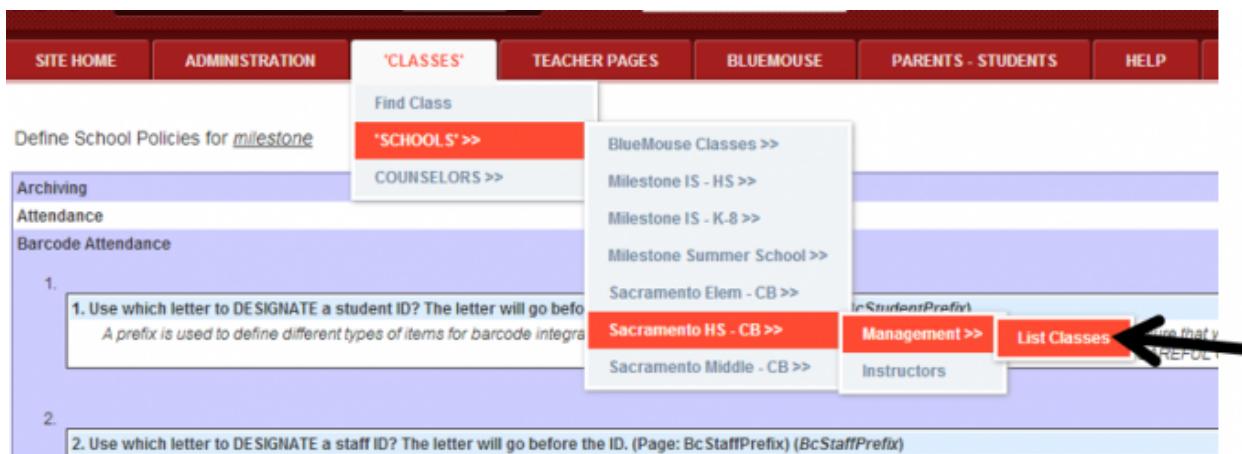
- Go to Admin > Attendance » Online Scanner:

The screenshot shows the Admin dashboard of a web application. The top navigation bar includes links for Admin, Reports, 'Academies', Teachers, Portal, and Help. The left sidebar contains links for Admin Dashboard, Loader, Student Info, Staff Info, Attendance, State Reporting, and Transcripts. The main content area shows links for Approve Stack, Archived Overview, Online Scanner (which is highlighted with a blue arrow), Badges, and Admin. A status bar at the bottom indicates the URL: https://milestone.plsis.com/mod.php/index.php?_sp_window_id_=1873285651&_tr and the element: /public/attendance.php.

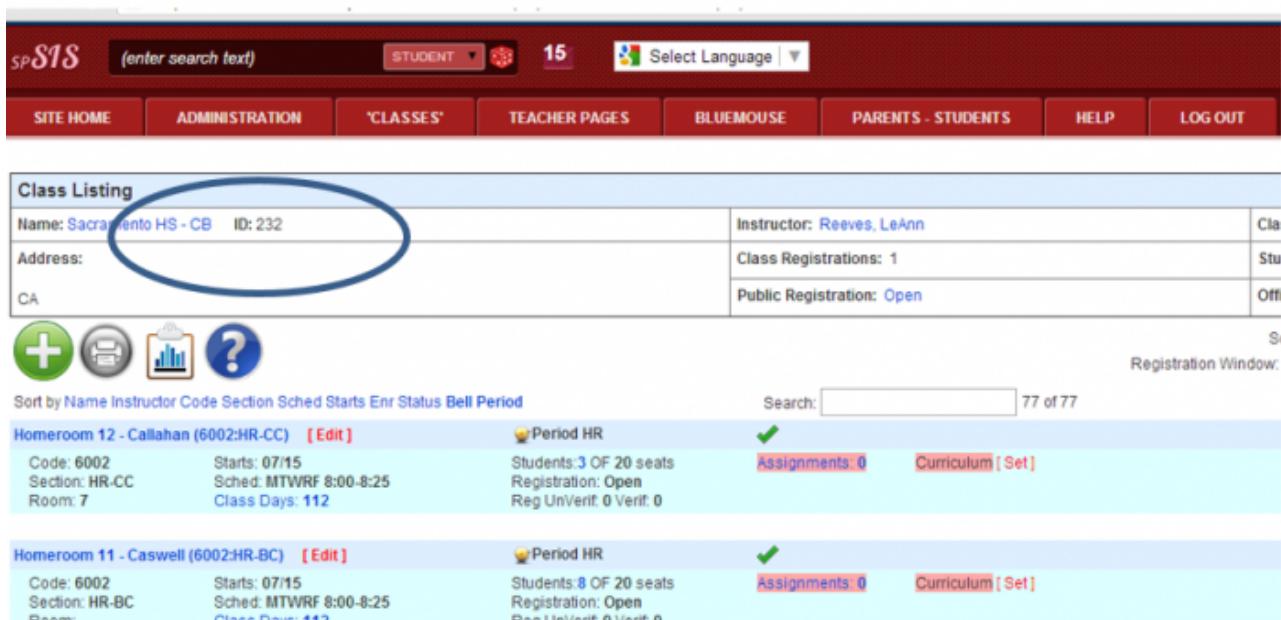
- Enter in the Location ID for the campus:

The screenshot shows the 'Barcode Scanner (Beta)' form. It has fields for Location (value: lc), Loc ID (value: 232, which is circled in blue), Action (value: present), and ID (value: redacted). There is a Save button and a note at the bottom: '(Scans will not be recorded if Internet service fails)'.

You will need to enter in the Location ID (Loc ID) of the campus . To find this in the SIS, go to the list of classes for the Learning Center or the Instructor's class list:



The screenshot shows a navigation bar with tabs: SITE HOME, ADMINISTRATION, CLASSES (highlighted in red), TEACHER PAGES, BLUEMOUSE, PARENTS - STUDENTS, and HELP. Under the CLASSES tab, a dropdown menu is open with the following options: Find Class, 'SCHOOLS' >> (highlighted in red), COUNSELORS >>, BlueMouse Classes >>, Milestone IS - HS >>, Milestone IS - K-8 >>, Milestone Summer School >>, Sacramento Elem - CB >>, Sacramento HS - CB >> (highlighted in red), Sacramento Middle - CB >>, Management >> (highlighted in red), and List Classes (highlighted in red with a black arrow pointing to it). The 'SCHOOLS' >> menu has sub-options: In Student Prefix, Management >>, and Instructors.



The screenshot shows a 'Class Listing' table with the following data:

Name: Sacramento HS - CB ID: 232	Instructor: Reeves, LeAnn	Class Registrations: 1
Address: CA	Public Registration: Open	Offi

Below the table are four icons: a green plus sign, a grey document, a blue bar chart, and a blue question mark. The table has a 'Sort by' header with columns: Name, Instructor, Code, Section, Sched, Starts, Enr, Status, Bell, and Period. Two rows are shown: Homeroom 12 - Callahan (6002:HR-CC) and Homeroom 11 - Caswell (6002:HR-BC). Each row includes an 'Edit' link, a green checkmark icon, and a 'Curriculum [Set]' link. The 'Homeroom 12' row has the following details: Code: 6002, Section: HR-CC, Room: 7, Starts: 07/15, Sched: MTWRF 8:00-8:25, Class Days: 112, Students: 3 OF 20 seats, Registration: Open, Reg UnVerif: 0, Verif: 0. The 'Homeroom 11' row has the following details: Code: 6002, Section: HR-BC, Room: 112, Starts: 07/15, Sched: MTWRF 8:00-8:25, Class Days: 112, Students: 8 OF 20 seats, Registration: Open, Reg UnVerif: 0, Verif: 0.

- Click into the ID box so it turns green. This means it is ready for the scan. Scan or manually enter in the student's barcode number:

[Admin](#)[Reports](#)['Academies'](#)[Teachers](#)[Portal](#)[Help](#)

Barcode Scanner (Beta)

Location

Loc ID

Action

ID:

*(Scans will not be recorded
if Internet service fails)*

The scanner should submit the number automatically. If you are manually entering the number, hit the “Enter” button.

[Admin](#)[Reports](#)['Academies'](#)[Teachers](#)[Portal](#)[Help](#)

Barcode Scanner (Beta)

Reeves, Case Scan Successful

Location

Loc ID

Action

ID:

*(Scans will not be recorded
if Internet service fails)*



This initial scan confirms the student is on campus. The second scan will show the student as off campus. If a “bad scan” is completed (such as an unreadable barcode or an invalid student number), the system will alert with a loud noise and a big 0 with a line through it:

Admin Reports 'Academies' Teachers Portal Help

Barcode Scanner (Beta)

Scan pattern is invalid

Location:

Loc ID:

Action:

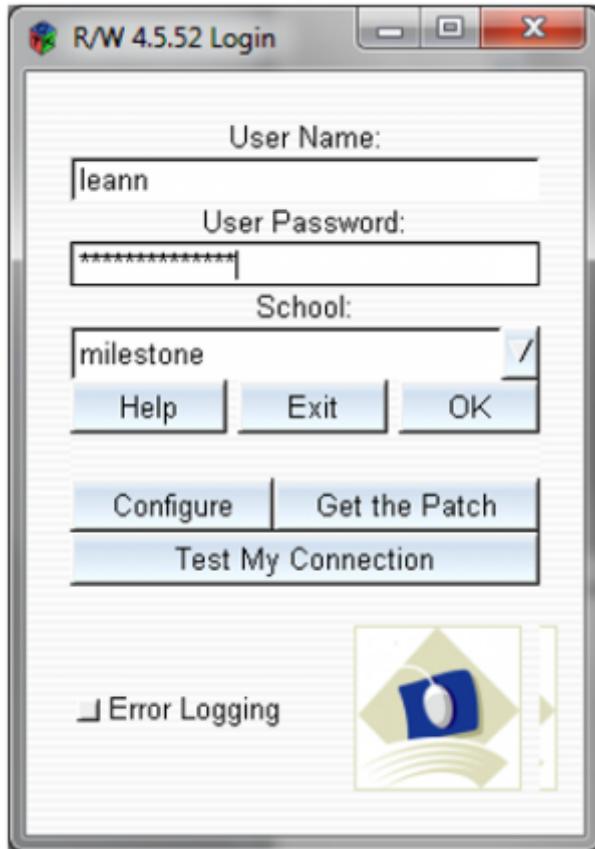
ID:

(Scans will not be recorded if Internet service fails)

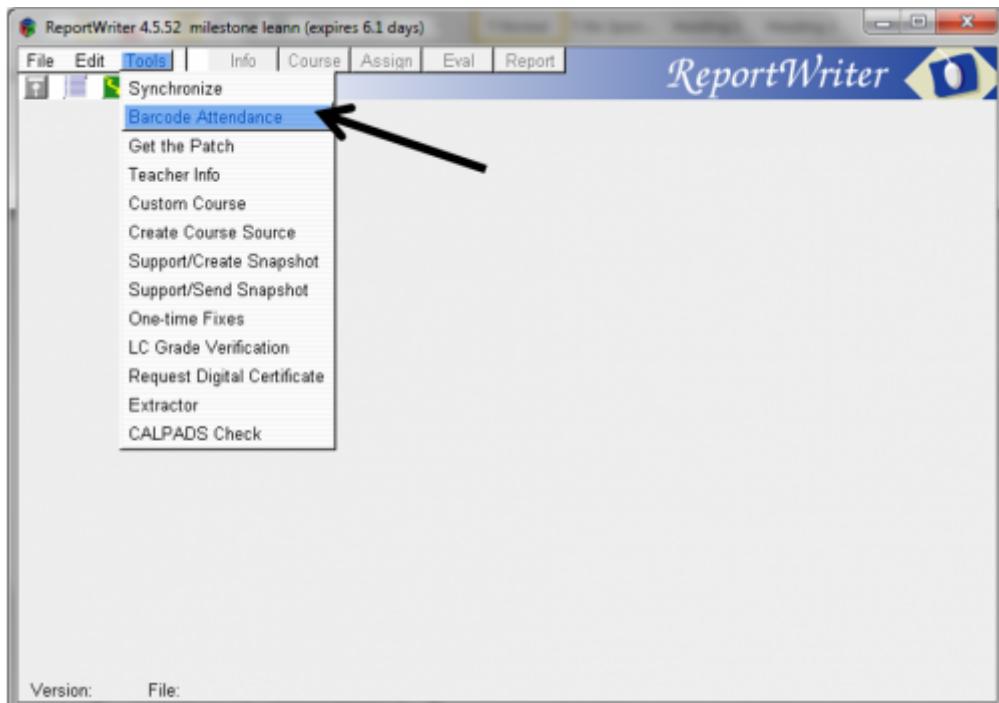


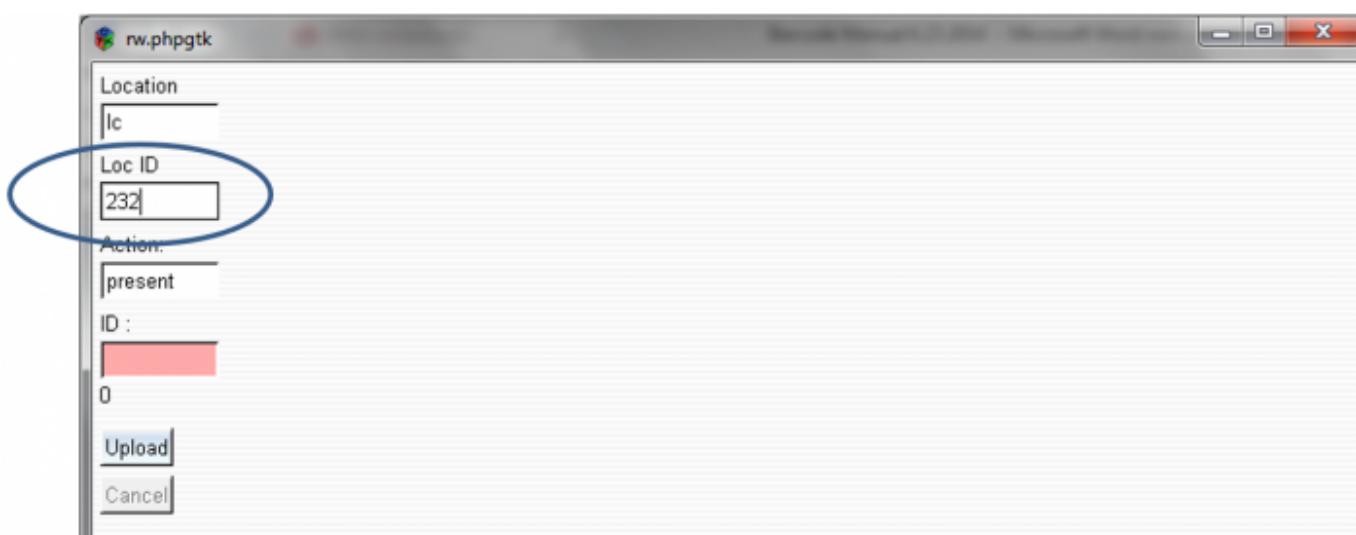
Offline Attendance through ReportWriter:

Log into ReportWriter to begin a claim for any student. You will need to complete two initial synchs - one to download the software, the second to download all student pictures and information.



Go to Tools > Barcode Attendance:





rw.phpgtk

Location
lc

Loc ID
232

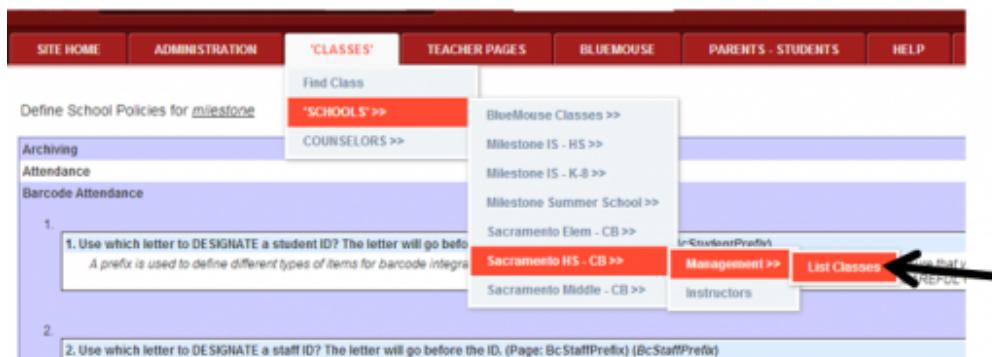
Action:
present

ID:
0

Upload

Cancel

You will need to enter in the Location ID (Loc ID) of the campus . To find this in the SIS, go to the list of classes for the Learning Center or the Instructor's class list:



SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP

Define School Policies for [milestone](#)

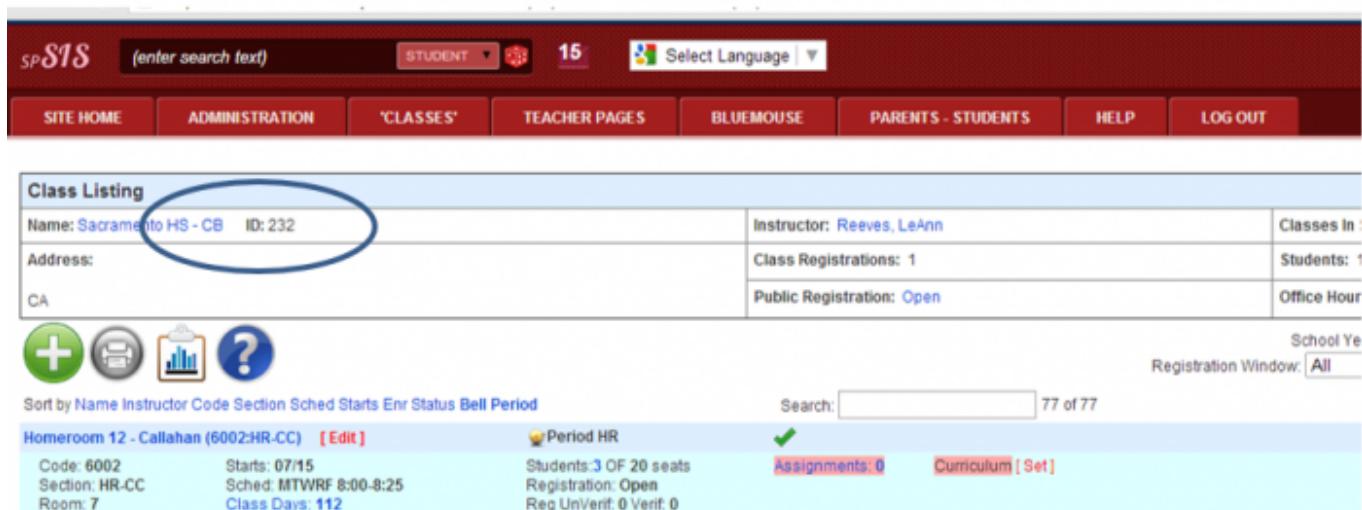
Archiving Attendance Barcode Attendance

1. Use which letter to DESIGNATE a student ID? The letter will go before A prefix is used to define different types of items for barcode integra

2. Use which letter to DESIGNATE a staff ID? The letter will go before the ID. (Page: BcStaffPrefix) (BcStaffPrefix)

SCHOOLS >> COUNSELORS >>

BlueMoose Classes >>
Milestone IS - HS >>
Milestone IS - K-8 >>
Milestone Summer School >>
Sacramento Elem - CB >>
Sacramento HS - CB >> **Management >>** **List Classes** **Print** **Help**
Sacramento Middle - CB >>
Instructors



SPSIS (enter search text) STUDENT 15 Select Language

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Class Listing

Name: Sacramento HS - CB ID: 232	Instructor: Reeves, LeAnn	Classes In:
Address: CA	Class Registrations: 1	Students: 1
	Public Registration: Open	Office Hour

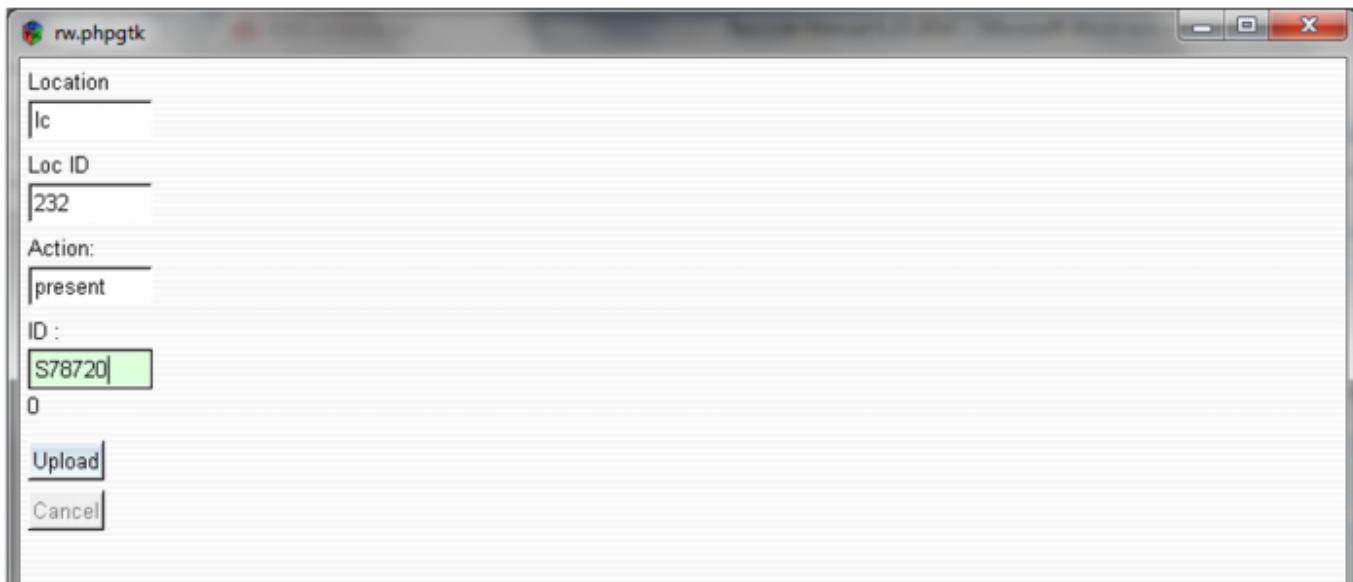
+ **?**

Sort by Name Instructor Code Section Sched Starts Enr Status Bell Period

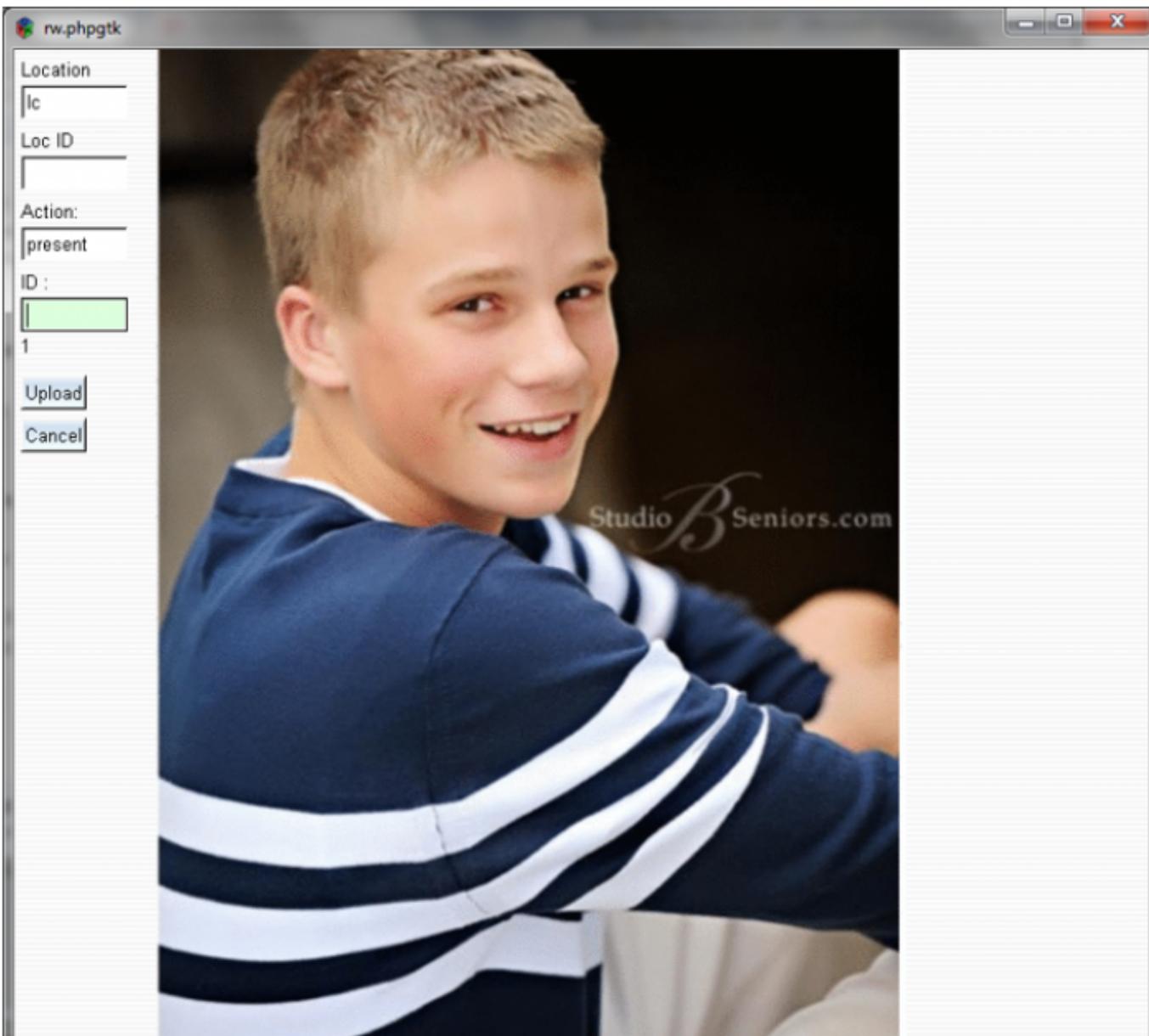
Homeroom 12 - Callahan (6002:HR-CC) [Edit]

Code: 6002	Starts: 07/15	Period HR	Students: 3 OF 20 seats	Assignments: 0	Curriculum [Set]
Section: HR-CC	Sched: MTWRF 8:00-8:25		Registration: Open		
Room: 7	Class Days: 112		Reg UnVerif: 0 Verif: 0		

Click into the ID box so it turns green. This means it is ready for the scan. Scan or manually enter in the student's barcode number:



The scanner should submit the number automatically. If you are manually entering the number, hit the "Enter" button.

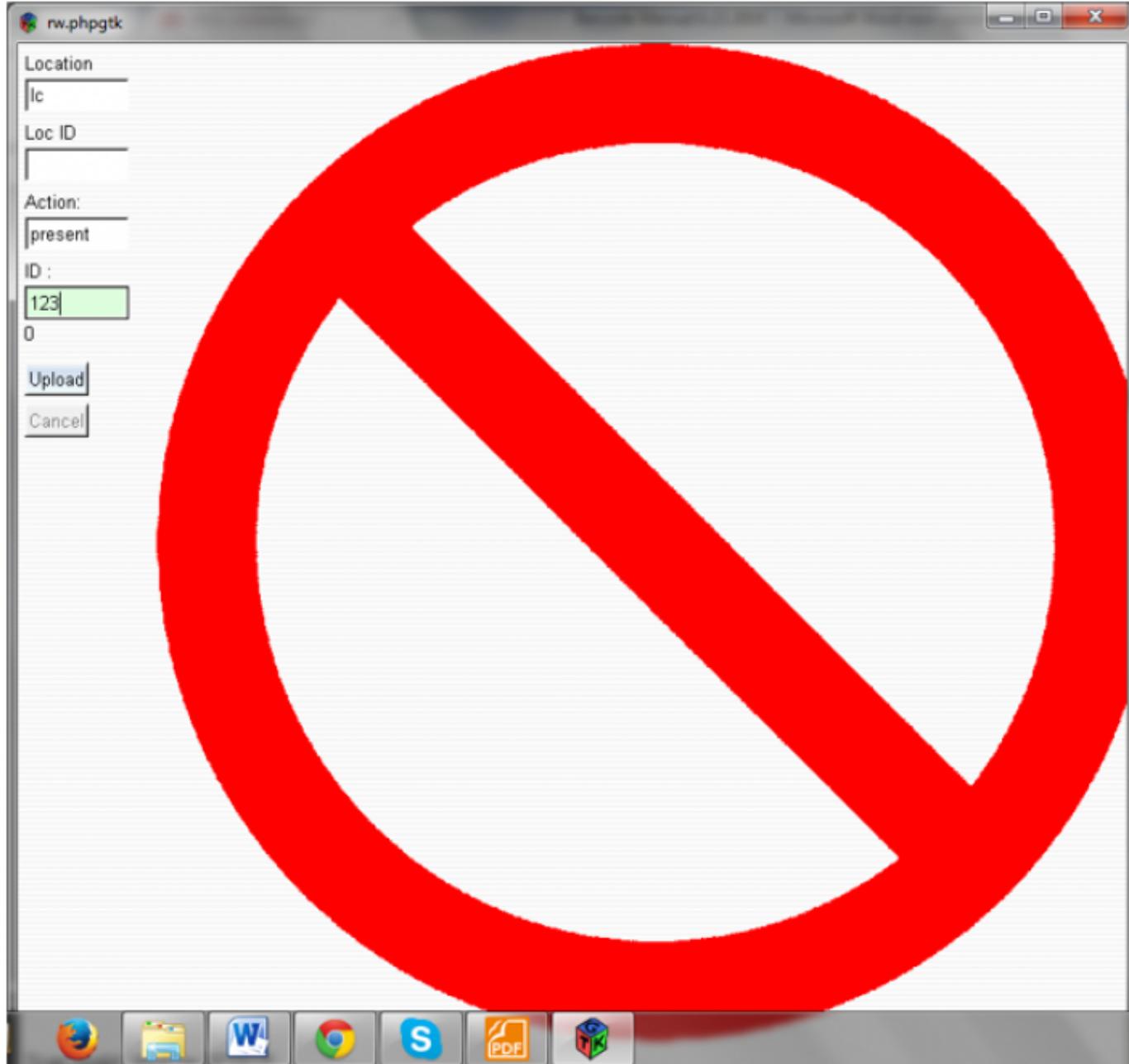


The student's picture will show, allowing you to confirm this is indeed the student. If you have

speakers on your computer, it will also speak the student's name.

The number underneath the ID box shows how many students are waiting to upload to the SIS. The system automatically uploads this information approximately every 60 seconds if you are online. You may also manually upload this information by clicking on the "Upload" button.

\ This initial scan confirms the student is on campus. The second scan will show the student as off campus. If a "bad scan" is completed (such as an unreadable barcode or an invalid student number), the system will alert with a loud noise and a big 0 with a line through it:



Class Attendance

There are two ways to set class attendance:

1. Find the class ID and input manually into the box (from the Instructor's Class List, click on the class name).

2. Go to the class Attendance and click the “Set” button:

SP/SIS (enter search text) STUDENT 15 Select Language | TestMode

SITE HOME ADMINISTRATION CLASSES TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Reserved Students: 0 Curriculum: HS - Physical Education 1 - Standards Based (2005)

Waiting List Students: 0

Schedule: MTWRF 11:20-12:30 Bell Period: Period 4

Enrolled Students: 1 Reserved Students: 0 Waiting List Students: 0 Curriculum: Consumer Math (Froud)

Consumer Math A (:S1) (Edit) (Set Curricula)

Schedule: MTWRF 11:20-12:30 Bell Period: Period 4

Enrolled Students: 1 Reserved Students: 0 Waiting List Students: 0 Curriculum: Consumer Math (Froud)

Attendance AWR

Earth Science A (:S1) (Edit) (Set Curricula)

Schedule: MTWRF 2:00-2:55 Bell Period: Period 6

Show on MA Roster Attendance AWR LL Reports Newsletter

Show on MA Roster Attendance AWR LL Reports Newsletter

SP/SIS (enter search text) STUDENT 15 Select Language | TestMode

SITE HOME ADMINISTRATION CLASSES TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Instructor Dash Roster Attendance AWR Rep Card All RC Reports Admin

Assignments and Attendance

Earth Science A		Course Code: 2618	Section: S1	Mon, Tue, Wed, Thu, Fri: 2:00 pm-2:55 pm
Sacramento HS - CB	School Year: 2013 - 2014	Start: 06/16/2014	Transcript Code: 2618	
Room:	Reporting Period: Summer Session	Finish: 07/25/2014	Credits: 5 Credits	

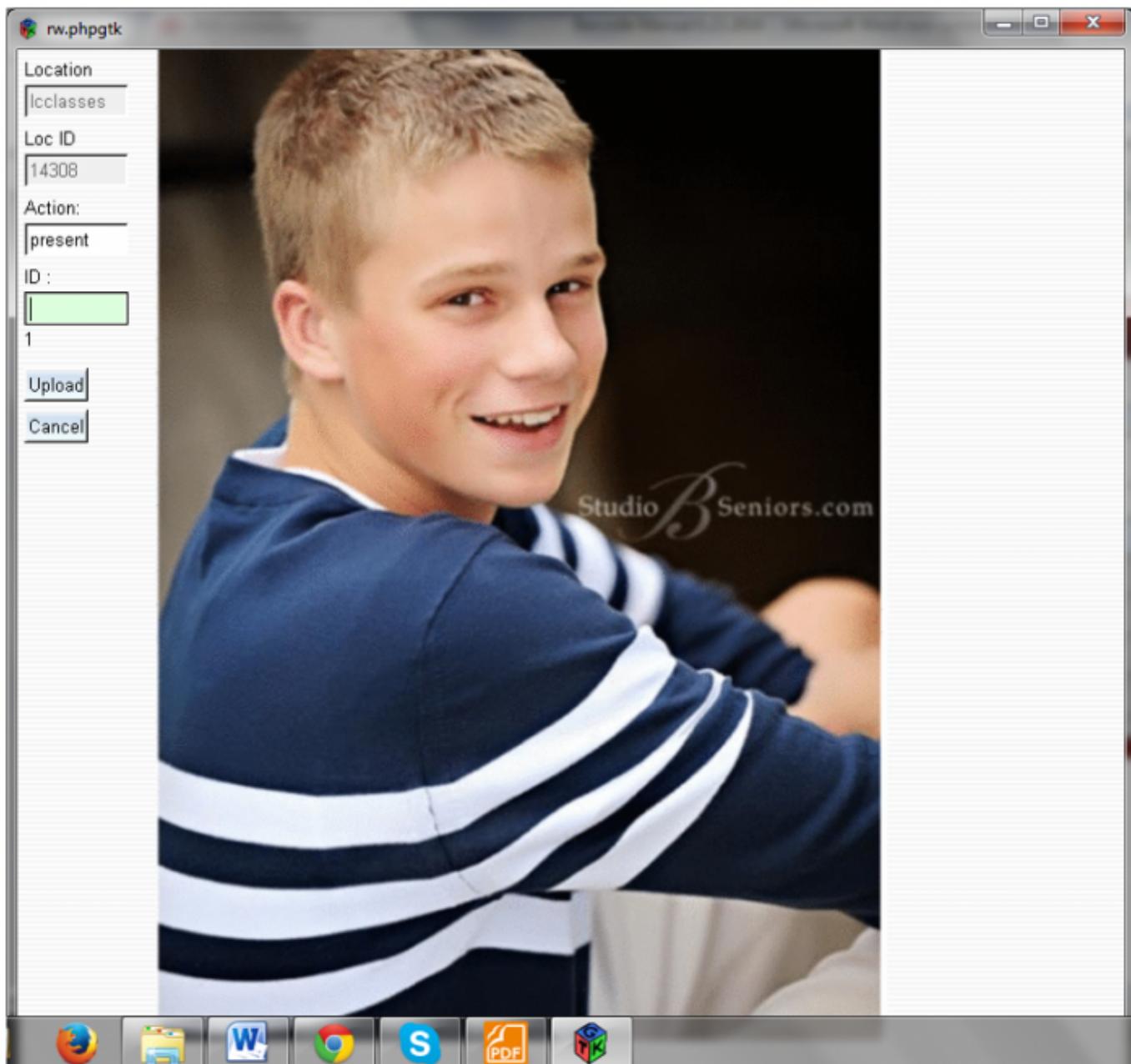
Show full calendar

May 2014

					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

Milestone Academy learn/milestone (logout) | 06/29/2014 - 8:39:40 pm Page: Attendance.htm LastCode:

Scan the student or manually enter the student's number:



As with the campus attendance, the first scan shows the student in the class, and the second scan shows the student out of class.

Once a student has been scanned into the class, a barcode symbol will show in the teacher's attendance for the day. This will help the teacher decide whether to claim the student with ADA Present Attendance. There is also an icon that will show the student as either on campus (green circle) or off campus (red circle with line through it).

SPSIS (enter search text) STUDENT 15 Select Language | TestMode

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Warning: There are 8 student-days which have not been claimed for attendance prior to this claiming range.

Seating Chart

Set all previously unclaimed to... Informational -- Set All --

#	Teacher	Source	Grade	Time	Student	Save
1	Reeves, LeAnn	Consumer Math A	11	11:20 am - 12:30 pm	Reeves, Jason 	08/26 

Back to Top

Return to Calendar

Embedded Files

Return to Calendar Save

Available Reports

Student's Dashboard

Admin Reports 'Academies' Teachers Portal Help

Search List Registration Enrollment IS Staff Assoc Discipline Classes MA Med Special Programs/Accomm TOMS Sports/Clubs

Student Dashboard

CASE A REEVES		Grade: 12	Age: 18
SSID	Legacy ID None		
Local ID 78720			
Gender M	Birthdate 12/18/1997		
Home Phone (555) 555-5555	Student Cell		
E-Mail:			
Physical Address	Mailing Address		
123 Any Street	123 Any Street		
Anytown, CA 55555	Anytown, CA 55555		
Parents / Guardians			
Name	Relationship	Cell	E-Mail
John Parent (Lives With)	Father	parent.john@mailinator.com	123 Anytown, CA 55555
Siblings			
Name	Gender	Home Phone	Cell Phone
John Student (Lives With)	M	(555) 555-5555	(555) 555-

Credit Computation Progress 2015 - 20

Seq	Student	GLTch	Proj
1	Reeves, Case	12	Reeves, LeAnn (leann) (1001) Language Arts 5 (E-IS1001- (2701) Economics (2

LEANN REEVES Independent Study

Staff Association History ►

Staff Member Reeves, LeAnn 08 File Migration: H

Student Home Room ►

Class

Student Enrollment History ▼

Track Start Finish GrdAttProc

Directly above the student's picture, there will be a scanned attendance icon. Green Arrow means on campus, Red Arrow means off campus. Click on the icon for more detailed information:

Admin Reports 'Academies' Teachers Portal Help Type to quick page find

Interpreted Scan Events (Calendar)

	Case A. Reeves	Grade 12	Local ID: 78720	Student Statewide ID: Not Assigned	Race: White
	123 Any Street Anytown, CA 55555 (555) 555-5555	Age: 18	Gender: M	Date of Birth: 12/18/1997	Hispanic or Latino? No
		Enroll Start: 07/13/2015	Parent(s): John Parent		Staff: Reeves, LeAnn

Select Year: 2015 - 2016 ▾ Print Calendar

July 2015

S	M	T	W	T	F	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 11:24am - unknown ✓	25
26	27	28	29	30	31	

August 2015

S	M	T	W	T	F	S
			01			
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Campus Report

Go to Reports > Barcode > Campus Report:

Admin Reports 'Academies' Teachers Portal Help

Create-A-Report Attendance Report Campus Report 

Finder Presence SB740 Time Tracking

Attendance Scan Activity

Barcode

Crossed Records

DS Concepts

Enrollment

Export

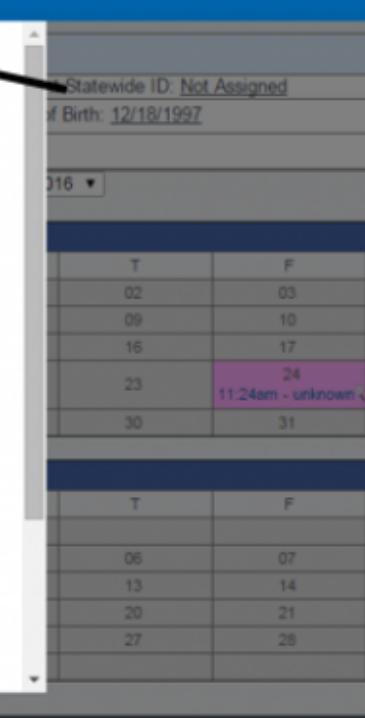
External Bridging

Scheduler

School

Print

Milestone Academy - 2015-2016 School Year - Version 2.0



Campus Presence Report for 01/07/2016

Name: Univ Prep - K-12 ID: 232

Address: 2340 Old Highway 1 Anytown, CA 68885 555-555-5555

Teacher: Reeves, LeAnn

Class Registrations: 129

Public Registration: Open

Classes in Session: 59

Students: 32

Office Hours:

Names Student Enter/Leave Classes Status Legend

- 70872 Abney, Kristen
- 70848 Aluni, Christian
- 70882 Andersen, Christian
- 70848 Ayers, Ashton
- 70817 Bell, Kandy
- 70897 Blaizek, Scott
- 70870 Blair, Briana
- 70804 Boyd, Josephine
- 70715 Brooks, Lily
- 70876 Brown, Thomas
- 70877 Calica, Pearl
- 70878 Casey, Janet

Never on campus today. On campus. Not on campus anymore.

Class Attendance Legend

- No Discrepancy, Student absent.
- No Discrepancy, Student present.
- Scanned on campus, Absent in class.
- Present in class, not scanned on campus.

This report shows all students on the campus and in classes for the day and site chosen. Please refer to the legend for details on all the icons. These icons are each unique in design, and can be used with the colorblind disability.

SB740 Time Tracking

Go to Reports > Barcode » SB740 Time Tracking:

Admin Reports Academies Teachers Portal Help

Create-A-Report Attendance Report Campus Report

Finder Presence SB740 Time Tracking (ELEMENT: /admin/reports/sb740.php)

Attendance Scan Activity

Barcode Classes

- Crossed Records
- DS Concepts
- Enrollment
- Export
- External Bridging
- Scheduler
- School
- Staff
- State/Federal
- Students

SB740 Funding: Most charter schools are required to spend 80% of their funding on students, and can only spend 20% on administrative overhead. Most of the time, these schools have to count building costs as administrative overhead. Tracking time that students spend at the campus receiving instruction allows schools to deduct building costs as education delivery costs (in the 80% column), rather than as administrative costs. Coordinate with your auditors for the specifics of how to do this. Our SB740 report provides the raw data for this process.

SPSIS (enter search text) STUDENT 15 Select Language | ▾

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

SB 740 Student Asset Use Report

Start: 06/26/2014 Finish: 06/26/2014 View Students

Sacramento HS - CB Total Time: 00:11:55

Abney, John	Time: 00:11:55
Reeves, Jason	
Not present on any campus	
Abney, Kristen	
Abney, Tamara	
Akuni, Christian	
Alcala, Jessica	
Aldridge, Samuel	

This report shows the actual amount of time spent on campus for each student. Click on the Magnifying Glass icon for a more detailed view of the time tracked:

SPSIS (enter search text) STUDENT 15 Select Language | ▾ TestMode

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Campus Attendance 06/26/2014 - 06/26/2014

John Abney	Grade: 3	Local ID: 70198	Student Statewide ID: 4445557771
1	Age: 7	Gender: M	Date of Birth: 02/20/2007
1, CA 12345	Enroll Start: 06/16/2014	Parent(s): Abner Abney Sarah Abney	
(555) 555-5555			

Interpreted Scan Events (List)

Center	Scan In	Scan Out	Time On Campus
Sacramento HS - CB	06/26/14 11:47:35 am	06/26/14 11:59:28 am	00:11:53
Sacramento HS - CB	06/26/14 11:41:34 am	06/26/14 11:41:36 am	00:00:02

Scan Activity

Reports > Barcode > Scan Activity:

Admin Reports 'Academics' Teachers Portal Help

Create-A-Report Attendance Report Campus Report

Finder Presence SB740 Time Tracking

Attendance Scan Activity

Barcode

Crossed Records

DS Concepts

Enrollment

Exit

External Badging

Scheduler

School

Staff

State/Federal

Students

(ELEMENT: /public/activity_scan.php)

0 Time

All Activities No Activities Advisory Attendance Audit Log Home School Home School

← →

This report will show raw results of all scan activity during the time period selected.

SPSIS (enter search text) STUDENT 15 Select Language

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Activity Scan Logs
Effective Range

School Year:	2013 - 2014
School Track:	-- All Tracks --
Range:	-- Manually Specified --
Start Date:	06/26/2014 <input type="button" value="Set To Week"/>
Finish Date:	06/26/2014 <input type="button" value=""/>

Time Scanned	Source	Source ID	Location	Location ID	Activity	Examine
Thu Jun 26, 2014 - 12:22 pm	students	123	lclasses	14307	present	
Thu Jun 26, 2014 - 12:06 pm	students	78720	lclasses	14307	present	
Thu Jun 26, 2014 - 11:59 am	students	78698	lc	232	present	
Thu Jun 26, 2014 - 11:47 am	students	78698	lc	232	present	
Thu Jun 26, 2014 - 11:41 am	students	78698	lc	232	present	
Thu Jun 26, 2014 - 11:41 am	students	78698	lc	232	present	
Thu Jun 26, 2014 - 11:37 am	students	78720	lc	232	present	

Attendance Report

Go to Reports > Barcode > Attendance Report.

This report shows an overview of the scanned attendance claims.

Admin Reports Academies' Teachers Portal Help

Create A Report Attendance Report → Generate Report
 (ELEMENT: /admin/reports/barcodeattendance.php)

Presence

Finder Attendance Scan Activity

Barcode

Crossed Records

DS Concepts

Enrollment

Export

External Bridging

Scheduler

School

Staff

State/Federal

Students

0 Time Tracking

All Academies
 No Academies Specified
 Advisory Teachers
 Attendance
 Auditorium
 Home School - 5-6
 Home School - 7-8
 Finish: 01/07/2016

Choose your search criteria, then "Generate Report":

SPSIS (enter search text) STUDENT 24 Select Language |

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES CMSBRAINHONEYISBUZZ PARENTS - STUDENTS HELP LOG OUT

Barcode Attendance Report

Restrictions

'Classes':	All 'Classes's --
Teacher of Record:	All Teachers --

Effective Range

School Year:	2014 - 2015 --
School Track:	All Tracks --
Range:	Manually Specified --
Barcode Scan Start Date:	03/30/2015 <input type="checkbox"/> Set To Week
Barcode Scan Finish Date:	05/01/2015 <input type="checkbox"/>

Other Options

Barcode Scan Start Time:	Any Time --
Barcode Scan Finish Time:	Any Time --
Scheduled Start Date:	<input type="checkbox"/>
Scheduled Finish Date:	<input type="checkbox"/>
Scheduled Start Time:	Any Time --
Scheduled Finish Time:	Any Time --
Hide Unscheduled Students:	<input type="checkbox"/> Only show students who have a scheduled meeting OR a scanned activity
Export:	<input type="checkbox"/> Export to CSV

[Generate Report](#)

Report criteria: All 'Classes's, All Teachers, All Tracks, Range: Track A: UP 10 (03/30/2015 - 05/01/2015), 2014 - 2015, 03/30/2015 - 05/01/2015
Generated on: Mon May 18, 2015 - 9:07 am

#	ID	Student Name	Scan Log	Staff Name	Contact Manager Scheduler		63 Mon	03 Tue	84 Wed	84 Thu	03 Fri	04 Mon	04 Tue	07 Wed	08 Thu	09 Fri	10 Mon	13 Tue	14 Wed	15 Thu	16 Fri	20 Mon	21 Tue	22 Wed	23 Thu	24 Fri	27 Mon	28 Tue	29 Wed	30 Thu	01 Fri	
					Time	Status/Note																										
1	78866	Abbey, John	<input type="checkbox"/>	Brennenan, Kathleen	10:00 am	SA																										
2	79673	Abbey, Kristen	<input type="checkbox"/>			No Scheduled Days Found																										
3	78567	Abbey, Tamara	<input type="checkbox"/>			No Scheduled Days Found																										
4	75445	Akuzi, Christian	<input type="checkbox"/>	Pellegrini, Charraine		No Scheduled Days Found																										
5	78955	Alberti, Sozen	<input type="checkbox"/>			No Scheduled Days Found																										
6	78568	Abula, Jessica	<input type="checkbox"/>			No Scheduled Days Found																										
7	78681	Abuine, Samia	<input type="checkbox"/>	Reynolds, Debra		No Scheduled Days Found																										

Milestone Academy [Team](#) / [Reports](#) (Logout) | 5/18/2015 - 9:07:55 am Page: /admin/reports/barcodeattendance.php

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Last update: **2017/09/05 16:35**