Barcode / Scanned Attendance - Administration

Overview:

- School Pathways scanned attendance is 100% compatible with all biometric scanning solutions (fingerprint and retina), as well as onsite badge printing solutions.
- Scanning can be done online, or offline in case of power and internet outages. Simply synch your ReportWriter software when you are back online to upload the informational attendance.
- Informational attendance can currently be tracked for students and staff in many situations such as campus attendance, class attendance, and field trip attendance. School Pathways is currently developing parent attendance and assets management.
- SB740 Funding: Most charter schools are required to spend 80% of their funding on students, and can only spend 20% on administrative overhead. Most of the time, these schools have to count building costs as administrative overhead. Tracking time that students spend at the campus receiving instruction allows schools to deduct building costs as education delivery costs (in the 80% column), rather than as administrative costs. Coordinate with your auditors for the specifics of how to do this. Our SB740 report provides the raw data for this process.
- Attendance taken with this software can only be used for advisory purposes, as the California Department of Education requires ADA attendance to be taken by the teacher.
- To view a list of suggested scanners and badge printers, go to Help > Recommendations > Hardware in the SIS menu.

Setup Process

- Barcode attendance must be setup for your school. Please contact a School Pathways representative to get more information and pricing.
- FOR OFFLINE ATTENDANCE TRACKING: Download ReportWriter software to your computer(s). ReportWriter will need to be installed on each computer which will be receiving the scans.
- Set your number prefix: Administration > Settings » Policies. Click on Barcode Attendance. Set your prefix for both Student ID and Staff ID (this will show at the beginning of each student's barcode badge number):

SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGES	BLUEMOUSE	PARENTS - STUDENTS	HELP	LOG OUT		
Define School P	olicies for <u>milestone</u>						Show/Hide All		
Archiving				Show					
Attendance				Show					
Barcode Attendan	ce			🗹 Show					
1.									
1. Use whi	ch letter to DESIGNATE a si	tudent ID? The letter	will go before the ID. (Pag	e: BcStudentPrefix) (B	cStudentPrefix)			All	
A prefi	r is used to define different:	types of items for bar			ut you can use any character. Jus Ix. ONLY CHANGE THIS AFTER				
2.									
2. Use whi	ch letter to DESIGNATE a st	taff ID? The letter wi	I go before the ID. (Page: E	3cStaffPrefix) (BcStaff	(Prefac)			All	
A prefix	is used to define different ty;	pes of items for barco			eacher) but you can use any chan lx. ONLY CHANGE THIS AFTER				
Contact Manager				Show					
Grading				Show					
Learning Center				Show					

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• Make sure the students are enrolled in at least one classroom based class.

DME	ADMINISTRATION 'CLASSES'	TEACHER PAGES	BLUEMOUSE	PARENTS - STUDENTS			
List Regist		Classes Med Special Pr	ograms/Accomm	OES Tests Transcripts Cum	e Profile Dashboard		
<u> </u>	JASON W REEVES Grade:	10 Age: 15	🥥 🔮 🤅	LEANN REEVES In	dependent Study		
-	SSID	Legacy ID None		Staff Association History	b.		2
	Local ID 78824			Staff Member	Start	Finish	Mig
	Gender M	Birthdate 08/16/1998		Reeves, LeAnn	07/01/2013	present	
	Home Phone (555) 555-5555	Student Cell			File Migration: Has r	to RIV file associated.	
	E-Mail: mystudent@anytown.com						
	Physical Address	Mailing Address		Student Enrollment Histor			🧷
	445 California Highway Portola, CA 55555	445 California Highw Portola, CA 55555	ny		inish Grd Att Program	Grad Reqs	
	Parents / Guardians			A WINIZOTO P		High Schoo	t General Education
	Name	Relat	ionship Cell				
	No parent or guardian reco	ords entered		Classes 🔻			
	Emergency Card			Class	Bor	m Instructor Time	Start Finish Credits
			/	Homeroom 10 - McC		McCarthy, 8 8:00-8:25	01/13/14 05/30/14 0
Agreement			(Physical Education 1	0A (2515:P28)	Callahan, C 8:30-9:25	01/13/14 05/30/14 5
Class	State Code Catalog	MA Term	Crd	Algebra 1A (2403-11)	25)		01/13/14 05/30/14 5
Class	State Code Catalog	HA Ferm	Crit	Biology w/Lab B (192			01/13/14 05/30/14 5
				English 10A (2131 P		Caswell B 1:00-1:55	01/13/14 05/30/14 5
ce History	r been claimed for this student.			M Spanish 2A (2205-3)		Carender, C 1:00-1:55	01/13/14 05/30/14 0

OPTIONAL: Setting up a background for your badges:

If you would like a background for your badges, go to Administration > Attendance » Badges »> Badge Settings:

sp SIS (ente		STUDENT	STLOENT 🔻 18 🛃 Select Language 🖤							
SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGES CMS/BRAINHONEY/BUZZ		PARENTS - STUDENTS	HELP	LOG OUT			
Set Badge Bac	Attendance >>	Reports >>								
Current Backgrou	Reports >>	Administratio	e n >>		Load new background.					
Conem backgrou	Admin Dashboard	Federal Atten	dance Report		•					
	PLS/Report Writer >>	Badges >>		Badges	The firstype MUST be a PNG promend:					
	Student Info >>	Archived Ove	rview	file measure approxim badge Settings there should be an are		ately 1,245x765 pixels ea of white @ bottom approximately 1,248x150 pixels)				
「「「	Staff Info >>	Approve Stac	Approve Stack		Choose File No file chosen	Upload				
2	Parent Info >>									
	State Reporting >>									
	Test Module >>									
	Transcripts >>									
	Website Management >>									

1. Choose your file, then upload the PNG image.



- 2. Click on "Edit Layout":
- 3. Adjust the position and text size as needed. You can click on Update to see your changes. When done, click on "Save":

Text Color black *			
Student Picture Position Text Size: 360	X Position: 700 Y Pos	ition: 150	
Show School Logo 🖲 Yes 🔍 No			
School Logo Position Text Size: 200	X Position: 50 Y Pos	ition: 200	
Show School Name Ves No			
School Name Position Text Size: 50	X Position: 50 Y Pos	ition: 100	Milestone Academy
Show School Address # Yes No			Lill Any Standing
School Address Position Text Size: 35	X Position: 275 Y Pos	ition: 150	A Calastation of the second se
Show School Year # Yes O No			2014-2015
School Year Position Text Size: 35	X Position: 275 Y Pos	ition: 220	
Student name Position Text Size: 25	X Position: 275 Y Pos	ition: 325	
Show Student DOB Text # Yes O No			12345
Student DOB Text Position Text Size: 25	X Position: 275 Y Pos	ition: 385	DOB: 010/2002 Grade
Student DOB Position Text Size: 25	X Position: 350 Y Pos	ition: 385	Once 1
Show Student ID # Yes O No			and the second sec
Student ID position Text Size: 25	X Position: 275 Y Pos	ition: 355	
Show Grade Text B Yes O No			
Grade Text Position Text Size: 25	X Position: 275 Y Pos	ition: 415	11.595
Show Grade Level B Yes O No			
Gradelevel Position Text Size: 25	X Position: 360 Y Pos	ition: 415	
Student Barcode Position Text Size: 100	X Position: 200 Y Pos	ition: 525	

Printing Badges:

If you are going to use badges you can print them by going to Administration > Attendance > Badges:

SP 818 (ente		STUDENT T	STLOENT 🔹 18 Select Language 💌							
SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER P	AGES C	MS/BRAINHONEY/BUZZ	PARENTS - STUDENTS	HELP	LOG OUT		
Set Badge Bac	Attendance >>	Reports >>								
Current Backgrou	Reports >>	Administratio	>< nc	Los	d new background.					
Current Dackgrou	Admin Dashboard	Federal Atter	idance Report							
	PLS/Report Writer >>	Badges >> Archived Overview		Badges Badge Settings there should be an area of white @ bottom approximately 1,248x150 pixels)						
	Student Info >>									
10	Staff Info >>	Approve Star	Approve Stack		oose File No file chosen	Upload				
10	Parent Info >>			_						
	State Reporting >>									
	Test Module >>									
	Transcripts >>									
	Website Management >>									

1. Choose the students you wish to print (or have printed by a badge printing service). You can limit your search by Education Program, Primary Class Offering, Teacher of Record, Gradelevel, dates enrolled, and/or search by individual student.

You also need to choose your badge style. If you are using backgrounds, make sure the option with "Badge Backgrounds" is chosen!

When finished, choose "Print Selected".



2. These will appear in a .pdf format - you can either print on your own paper, send to a badge printer, or outsource to a badge-printing company.



• Note that the number at the bottom of the barcode follows the following format: the letter is the prefix you set in the policies area. This alerts the staff whether they are a student or a staff member. The numbers are the student's local number.

Campus Attendance



Barcode attendance can be taken either online or through ReportWriter (Offline Attendance).

Online Attendance through the SIS:

• Go to Admin > Attendance » Online Scanner:

← ⇒ C	C https://milestone.plsis.com/mod.php/index.php?_sp_window_id_=1873285651&_tc							
*								
Admin	Reports	'Academi	es' Teachers	Portal	Help			
Admin Dashb	oard	Ap	prove Stack		Archive Requirements			
Loader		An	chived Overview		Federal Attendance Report			
Student Info		► Or	nline Scanner 🗲					
Staff Info			Admin (ELEMENT: /pr	ublic/attendar	nce.php)			
Attendance		• •	Badges					
State Reporti	ng	•						
Transcripts								

• Enter in the Location ID for the campus:

	Admin	Reports	'Academies'	Teachers	Portal	н
	Barcod	le Scanne	r (Beta)			
<	Location Ic Loc ID 232 Action present ID: Save (Scane will of		>			
	(Scans will n if Internet se	not be recorded ervice fails)				

You will need to enter in the Location ID (Loc ID) of the campus . To find this in the SIS, go to the list of classes for the Learning Center or the Instructor's class list:

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16:35	

SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER P/	AGES	BLUEMOUSE	PARENTS - STU	DENTS	HELP	
		Find Class							
efine School P	olicies for milestone	'SCHOOLS'>>	BI	lueMouse Cla	sses >>				
robising		COUNSELORS >	> M	Milestone IS - HS >>					_
rchiving ttendance				ilestone IS - K	(.8.55				
arcode Attendan	ce								
1.					mer School >>				
	ch letter to DESIGNATE a s	tudent ID? The letter	r will go befo	acramento El	em - CB >>	CStudentPrefix)			
A prefi	x is used to define different	types of items for bai	rcode integra	acramento H	\$ - CB >>	Management >>	List Classe	s tire	that v
			Sa	acramento M	iddle - CB >>	Instructors		RE	FULT
SIS (ent	er search text)	STUDENT	an 15	Select La	nguage 🔻	_			
	er search text)	STUDENT •	TEACHER PAGE	Select La	nguage V	PARENTS - STUDENTS	i HEL	p	LOG OU
SITE HOME	, ,		×	_		eves, LeAnn	s HEL	P	LOG OU
ass Listing	ADMINISTRATION		×	_	JEMOUSE	eves, LeAnn tions: 1	S HEL	P	LOG OU
SITE HOME ass Listing me: Sacramento dress:	ADMINISTRATION		×	_	JEMOUSE	eves, LeAnn tions: 1			
STE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGE	_	JEMOUSE	eves, LeAnn tions: 1	5 HEL		
STTE HOME ass Listing me: Sacra rento dress: by Name Instru neroom 12 - Cal	ADMINISTRATION	*CLASSES*	TEACHER PAGE	S BLU	JEMOUSE	eves, LeAnn tions: 1 ation: Open	77 of 77		
ATTE HOME	ADMINISTRATION	*CLASSES'	TEACHER PAGE	S BLU	JEMOUSE Instructor: Re Class Registra Public Registra	eves, LeAnn tions: 1 ation: Open	77 of 77		
SITE HOME	ADMINISTRATION THS-CB ID: 232 CONTRACTOR CONTRACTOR Contractor Class Days: 112	*CLASSES'	TEACHER PAGE Friod Period HR Students:3 OF 2 Registration: Op Reg Univerit: 0 V	S BLU	JEMOUSE	eves, LeAnn tions: 1 ation: Open	77 of 77		LOG OU
SITE HOME	ADMINISTRATION	*CLASSES'	TEACHER PAGE	S BLU	JEMOUSE	eves, LeAnn tions: 1 ation: Open] 77 of 77 Set]		

• Click into the ID box so it turns green. This means it is ready for the scan. Scan or manually enter in the student's barcode number:

	Admin	Reports	'Academies'	Teachers	Portal	Help
	Barcod	le Scanne	r (Beta)			
	Location Ic Loc ID 232					
0	Action present ID: STU78720					
	Save	not be recorded ervice fails)				

The scanner should submit the number automatically. If you are manually entering the number, hit the "Enter" button.

Admin	Reports	'Academies'	Teachers	Portal	Help	
Location Ic Loc ID 232 Action present ID: Save	e Scannes	r (Beta)	Reeves, Case Scan S	Auccessful		

This initial scan confirms the student is on campus. The second scan will show the student as off campus. If a "bad scan" is completed (such as an unreadable barcode or an invalid student number), the system will alert with a loud noise and a big 0 with a line through it:



Offline Attendance through ReportWriter:

Log into ReportWriter to begin a claim for any student. You will need to complete two initial synchs - one to download the software, the second to download all student pictures and information.

😽 R/W 4.5.52 Login 📃 💷 💌
User Name:
leann
User Password:

School:
milestone /
Help Exit OK
Configure Get the Patch
Test My Connection
L Error Logging

Go to Tools > Barcode Attendance:

ReportWrit	ter 4.5.52 milestone leann (expi	res 6.1 days)		
File Edit	Tools Info Course Synchronize	Assign	Eval Report	ReportWriter 🕧
	Barcode Attendance	٤.		
	Get the Patch			
	Teacher Info			
	Custom Course			
	Create Course Source			
	Support/Create Snapshot			
	Support/Send Snapshot			
	One-time Fixes			이 같은 것이 같은 것은 것이 같은 것이 같이 같이 같아.
	LC Grade Verification			
	Request Digital Certificate			
	Extractor			
	CALPADS Check			그는 것은 것은 것은 것은 것은 것을 얻는 것을 했다.
Version:	File:			

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🕫 rw.phpgtk
Location Ic
Loc ID 232
Action: present
Upload Cancel

You will need to enter in the Location ID (Loc ID) of the campus . To find this in the SIS, go to the list of classes for the Learning Center or the Instructor's class list:

SITE HOME	ADMINISTRATION					
		'CLASSES'	TEACHER P	AGES BLUEMOUSE	PARENTS - STUDENT	S HELP
		Find Class				
ine School Po	licies for miestone	"SCHOOLS">>	в	lueMouse Classes >>		
iving		COUNSELORS >>	• I	filestone IS - HS >>		
dance				lilestone IS - K-8 >>		
code Attendan	ce .			lilestone Summer School >>		
1.	h letter to DESIGNATE a s	tedant ID2 The latter	s will as hats	acramento Elem - CB >>	v StudentPrefix	
	is used to define different			acramento HS - CB >>	Statement of the local division in the local	Classes the that
			5	acramento Middle - CB >>	Instructors	REFUL
2						
				15 🛂	Select Language 🔻	
SITE HOME	ADMINISTRA	TION 'CL	LASSES'	TEACHER PAGES	BLUEMOUSE	PARENTS - S
SITE HOME	9	TION "CL	LASSES'		BLUEMOUSE	PARENTS - S
SITE HOME	9		LASSES"		BLUEMOUSE	PARENTS - S
SITE HOME Class Listin Jame: Sacram	9		LASSES'		BLUEMOUSE	
SITE HOME Class Listin Name: Sacram Address:	9		LASSES'		BLUEMOUSE Instructor: Class Regi	Reeves, LeAnn
Class Listin Name: Sacram Address: CA	9 atto HS-CB ID: 2 	32		TEACHER PAGES	BLUEMOUSE Instructor: Class Regi Public Reg	Reeves, LeAnn strations: 1 istration: Open
SITE HOME Class Listin Name: Sacram Address: CA CA CA CA Ca Ca Ca Ca Ca Ca Ca Ca Ca Ca Ca Ca Ca	atto HS-CB ID: 2:	32		TEACHER PAGES	BLUEMOUSE Instructor: Class Regi	Reeves, LeAnn strations: 1 istration: Open
SITE HOME Class Listin Name: Sacram Address: CA CA Soft by Name In	9 atto HS-CB ID: 2 	n Sched Starts En CC) [Edit]		TEACHER PAGES	BLUEMOUSE	Reeves, LeAnn strations: 1 istration: Open

Click into the ID box so it turns green. This means it is ready for the scan. Scan or manually enter in the student's barcode number:

11/20

🔋 rw.phpgtk	1000	Recott Servers 2.1	Manual Stations	- 0 X
Location				
Ic				
Loc ID				
232				
Action:				
present				
ID :				
S78720				
Upload				
Cancel				

The scanner should submit the number automatically. If you are manually entering the number, hit the "Enter" button.



The student's picture will show, allowing you to confirm this is indeed the student. If you have

speakers on your computer, it will also speak the student's name.

The number underneath the ID box shows how many students are waiting to upload to the SIS. The system automatically uploads this information approximately every 60 seconds if you are online. You may also manually upload this information by clicking on the "Upload" button.

\ This initial scan confirms the student is on campus. The second scan will show the student as off campus. If a "bad scan" is completed (such as an unreadable barcode or an invalid student number), the system will alert with a loud noise and a big 0 with a line through it:



Class Attendance

There are two ways to set class attendance:

1. Find the class ID and input manually into the box (from the Instructor's Class List, click on the class name).

2. Go to the class Attendance and click the "Set" button:

SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGES	BLUEMOUSE	PARENTS - STUDENTS	HELP	LOGOU	r e				
eserved Student /aiting List Stude	0	ulum: HS - Physical E	ducation 1 - Standards Ba	sed (2005)	0			••• •••				
onsumer Ma	th A (: S1) (Edit) (Set	Curricula)				1	***		2			
chedule: MTWRF ell Period: Period						Show on MA	Roster	Attendance	AMR	u	Reports	Nevaleta
nrolled Students leserved Student	0	ulum: Consumer Mat	h (Eroud)		Progress Reports			Summer Session				
Vaiting List Stude	its: 0				9			<u> </u>		•		
arth Science	A (: S1) (Edit) (Set Cu	rricula)				1	444		2			
chedule: MTWRF						Show on MA	Roster	Atlandance	AWR	u	Reports	Nevalette

SPS15 (enter search tex	() STUDENT	📑 🚺 🚼 Selec	t Language 🔻				
SITE HOME ADMINIST	RATION 'CLASSES'	TEACHER PAGES	BLUEMOUSE PARENTS	- STUDENTS HE	LIP LOG OUT		
Instructor Dash Roster Atte	end AWR Rep Card Alt RC	Reports Admin					
Assignments and Attendar	nce						
Earth Science A				Course Code: 2618	Section: S1	Mon, Tue, Wed, Thu, Fri: 2:00 pm-2	55 pm
Sacramento HS - CB	School Year: 2013 - 2014			Start: 06/15/2014	Transcript Code: 2618	8	
Room:	Reporting Period: Summer	Session		Finish: 07/25/2014	Credits: 5 Credits		
Show full calendar			May 2014				Don Att: Log:
					1	2	3 Lp: 1 Lp: 2
4	5	6	7		8	9	10 Barcode
11	12	13	14		15	16	17
18	19	20	21		22	23	24
25	26	27	28		29	30	31
Ailestone Academy lear	nn / milestone (logout) 6/29/	2014 - 8:39:40 pm				Page: <u>Acta</u>	mendance.php Last

Scan the student or manually enter the student's number:

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As with the campus attendance, the first scan shows the student in the class, and the second scan shows the student out of class.

Once a student has been scanned into the class, a barcode symbol will show in the teacher's attendance for the day. This will help the teacher decide whether to claim the student with ADA Present Attendance. There is also an icon that will show the student as either on campus (green circle) or off campus (red circle with line through it).

15/20

Barcode / Scanned Attendance - Administration

STS (enter search lext)	STUDENT	🏐 15 🚼 Se	lect Language T					TestMode
SITE HOME ADMINISTRATION	CLASSES"	TEACHER PAGES	BLUEMOUSE	PARENTS - STUDENTS	HELP	LOG OUT		
		Warning: There are 8 stu	dent-days which have n	ot been claimed for attendar	rce prior to this cla	aiming range.		
				Seating				
				Chart				
all previously unclaimed to ermational Set All *								
-								Save
Teacher		Source	Grad			Student		05/26 📝 p
Reeves, LeAnn	Consumer Ma	Eh A	11	11:20 am - 12:30 pm			Neeves, Jason 🤡	19375-5218
			8	lack to Tep				
etum to Calendar								
								@Embedded Files
								Cremester rise
Return to Calendar								Save

Available Reports

Student's Dashboard



Directly above the student's picture, there will be a scanned attendance icon. Green Arrow means on campus, Red Arrow means off campus. Click on the icon for more detailed information:

nin	Reports 'Ac	idemies' Teac	hers Portal	Help					Type to quick page find
-	Interpreted Scan Ex	ents (Calendar)							
- 7	Case A. Reeves	Grade: 12		Local ID: 78720) Studer	nt Statewide ID: N	ot Assigned		Race: White
3	123 Any Street	Apr: 18		Gender: M	Date o	f Birth: 12/18/199	7		Hispanic or Latino? No
	Anytown, CA 55555 (555) 555-5555	Erroll Start:	07/13/2015	Parent(s): John	Parent				Staff: Reeves, LeAnn
				Selec	t Year: 2015 - 20 Print Calendar	116 •			
					July 2015				
		5	M	T	W	T	F	5	
					01	02	03	04	
		05	06	07	08	09	10	11	
		12	13	14	15	16	17	18	
		19	20	21	22	23	24 11:24am - unknown -	25	
		26	27	28	29	30	31		
					August 2015				
		S	M	T	W	T	F	5	
								01	
		02	03	04	05	06	07	08	
		09	10	11	12	13	14	15	
		16	17	18	19	20	21	22	
		23	24	25	26	27	28	29	
		30	31						

Campus Report

Go to Reports > Barcode > Campus Report:

Admin	Reports	'Aca	dernies'	Teachers	Portal	Help				
Create-A-Repor	t		Attendanc	ce Report		Campus Report				
Finder			Presence			S8740 Time Tracking		Statewid of Birth: 12/		
Attendance			Scan Acti	vity				016 •		
Barcode									-	
										F
Crossed Record	Is	•						0.		
								0		10
DS Concepts		•						10		17
Enrollment								2		24 11:24am - unkno
La tronin norm.		-						3		31
Export		•						_		
External Bridgin	g									F
								0		07
Scheduler		•						1		14
								2		
School		•						2	7	28
0							The second second second			

2025/07/17 07:23

Campus Pr	esence Report for 01/07/2016						
lame: Univ	Prep - 9-12 ID: 232			Instructor: Reeves, LeAnn		Classes In Session: 59	
ddress: 345 Okt His	heav 1			Class Registrations: 129		Studenta: 32	
SHE CHI HIG Inform CA	00000			Public Registration: Open		Office Hours:	
alus	Student		Enter/leave		Classes		Status Legend
۶	70573 Abney, Kristen						Never on campus today.
•	78485 Akuni, Christian						Cn campus.
•	78882 Anderson, Christian						 Not on campus anymore.
	76468 Ayers, Ashton						Class Attendance Legend
	70517 Bell, Kandy						No Discrepancy, Student absent.
	78897 Bladeck, Scott						No Discrepancy. Student present.
	75570 Blaik, Briana						🧭 Scanned on campus, Absent in class.
	78904 Boyd, Josephine						Present in class, not scanned on camp
	78715 Brooks, Lily						
	76576 Brown, Thomas						
	78877 Caloca, Pearl						
	78879 Casey, Janet						

This report shows all students on the campus and in classes for the day and site chosen. Please refer to the legend for details on all the icons. These icons are each unique in design, and can be used with the colorblind disability.

SB740 Time Tracking

Go to Reports > Barcode » SB740 Time Tracking:

Admin	Reports	We	ademies'	Teachers	Potal	Help			
Create-A-Repo			Attendanc	e Report	Ca	impus Report	i		_
Finder			Presence		SB	740 Time Tracking	\leftarrow	teeves, LeArm trations: 129	
Attendance		. •	Scan Activ	ity .		(ELEMENT:	/admin/repor	rts/sb740.php)	
Barcode									Classes
Crossed Reco	rds	•							
DS Concepts		. •							
Enrolment		1							
Export		1							
External Bridgi	ng	. •							
Scheduler									
School									
Staff		. •							
State/Federal		•							
Students									

SB740 Funding: Most charter schools are required to spend 80% of their funding on students, and can only spend 20% on administrative overhead. Most of the time, these schools have to count building costs as administrative overhead. Tracking time that students spend at the campus receiving instruction allows schools to deduct building costs as education delivery costs (in the 80% column), rather than as administrative costs. Coordinate with your auditors for the specifics of how to do this. Our SB740 report provides the raw data for this process.

SITE HOME	ADMINISTRATIO	N 'CLASSES'	TEACHER PAGES	BLUEMOUSE	PARENTS - STUDENTS	HELP	LOG OUT
				SB 740 Stud	ent Asset Use Report		
			Start 06	/26/2014 m Finis	1: 06/26/2014	Students	
cramento HS - C	B Total Time	: 00:11:55					
ney, John	🔍 Time	00:11:55					
eves, Jason							
t present on any	campus						
ney, Kristen	्						
ney, Tamara							
uni, Christian	Q						
ala, Jessica							
ridge, Samual							

This report shows the actual amount of time spent on campus for each student. Click on the Magnifying Glass icon for a more detailed view of the time tracked:

SP STS (onter search text)	втисент 🔹 15 🔮	Select Language V	TestMod
SITE HOME ADMINISTRATION	'CLASSES' TEACHER PAGES	BLUEMOUSE PARENTS - STUDENTS HELP	LOG OUT
Campus Attendance	06/26/2014 - 06/26/2014		
John Abney	Grade: <u>3</u> Age: <u>7</u>		atervide ID: 4445557771 th: 02/20/2007
1, CA 12345 (555) 555-5555	Enroll Start <u>06/16/2014</u>	Parent(s): Abner Abney Sarah Abney	
Center	Scan in	Interpreted Scan Events (List) Scan Out	Time On Campus
Sacramento HS - CB	06/25/14 11:47:35 am	06/25/14 11:59:28 am	00:11:53
Sacramento HS - CB	06/26/14 11:41:34 am	06/26/14 11:41:36 am	00.00.02

Scan Activity

Reports > Barcode > Scan Activity:



This report will show raw results of all scan activity during the time period selected.

	ter search text)	STUDENT	🌒 15 🔡 s	elect Language 🔻				
SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGES	BLUEMOUSE	PARENTS - STUDENTS	HELP	LOG OUT	
Activity Scan Lo								
	School Year: 2013 - 20	14 🔻						
S	chool Track: All Trac	ks •						

School Track:	All Tracks	*				
Range:	Manually \$	specified		۲		
Start Date:	06/26/2014		Set To Week			
Finish Date:	06/26/2014					
						Display Logs

Time Scanned	Source	Source ID	Location	Location ID	Activity	Examine
Thu Jun 26, 2014 - 12:22 pm	students	123	lcclasses	14307	present	9
Thu Jun 26, 2014 - 12:06 pm	students	78720	lcclasses	14307	present	्
Thu Jun 26, 2014 - 11:59 am	students	78698	Ic	232	present	Q
Thu Jun 26, 2014 - 11:47 am	students	78698	lc	232	present	୍
Thu Jun 26, 2014 - 11:41 am	students	78698	Ic	232	present	e,
Thu Jun 26, 2014 - 11:41 am	students	78698	Ic	232	present	्
Thu Jun 26, 2014 - 11:37 am	students	78720	Ic	232	present	Q.

Attendance Report

Go to Reports > Barcode > Attendance Report.

This report shows an overview of the scanned attendance claims.

Create A Report	Attendance Report	
Finder	Presence (ELEMENT: /admin/reports/barcodeat	ttendance.php)
Attendance	Scan Activity	- No 'Academies' Specif Advisory Teachers Attendance
Bartode	÷	Auditorium Auditorium Home School - 6-8 Home School - 15-5
Crossed Records	+	Finish 01/07/201
DS Concepts	- +	
Enrolment		
Export		
External Bridging		
Scheduler		
School		
Staff		
State/Federal		
Students		

Choose your search criteria, then "Generate Report":

<i></i> 818	(enter search text)	,	STLOENT .	24 🛃 Select I	anguage v																						
SITE HO	ME ADMINIS	STRATION	'CLASSES'	TEACHER PAGES	CMS/BRAINHONEY/8	BUZZ		PAR	MIS	STUD	ENTS		HELP	· .	1.00	OUT											
Barcode A Restrictio																											
	'Classes':	- All 'Class	es's •	·																							
1	Feacher of Record:	- All Teach	ers 🔻																								
Effective	Range																										
	School Year: 2014 - 2015 •																										
	School Track:	- All Tracks	II Tracks 🔻																								
	Ranger	- Manually	Manually Specified -																								
Barcod	Barcode Scan Start Date: 03/30/2015 🔲 Set To Week																										
Barcode	Scan Finish Date:	05/01/2015					_				_																
Other Op	tions																										
Barcod	le Scan Start Time:	Any Time	•																								
Barcode	Scan Finish Time:	Any Time	•																								
Sch	eduled Start Date:																										
Sche	duled Finish Date:																										
Sch	eduled Start Time:	Any Time	•																								
Scher	duled Finish Time:	Any Time	•						_		_																
Hide Unscl	heduled Students:	Only show	students who have a s	cheduled meeting OR a sc	anned activity	_	_		_		_																
	Export	Export to 0	25V					_	_	_																	
	an Marriel an Trans	40 Testes 1			2015. 03/30/2015 - 05/01/2015			0	iener	ate Re	eport																
Senerated on: 1	Mon May 10, 2015 - 9:07	am \	sarge: mask is or 10 (or																				_				_
* 10	Student Name	Scan	Staff Name	Contact Mar	ager Scheduler	03	03	04 01	04	04 04 03 0	4 04 6 01	04	04 09	94 1	04 0	04	04	04	04 0 20 2	4 04	23	04	04	04	04 29	04 30	05
		Log		Time	Status/Note	Mon	Tue	Wed 1	'hu I	fri Mo	n Tu	e Wed	Thu	Pri N	ion Tu	e Wed	Thu	Fri B	Ion Tu	e We	d Thu	Pri	Mon	Tue	Wed	Thu	Fri
	Abney, John		neman, Kathleen	10:00 am		SA				5	A			1	SA				SA.				SA				
	Abney, Kristen		_		ed Days Found		-		_	-	-		_	_	-			_	_				-			_	
	Abrey, Tamara		acial Charmaina		ed Days Found					-	-			_	-			_	_								
					and Channel Research																						

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Permanent link: https://schoolpathways.com/knowledgebase/doku.php?id=plsis:barcode_attendance_administration&rev=1504629315

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