

[attendance](#), [admin](#)

# Barcode / Scanned Attendance - Administration

## Overview:

- School Pathways scanned attendance is 100% compatible with all biometric scanning solutions (fingerprint and retina), as well as onsite badge printing solutions.
- Scanning can be done online or offline in case of power and internet outages. Simply synch your ReportWriter software when you are back online to upload the informational attendance.
- Informational attendance can currently be tracked for students and staff in many situations such as campus attendance, class attendance, and field trip attendance. School Pathways is currently developing parent attendance and assets management.
- SB740 Funding: Most charter schools are required to spend 80% of their funding on students, and can only spend 20% on administrative overhead. Most of the time, these schools have to count building costs as administrative overhead. Tracking time that students spend at the campus receiving instruction allows schools to deduct building costs as education delivery costs (in the 80% column), rather than as administrative costs. Coordinate with your auditors for the specifics of how to do this. Our SB740 report provides the raw data for this process.
- Attendance taken with this software can only be used for advisory purposes, as the California Department of Education requires ADA attendance to be taken by the teacher.
- To view a list of suggested scanners and badge printers, go to Help > Recommendations > Hardware in the SIS menu.

## Setup Process

- Barcode attendance must be setup for your school. Please contact a School Pathways representative to get more information and pricing.
- FOR OFFLINE ATTENDANCE TRACKING: Download ReportWriter software to your computer(s). ReportWriter will need to be installed on each computer which will be receiving the scans.
- Set your number prefix: Administration > Settings » Policies. Click on Barcode Attendance. Set your prefix for both Student ID and Staff ID (this will show at the beginning of each student's barcode badge number):

- Make sure the students are enrolled in at least one classroom based class.

**SP818** (enter search text) STUDENT 15 Select Language

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Search List Registration Enrollment US Staff Access Discipline Classes Med Special Programs/Accounts TDEs Tests Transcripts Care Profile Dashboard

**Student Dashboard**

**JASON W REEVES** Grade: 10 Age: 15

SSID: Legacy ID None  
 Local ID: 78824  
 Gender M Birthdate: 08/16/1998  
 Home Phone (555) 555-5555 Student Cell  
 E-Mail: mystudent@anytown.com  
 Physical Address: 445 California Highway, Portola, CA 55555  
 Mailing Address: 445 California Highway, Portola, CA 55555  
 Parents / Guardians: No parent or guardian records entered  
 Emergency Card

**LEANN REEVES** Independent Study

Staff Association History

| Staff Member  | Start      | Finish  | Mig |
|---------------|------------|---------|-----|
| Reeves, Leann | 07/01/2013 | present |     |

File Migration: Has no RW file associated.

Student Enrollment History

| Track | Start      | Finish  | Grd | Alt | Program         | Grad Reqs                     |
|-------|------------|---------|-----|-----|-----------------|-------------------------------|
| A     | 07/01/2013 | present | 10  | CB  | Classroom Based | High School General Education |

**Classes**

| Class                                | Room        | Instructor | Time     | Start    | Finish | Credits |
|--------------------------------------|-------------|------------|----------|----------|--------|---------|
| Homeroom 10 - McCarthy (0002-HR-SMS) | McCarthy, B | 8:00-8:25  | 01/13/14 | 05/30/14 | 0      |         |
| Physical Education 10A (2515-P2S)    | Cathalan, C | 8:30-9:25  | 01/13/14 | 05/30/14 | 5      |         |
| Algebra 1A (2403-1-P2S)              | Froud, B    | 9:30-10:25 | 01/13/14 | 05/30/14 | 5      |         |
| Biology w/Lab B (IS2603-4-P2S)       | Schlegel, L | 9:30-10:25 | 01/13/14 | 05/30/14 | 5      |         |
| English 10A (2131-P5S)               | Caswell, B  | 1:00-1:55  | 01/13/14 | 05/30/14 | 5      |         |
| Spanish 2A (2205-3-P5S)              | Carender, C | 1:00-1:55  | 01/13/14 | 05/30/14 | 0      |         |

Master Agreement MA Class State Code Catalog MA Term Crid

Attendance History  
 No attendance has ever been claimed for this student.

## OPTIONAL: Setting up a background for your badges:

If you would like a background for your badges, go to Administration > Attendance » Badges »> Badge Settings:

**SP818** (enter search text) STUDENT 18 Select Language

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES CMS/RAINBOW/BUZZ PARENTS - STUDENTS HELP LOG OUT

Set Badge Background

Current Background

Load new background.

The file type **MUST** be a PNG  
 We Recommend:  
 That the file measure approximately 1,248x768 pixels  
 And there should be an area of white @ bottom approximately 1,248x150 pixels)

Choose File No file chosen Upload

1. Choose your file, then upload the PNG image.

**SP818** (enter search text) STUDENT 24 Select Language

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES CMS/RAINBOW/BUZZ PARENTS - STUDENTS HELP LOG OUT

Set Badge Background For milestone

Current Background

Load new background.

The file type **MUST** be a PNG  
 We Recommend:  
 That the file measure approximately 1,248x768 pixels  
 And there should be an area of white @ bottom approximately 1,248x150 pixels)

Choose File No file chosen Upload

Edit Layout

2. Click on “Edit Layout”:
3. Adjust the position and text size as needed. You can click on Update to see your changes. When done, click on “Save”:

#### Badge Layout Page

| Text Color                | black   |                 |                 |  |
|---------------------------|---|-----------------|-----------------|--|
| Student Picture Position  | Text Size: 350  | X Position: 700 | Y Position: 150 |  |
| Show School Logo          | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| School Logo Position      | Text Size: 200  | X Position: 50  | Y Position: 200 |  |
| Show School Name          | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| School Name Position      | Text Size: 50   | X Position: 50  | Y Position: 100 |  |
| Show School Address       | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| School Address Position   | Text Size: 35   | X Position: 275 | Y Position: 150 |  |
| Show School Year          | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| School Year Position      | Text Size: 35   | X Position: 275 | Y Position: 220 |  |
| Student name Position     | Text Size: 25   | X Position: 275 | Y Position: 325 |  |
| Show Student DOB Text     | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| Student DOB Text Position | Text Size: 25   | X Position: 275 | Y Position: 385 |  |
| Student DOB Position      | Text Size: 25   | X Position: 350 | Y Position: 385 |  |
| Show Student ID           | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| Student ID position       | Text Size: 25   | X Position: 275 | Y Position: 355 |  |
| Show Grade Text           | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| Grade Text Position       | Text Size: 25   | X Position: 275 | Y Position: 415 |  |
| Show Grade Level          | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                 |                 |  |
| Gradelevel Position       | Text Size: 25   | X Position: 360 | Y Position: 415 |  |
| Student Barcode Position  | Text Size: 100  | X Position: 200 | Y Position: 525 |  |

## Printing Badges:

If you are going to use badges, you can print them by going to Administration > Attendance > Badges:

The screenshot shows the SP818 Administration interface. The top navigation bar includes links for SITE HOME, ADMINISTRATION, CLASSES, TEACHER PAGES, CMS/BRAINHONEY/BUZZ, PARENTS - STUDENTS, HELP, and LOG OUT. The ADMINISTRATION menu is expanded, showing options like Attendance >>, Reports >>, Administration >>, Badges >>, Archived Overview, Approve Stack, and Website Management >>. The Badges >> option is highlighted, and a sub-menu is displayed with options for Badges, Badge Settings, and an Upload button. A tooltip message states: "The file type MUST be a PNG. The file measure approximately 1,248x768 pixels. There should be an area of white @ bottom approximately 1,248x150 pixels". Below the tooltip are buttons for "Choose File" (labeled "No file chosen") and "Upload".

1. Choose the students you wish to print (or have printed by a badge printing service). You can limit your search by Education Program, Primary Class Offering, Teacher of Record, Gradelevel, dates enrolled, and/or search by individual student.

You also need to choose your badge style. If you are using backgrounds, make sure the option with “Badge Backgrounds” is chosen!

When finished, choose “Print Selected”.

**S7S** [enter search text] [STUDENT] 24 [Select Language]

**SITE HOME** **ADMINISTRATION** **CLASSES** **TEACHER PAGES** **CMS/RAINBOW/BUZZ** **PARENT'S - STUDENTS** **HELP** **LOG OUT**

Last Name First Name Middle Name Local ID or State ID Birthdate Track  
 -- All Programs -- -- All Classes -- -- All Staff -- 09 thru 12 05/15/2015 thru 05/15/2015 2015 - 2016  
 Education Program Primary Class Offering Teacher of Record Grade Actively Enrolled

**DIRECTIONS:**

- 1. Adjust the above filters if necessary and select "Search" to get a list of students.
- 2. Select the printing option you want to use from below.
- 3. Select the printing options for by checking the checkboxes next to the student's name.
- 4. Click "Print Selected"
- \*Please note: When using badge backgrounds, large groups of students may take some time to build.

**BADGE STYLES:**

- ☐ One sided
- ☐ Two-sided
- ☐ One sided Multiple
- ☐ Two sided Multiple
- ☐ One sided eight per page
- ☐ One sided eight per page w/ badge backgrounds
- ☐ One sided w/ badge backgrounds

**Student Counts**  
 141 Enrolled  
 2 Informational-CHL  
 142 Total

| #  | St #      | Local ID | Grid | Name             | Track | Education Program          | Primary Class Offering | Teacher             |
|----|-----------|----------|------|------------------|-------|----------------------------|------------------------|---------------------|
| 1  |           | 79841    | 9    | Alonso, David    | A     | Independent Study          | Milestone IS - HS      | Schlegel, Lindsay   |
| 2  | 555004441 | 79806    | 9    | Ambrose, Michael | A     | Independent Study          | Milestone IS - K-5     | Bridges, Jeremiah   |
| 3  |           | 79477    | 9    | Anne, Nicholas   | A     | Independent Study          | Milestone IS - HS      | Pedregal, Charmaine |
| 4  | 555091114 | 79877    | 11   | Azevedo, Laura   | A     | Independent Study          | Milestone IS - K-5     |                     |
| 5  | 956785432 | 79817    | 11   | Ball, Kandy      | A     | Independent Study          | Milestone IS - HS      | Raynolds, Debra     |
| 6  |           | 79870    | 9    | Blair, Diana     | A     | Independent Study          | Milestone IS - HS      | Childers, Cheree    |
| 7  |           | 79869    | 11   | Blair, Tanya     | A     | Independent Study          | Milestone IS - HS      | Childers, Cheree    |
| 37 |           | 78379    | 11   | Goldsmith, Larry | A     | Modified Independent Study | Milestone IS - HS      | Sandoz, Chris       |
| 38 |           | 78776    | 10   | Green, Michael   | A     | Classroom Based            | Sacramento HS - CB     | Cassell, Bryce      |
| 39 |           | 78485    | 11   | Green, Mark      | A     | Classroom Based            | Sacramento HS - CB     |                     |
| 40 |           | 78794    | 10   | Heaman, Calvin   | A     | Independent Study          |                        | Pedregal, Charmaine |
| 41 |           | 78725    | 9    | Heaman, Kevin    | A     | Independent Study          | Milestone IS - K-5     | Bridges, Jeremiah   |
| 42 |           | 78529    | 12   | Holt, Clara      | A     | Independent Study          | Milestone IS - HS      | Cheng, Anita        |
| 43 |           | 78693    | 10   | Houk, Kellan     | A     | Independent Study          | Milestone IS - HS      | Olson, Tara         |


**Print Selected**

2. These will appear in a .pdf format - you can either print on your own paper, send to a badge printer, or outsource to a badge-printing company.

**Milestone Academy**

123 Any Street  
 Any town, CA 55555  
 2013 - 2014

**Reeves, Jason William**



S78720



- Note that the number at the bottom of the barcode follows the following format: the letter is the prefix you set in the policies area. This alerts the staff whether they are a student or a staff member. The numbers are the student's local number.

# Campus Attendance

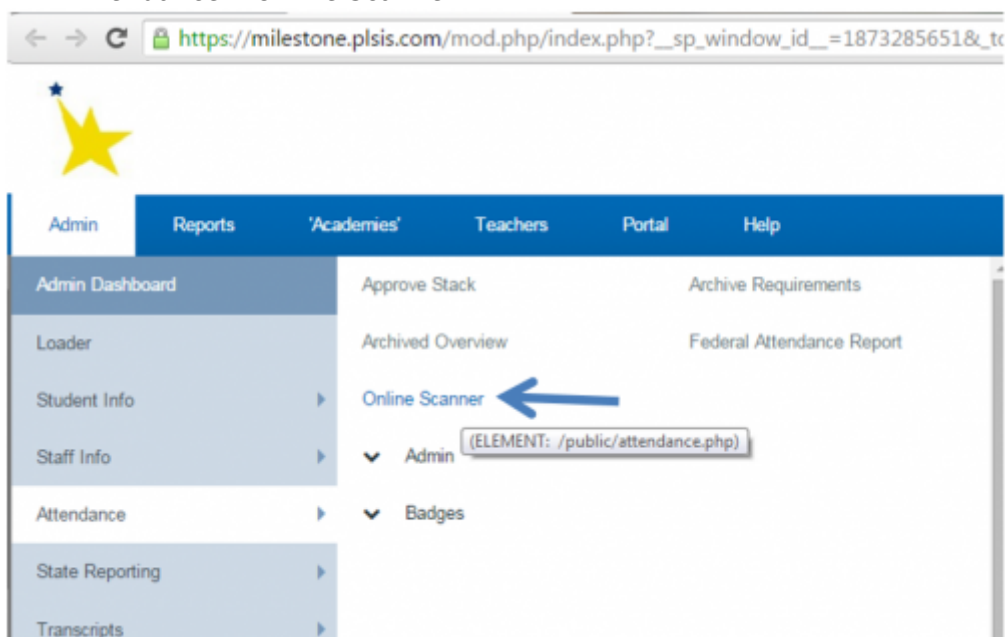


(Note: If you are taking campus attendance, you will need a scanner setup at each entrance and exit to the building.)

Barcode attendance can be taken either online or through ReportWriter (Offline Attendance).

## Online Attendance through the SIS:

- Go to Admin > Attendance » Online Scanner:



- Enter in the Location ID for the campus:

You will need to enter in the Location ID (Loc ID) of the campus . To find this in the SIS, go to the list of classes for the Learning Center or the Instructor's class list:

SITE HOMEADMINISTRATIONCLASSESTEACHER PAGESBLUEMOUSEPARENTS - STUDENTSHelp

Find Class

SCHOOLS >>

COUNSELORS >>

BlueMouse Classes >>

Milestone IS - HS >>

Milestone IS - K-8 >>

Milestone Summer School >>

Sacramento Elem - CB >>

Sacramento HS - CB >>

Sacramento Middle - CB >>

Management >>

Instructors

List Classes

Define School Policies for milestone

Archiving

Attendance

Barcode Attendance

1. Use which letter to DESIGNATE a student ID? The letter will go before the ID. (Page: BcStudentPrefix) (BcStudentPrefix)

2. Use which letter to DESIGNATE a staff ID? The letter will go before the ID. (Page: BcStaffPrefix) (BcStaffPrefix)

SPS18 (enter search text) STUDENT 15 Select Language

SITE HOMEADMINISTRATIONCLASSESTEACHER PAGESBLUEMOUSEPARENTS - STUDENTSHelpLOG OUT

Class Listing

Name: Sacramento HS - CB ID: 232

Instructor: Reeves, LeAnn

Address:

Class Registrations: 1

CA

Public Registration: Open

+ Print ?

Registration Window:

Sort by Name Instructor Code Section Sched Starts Enr Status Bell Period

Search: 77 of 77

Homeroom 12 - Callahan (6002:HR-CC) [Edit]

Period HR

Code: 6002 Starts: 07:15 Students: 3 OF 20 seats Assignments: 0 Curriculum: [Set]

Section: HR-CC Sched: MTWRF 8:00-8:25 Registration: Open

Room: 7 Class Days: 112 Reg UnVerif: 0 Verif: 0

Homeroom 11 - Caswell (6002:HR-BC) [Edit]

Period HR

Code: 6002 Starts: 07:15 Students: 8 OF 20 seats Assignments: 0 Curriculum: [Set]

Section: HR-BC Sched: MTWRF 8:00-8:25 Registration: Open

Room: Class Days: 112 Reg UnVerif: 0 Verif: 0

- Click into the ID box so it turns green. This means it is ready for the scan. Scan or manually enter in the student's barcode number:

[Admin](#) [Reports](#) ['Academies'](#) [Teachers](#) [Portal](#) [Help](#)

## Barcode Scanner (Beta)

Location

Loc ID

Action

ID:

*(Scans will not be recorded  
if Internet service fails)*

The scanner should submit the number automatically. If you are manually entering the number, hit the "Enter" button.

[Admin](#) [Reports](#) ['Academies'](#) [Teachers](#) [Portal](#) [Help](#)

## Barcode Scanner (Beta)

Reeves, Case Scan Successful


Location

Loc ID

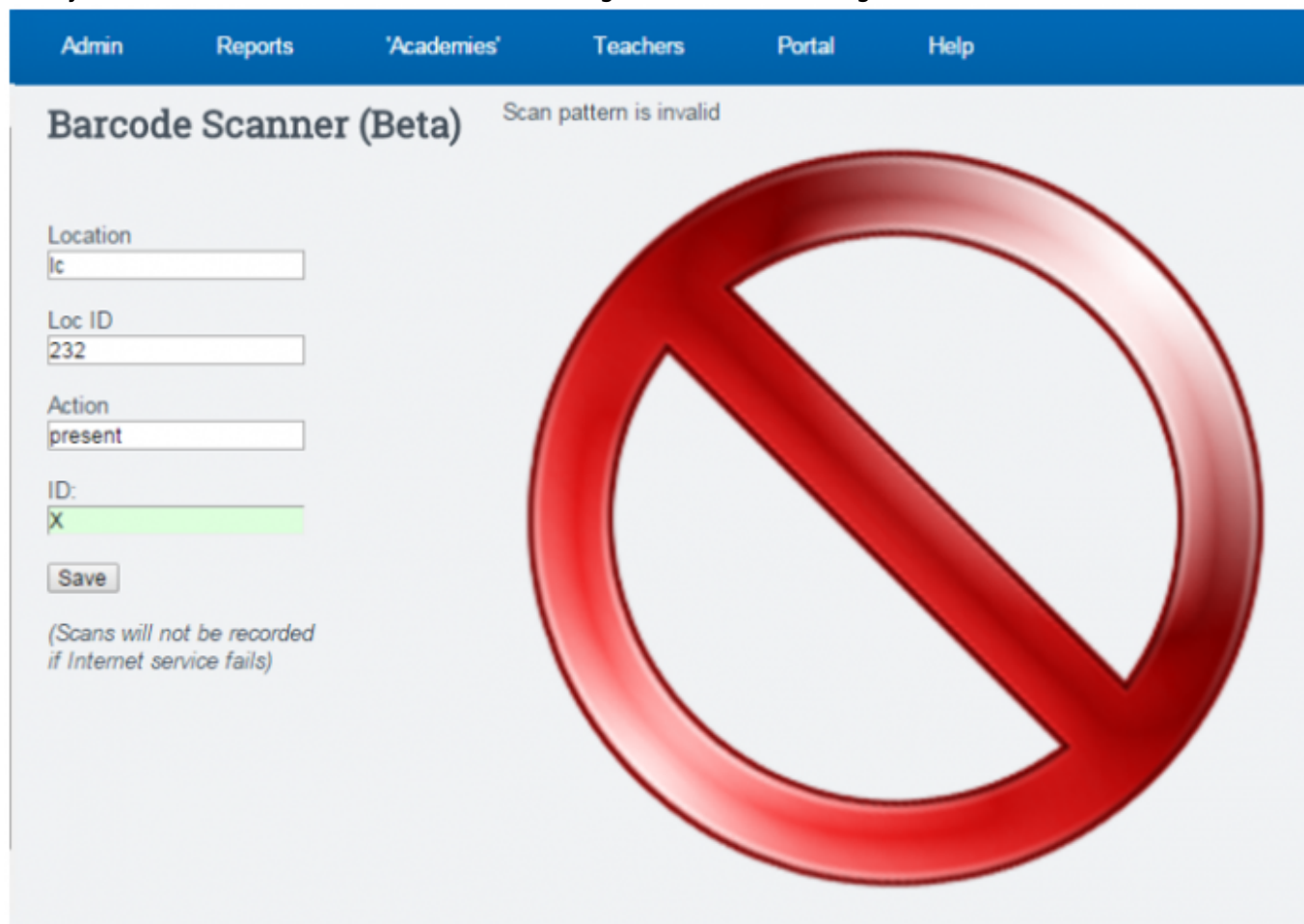
Action

ID:

*(Scans will not be recorded  
if Internet service fails)*



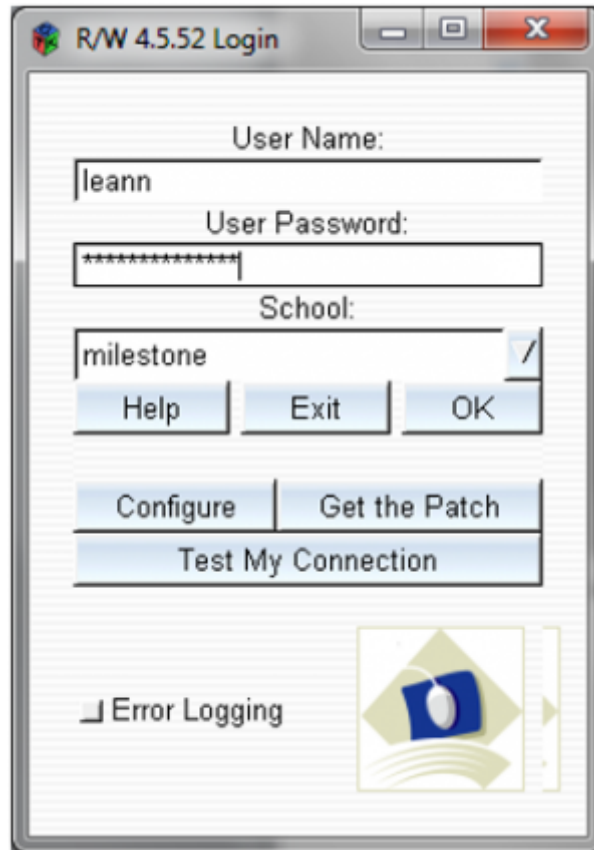
This initial scan confirms the student is on campus. The second scan will show the student as off campus. If a “bad scan” is completed (such as an unreadable barcode or an invalid student number), the system will alert with a loud noise and a big 0 with a line through it:



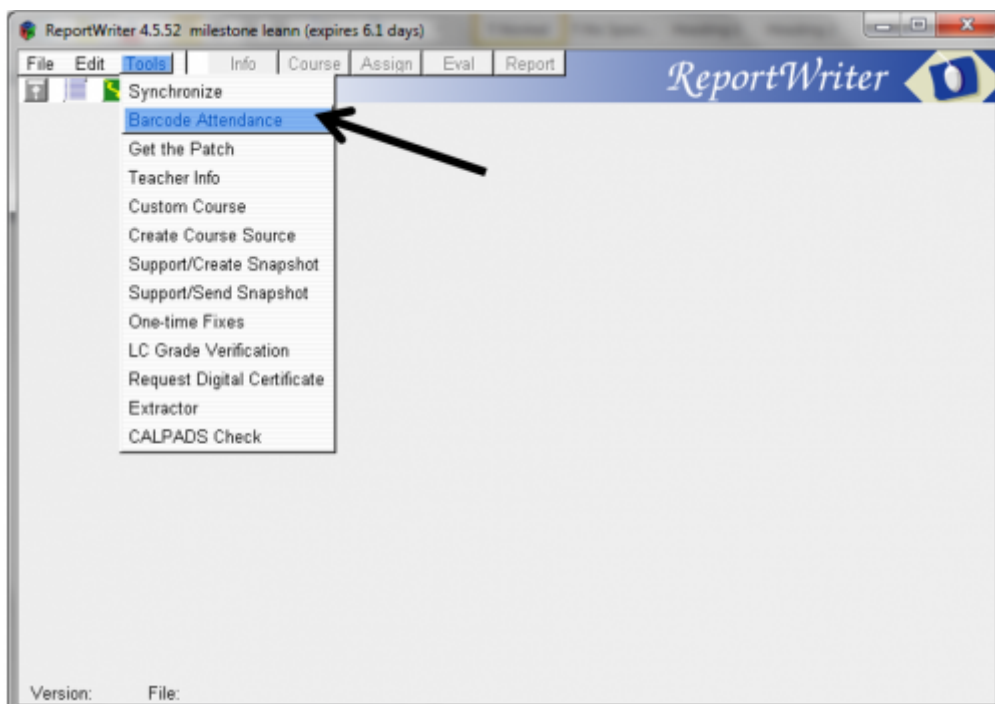
The image shows a web-based interface for a Barcode Scanner (Beta). At the top, there is a blue navigation bar with links: Admin, Reports, Academies, Teachers, Portal, and Help. Below the navigation bar, the title "Barcode Scanner (Beta)" is displayed, followed by a status message "Scan pattern is invalid". On the left side, there are several input fields: "Location" with the value "lc", "Loc ID" with the value "232", "Action" with the value "present", and "ID:" with the value "X". Below these fields is a "Save" button. A large, red, 3D-style prohibition sign (a circle with a diagonal line through it) is prominently displayed on the right side of the interface. At the bottom left, there is a note: "(Scans will not be recorded if Internet service fails)".

### Offline Attendance through ReportWriter:

Log into ReportWriter to begin a claim for any student. You will need to complete two initial synchs - one to download the software, the second to download all student pictures and information.



Go to Tools > Barcode Attendance:



Location

Loc ID: 232

Action: present

ID:

0

Upload

Cancel

You will need to enter in the Location ID (Loc ID) of the campus . To find this in the SIS, go to the list of classes for the Learning Center or the Instructor's class list:

SITE HOME ADMINISTRATION **CLASSES** TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP

Find Class

"SCHOOLS" >>

COUNSELORS >>

BlueMouse Classes >>

Milestone IS - HS >>

Milestone IS - K-8 >>

Milestone Summer School >>

Sacramento Elem - CB >>

Sacramento HS - CB >>

Sacramento Middle - CB >>

Management >>

Instructors

List Classes

SPSIS (enter search text) STUDENT 15 Select Language

SITE HOME ADMINISTRATION **CLASSES** TEACHER PAGES BLUEMOUSE PARENTS - STUDENTS HELP LOG OUT

Class Listing

Name: Sacramento HS - CB ID: 232

Instructor: Reeves, LeAnn

Address:

CA

Classes In :

Class Registrations: 1

Students: 1

Public Registration: Open

Office Hour

School Year

Registration Window: All

Sort by Name Instructor Code Section Sched Starts Enr Status Bell Period

Search: 77 of 77

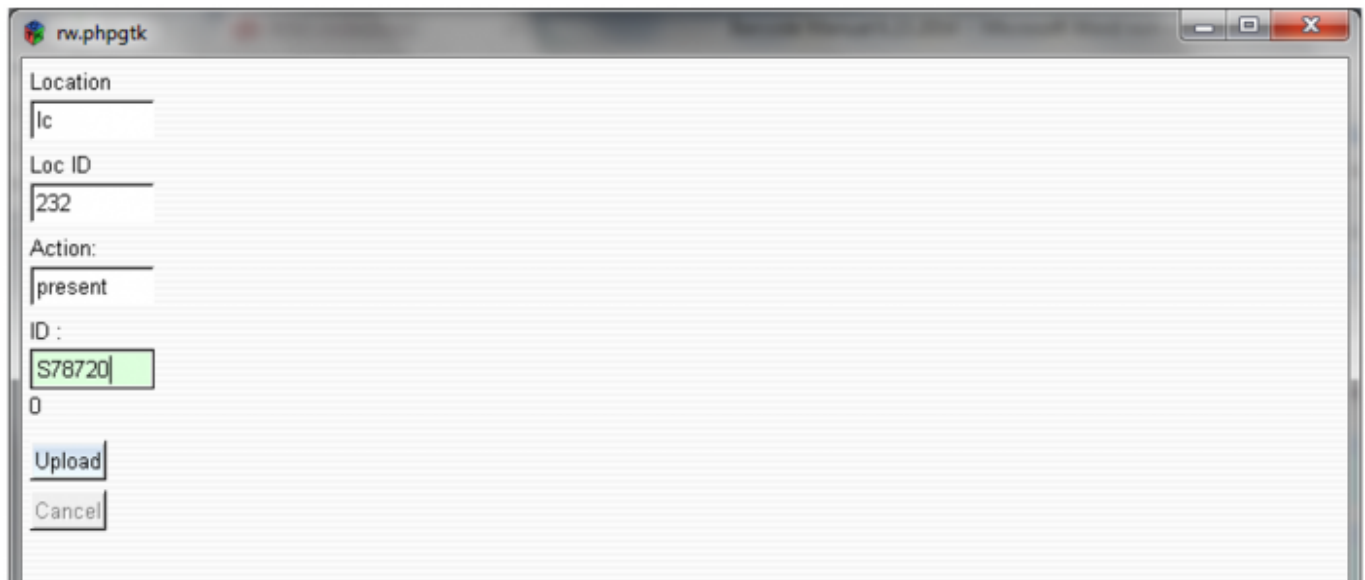
Homeroom 12 - Callahan (6002:HR-CC) [Edit]

Code: 6002 Starts: 07/15 Students: 3 OF 20 seats Assignments: 0 Curriculum [Set]

Section: HR-CC Sched: MTWRF 8:00-8:25 Registration: Open

Room: 7 Class Days: 112 Reg UnVerif: 0 Verif: 0

Click into the ID box so it turns green. This means it is ready for the scan. Scan or manually enter in the student's barcode number:



rw.phpgtk

Location  
lc

Loc ID  
232

Action:  
present

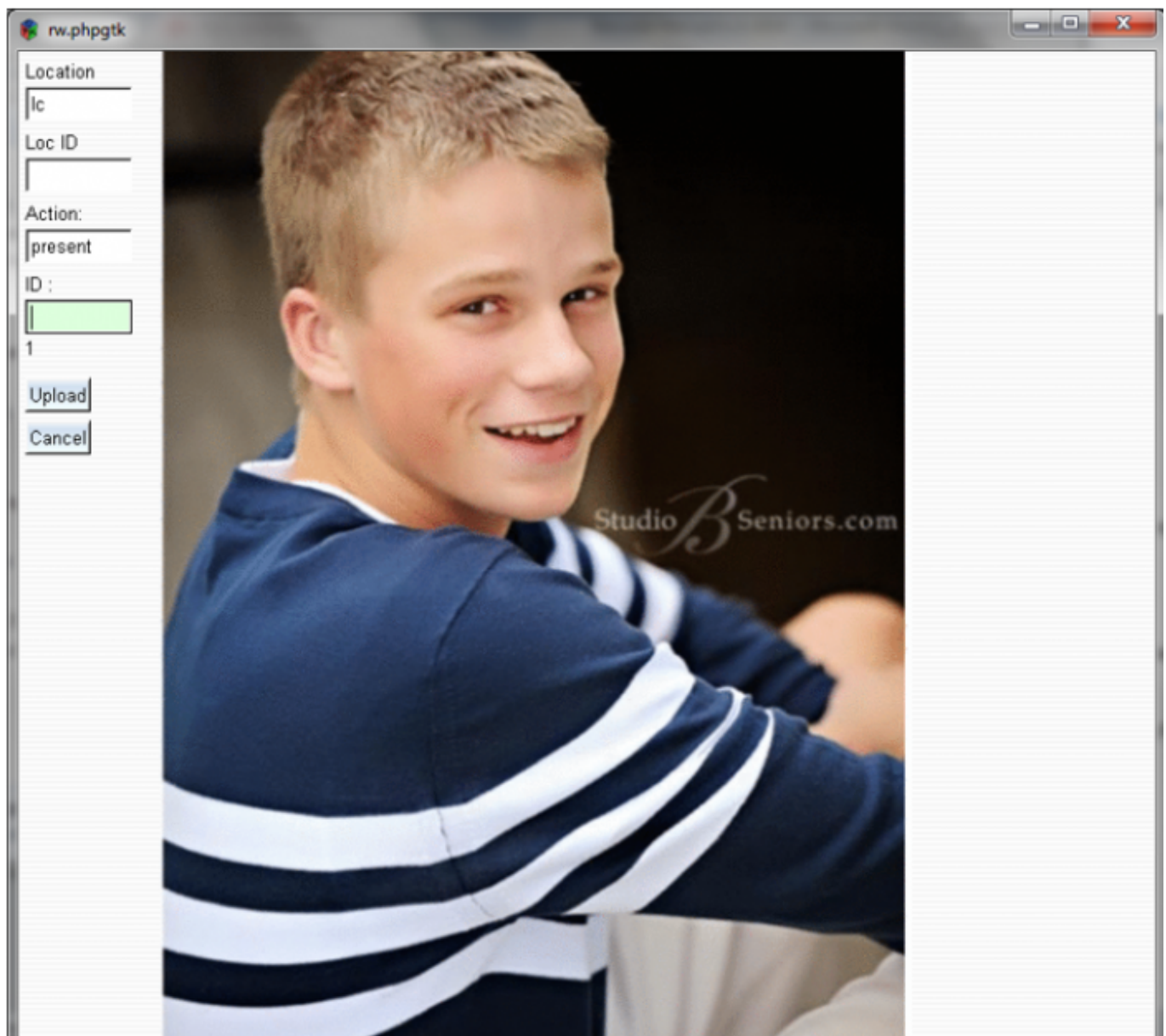
ID :  
S78720

0

Upload

Cancel

The scanner should submit the number automatically. If you are manually entering the number, hit the "Enter" button.



rw.phpgtk

Location  
lc

Loc ID

Action:  
present

ID :

1

Upload

Cancel

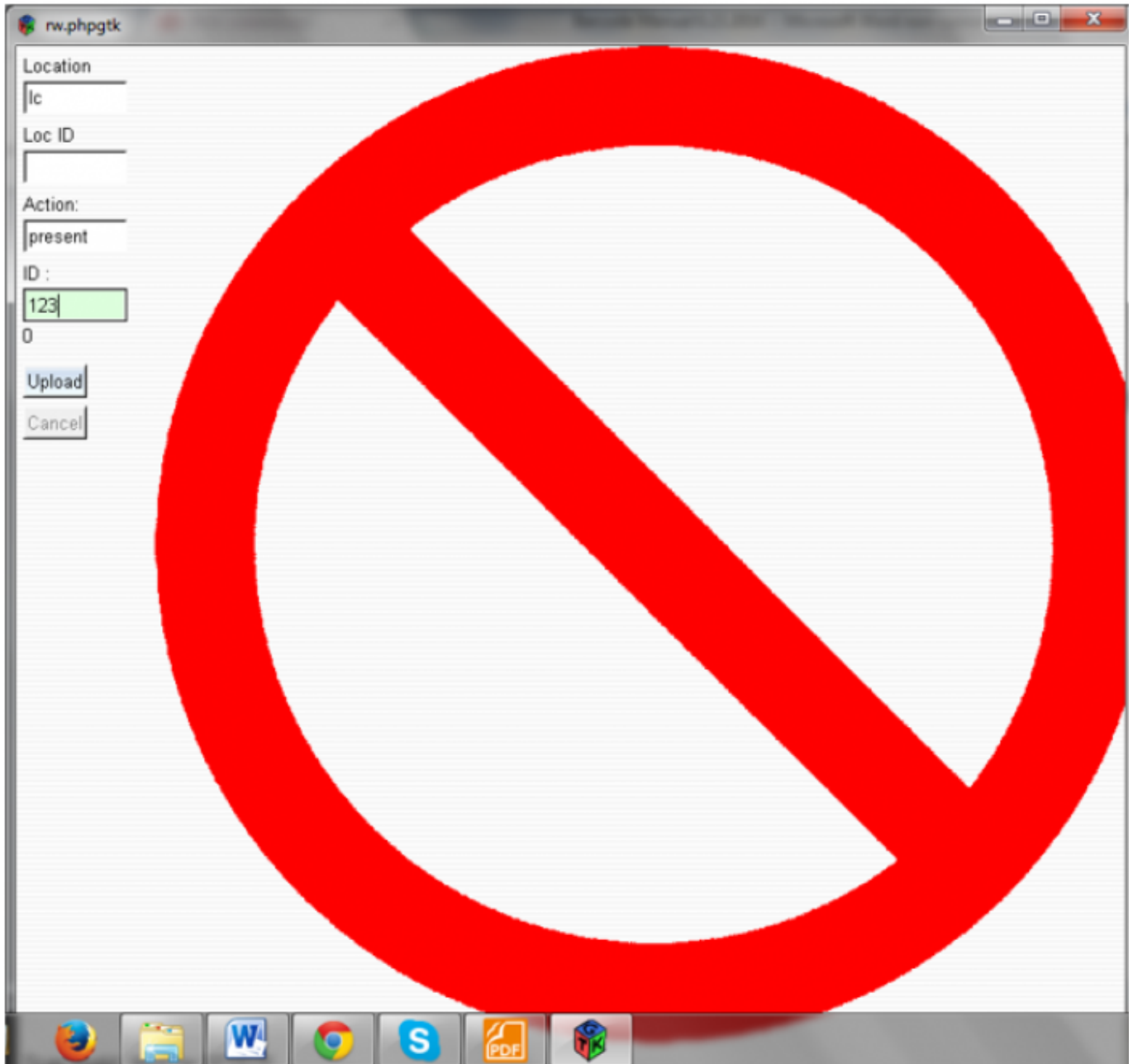
Studio B Seniors.com

The student's picture will show, allowing you to confirm this is indeed the student. If you have

speakers on your computer, it will also speak the student's name.

The number underneath the ID box shows how many students are waiting to upload to the SIS. The system automatically uploads this information approximately every 60 seconds if you are online. You may also manually upload this information by clicking on the "Upload" button.

This initial scan confirms the student is on campus. The second scan will show the student as off campus. If a "bad scan" is completed (such as an unreadable barcode or an invalid student number), the system will alert with a loud noise and a big 0 with a line through it:



## Class Attendance

There are two ways to set class attendance:

1. Find the class ID and input manually into the box (from the Instructor's Class List, click on the

- class name).
2. Go to the class Attendance and click the “Set” button:

SPSIS

(enter search text)

STUDENT

15

Select Language

SITE HOME

ADMINISTRATION

CLASSES

TEACHER PAGES

BLUEMOUSE

PARENTS - STUDENTS

HELP

LOG OUT

Reserved Students: 0

Waiting List Students: 0

Curriculum: HS - Physical Education 1 - Standards Based (2005)

Consumer Math A (:S1) (Edit) (Set Curricula)

Schedule: MTWRF 11:20-12:30

Bell Period: Period 4

Enrolled Students: 1

Reserved Students: 0

Waiting List Students: 0

Curriculum: Consumer Math (Froud)

Earth Science A (:S1) (Edit) (Set Curricula)

Schedule: MTWRF 2:00-2:55

Bell Period: Period 6

Show on MA

Roster

Attendance

AWR

LL

Reports

Newsletter

Instructor

Dashboard

Roster

Attend

AWR

Reg Card

AB RC

Reports

Admin

Assignments and Attendance

Earth Science A

Sacramento HS - CB

Room:

Course Code: 2618

Section: S1

School Year: 2013 - 2014

Start: 06/16/2014

Transcript Code: 2618

Reporting Period: Summer Session

Finish: 07/25/2014

Credits: 5 Credits

Mon, Tue, Wed, Thu, Fri: 2:00 pm-2:55 pm

Show full calendar

May 2014

Done

Alt:

Log:

Log: 1

Log: 2

Barcode:

Set

|    |    |    |    |    |    |    |   |
|----|----|----|----|----|----|----|---|
|    |    |    |    |    | 1  | 2  | 3 |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |   |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |   |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |   |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |

Milestone Academy

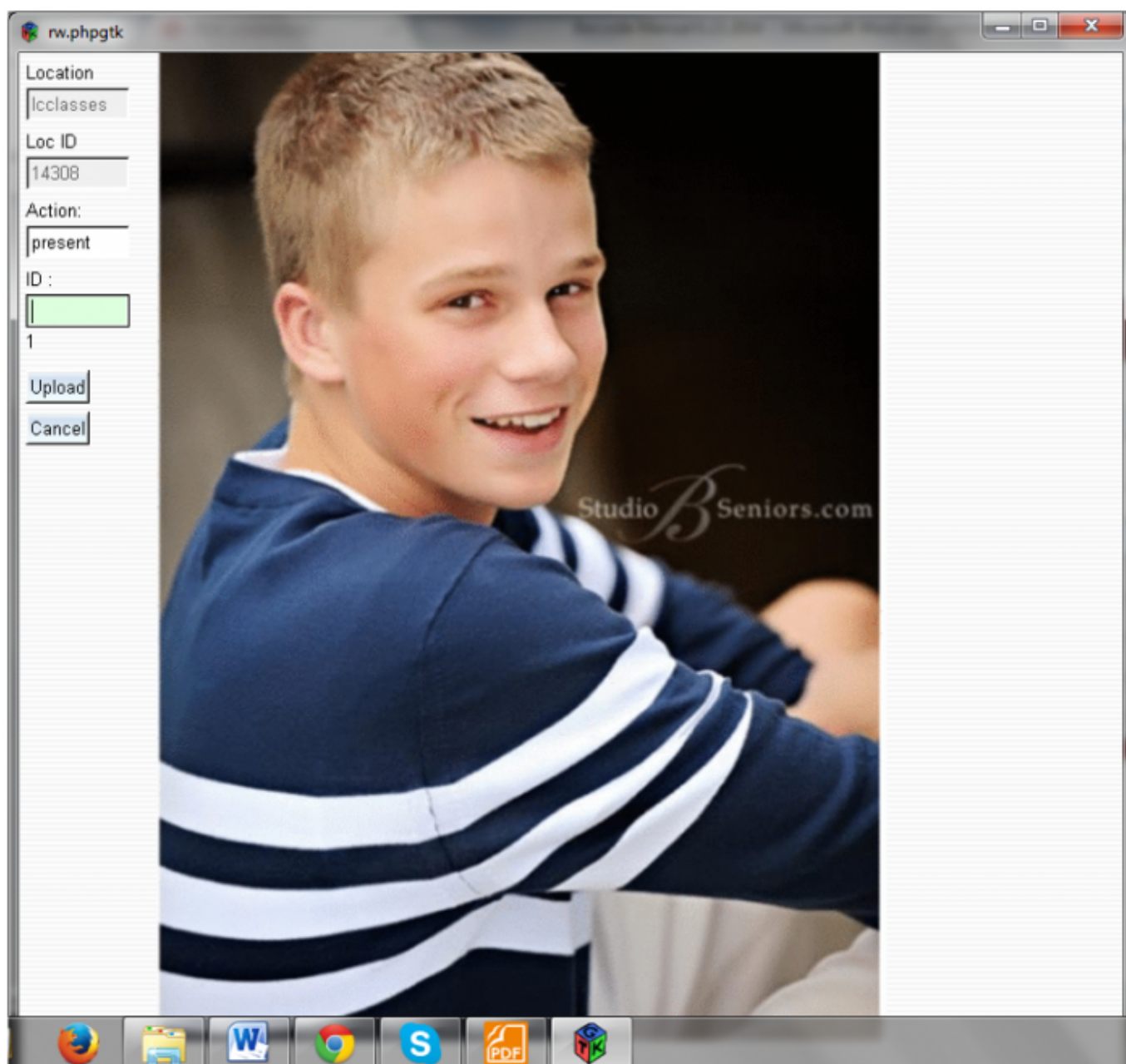
learn / milestone (logout)

6/29/2014 - 8:39:40 pm

Page: /attendance.php

Last Code

Scan the student or manually enter the student's number:



As with the campus attendance, the first scan shows the student in the class, and the second scan shows the student out of class.

Once a student has been scanned into the class, a barcode symbol will show in the teacher's attendance for the day. This will help the teacher decide whether to claim the student with ADA Present Attendance. There is also an icon that will show the student as either on campus (green circle) or off campus (red circle with line through it).

SPSIS

(enter search text)

STUDENT

15

Select Language

Test Mode

SITE HOME

ADMINISTRATION

CLASSES

TEACHER PAGES

BLUEMOUSE

PARENTS - STUDENTS

HELP

LOG OUT

Warning: There are 8 student-days which have not been claimed for attendance prior to this claiming range.

Seating Chart

Set all previously unclaimed to...  
Informational -- Set All --

Save

| # | Teacher       | Source          | Grade | Time                | Student       | 09/26  |
|---|---------------|-----------------|-------|---------------------|---------------|--|
| 1 | Reeves, LeAnn | Consumer Math A | 11    | 11:20 am - 12:30 pm | Reeves, Jason | <div><div>✓</div><div>0</div><div>100%</div></div> |

Back to Top

Return to Calendar

Embedded Files

Return to Calendar

Save

# Available Reports

## Student's Dashboard

Admin

Reports

Academies

Teachers

Portal

Help

Search

List

Registration

Enrollment

IS Staff Assoc

Discipline

Classes

MA

Med

Special Programs/Accomm

TOMS

Sports/Clubs

Student Dashboard

CASE A REEVES

Grade: 12

Age: 18

SSID

Local ID 78720

Gender M

Birthdate 12/18/1997

Home Phone (555) 555-5555

Student Cell

E-Mail:

Physical Address

Mailing Address

123 Any Street

123 Any Street

Anytown, CA 55555

Anytown, CA 55555

Parents / Guardians

Name

Relationship

Cell E-Mail

Physical Mailing

Address Address

John Parent

Father

parent.john@mailinator.com

123

Anytown

CA 55555

(Lives With)

Siblings

Name

Gender

Home Phone

Cell Phone

E-Mail

John Student (Lives With)

M

(555) 555-5555

(555) 555-

Credit Computation Progress 2015 - 20

Seq Student

GLTch

Proj

1

Reeves, Case

12

Reeves, LeAnn (leann)

Proj

(1001) Language Arts 5 (E-IS1001-

(2701) Economics (2

LEANN REEVES

Independent Study

Staff Association History

Staff Member

Reeves, LeAnn

File Migration: H

Student Home Room

Class

Student Enrollment History

Track Start

Finish

GrdAttProc

Directly above the student's picture, there will be a scanned attendance icon. Green Arrow means on campus, Red Arrow means off campus. Click on the icon for more detailed information:

Admin

Reports


'Academies'

Teachers

Portal

Help

Type to quick page find



**Case A. Reeves**  
123 Any Street  
Anytown, CA 55555  
(555) 555-5555

Grade: 12

Age: 18

Enroll Start: 07/13/2015

Local ID: 78720

Gender: M

Parent(s): John Parent

Student Statewide ID: Not Assigned

Date of Birth: 12/18/1997

Staff: Reeves, LeAnn

Race: White

Hispanic or Latino? No

Select Year: 2015 - 2016

Print Calendar

July 2015

| S  | M  | T  | W  | T  | F                       | S  |
|----|----|----|----|----|-------------------------|----|
|    |    |    | 01 | 02 | 03                      | 04 |
| 05 | 06 | 07 | 08 | 09 | 10                      | 11 |
| 12 | 13 | 14 | 15 | 16 | 17                      | 18 |
| 19 | 20 | 21 | 22 | 23 | 24<br>11:24am - unknown | 25 |
| 26 | 27 | 28 | 29 | 30 | 31                      |    |

August 2015

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 01 |
| 02 | 03 | 04 | 05 | 06 | 07 | 08 |
| 09 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

Campus Report

Go to Reports > Barcode > Campus Report:

Admin

Reports

'Academies'

Teachers

Portal

Help

Create-A-Report

Finder

Attendance

Barcode

Crossed Records

DS Concepts

Enrollment

Export

External Bridging

Scheduler

School

Attendance Report

Presence

Scan Activity

Campus Report

S8740 Time Tracking







Statewide ID: Not Assigned

Date of Birth: 12/18/1997

2016

| T  | F                       |
|----|-------------------------|
| 02 | 03                      |
| 09 | 10                      |
| 16 | 17                      |
| 23 | 24<br>11:24am - unknown |
| 30 | 31                      |

| T  | F  |
|----|----|
| 06 | 07 |
| 13 | 14 |
| 20 | 21 |
| 27 | 28 |

| Admin   |                           |         |  | Reports                   | Academics | Teachers | Portal                 | Help          | Type to quick page find  |  |
|---|---------------------------|---------|--|---------------------------|-----------|----------|------------------------|---------------|--|--|
| Campus Presence Report for 01/07/2018   |                           |         |  |                           |           |          |                        |               |  |  |
| Name: Univ Prep - 8-12 ID: 232  |                           |         |  | Instructor: Reeves, LeAnn |           |          | Classes In Session: 58 |               |  |  |
| Address: 2340 Old Highway 1<br>Anytown, CA 55555<br>555-555-5555                  |                           |         |  | Class Registrations: 129  |           |          | Students: 32           |               |  |  |
|   |                           |         |  | Public Registration: Open |           |          | Office Hours:          |               |  |  |
| Status  |                           | Student |  | Enroll/Leave              |           | Classes  |                        | Status Legend |  |  |
|  | 79573 Abney, Kristen      |         |  |                           |           |          |                        |               |  Never on campus today.                   |  |
|   | 79485 Akuni, Christian    |         |  |                           |           |          |                        |               |  On campus.                               |  |
|   | 79862 Andersen, Christian |         |  |                           |           |          |                        |               |  Not on campus anymore.                   |  |
|   | 79488 Ayers, Ashton       |         |  |                           |           |          |                        |               | Class Attendance Legend  |  |
|   | 79517 Bell, Kandy         |         |  |                           |           |          |                        |               | <input type="checkbox"/> No Discrepancy. Student absent.   |  |
|   | 79897 Bladock, Scott      |         |  |                           |           |          |                        |               | <input checked="" type="checkbox"/> No Discrepancy. Student present.   |  |
|   | 79870 Blair, Briana       |         |  |                           |           |          |                        |               |  Scanned on campus. Absent in class.      |  |
|   | 79804 Boyd, Josephine     |         |  |                           |           |          |                        |               |  Present in class, not scanned on campus. |  |
|   | 79715 Brooks, Lily        |         |  |                           |           |          |                        |               |  |  |
|   | 79576 Brown, Thomas       |         |  |                           |           |          |                        |               |  |  |
|   | 79877 Caloca, Pearl       |         |  |                           |           |          |                        |               |  |  |
|   | 79879 Casey, Janet        |         |  |                           |           |          |                        |               |  |  |

This report shows all students on the campus and in classes for the day and site chosen. Please refer to the legend for details on all the icons. These icons are each unique in design and can be used with the colorblind disability.

SB740 Time Tracking

Go to Reports > Barcode » SB740 Time Tracking:

| Admin            | Reports | Academics         | Teachers                            | Portal | Help |
|------------------|---------|-------------------|-------------------------------------|--------|------|
| Create A Report  |         | Attendance Report | Campus Report                       |        |      |
| Finder           |         | Presence          | SB740 Time Tracking                 |        |      |
| Attendance       |         | Scan Activity     | (ELEMENT: /admin/reports/sb740.php) |        |      |
| Barcode          |         |                   |                                     |        |      |
| Crossed Records  |         |                   |                                     |        |      |
| OS Concepts      |         |                   |                                     |        |      |
| Enrollment       |         |                   |                                     |        |      |
| Export           |         |                   |                                     |        |      |
| External Bidding |         |                   |                                     |        |      |
| Scheduler        |         |                   |                                     |        |      |
| School           |         |                   |                                     |        |      |
| Staff            |         |                   |                                     |        |      |
| State/Federal    |         |                   |                                     |        |      |
| Students         |         |                   |                                     |        |      |

SB740 Funding: Most charter schools are required to spend 80% of their funding on students, and can only spend 20% on administrative overhead. Most of the time, these schools have to count building costs as administrative overhead. Tracking time that students spend at the campus receiving instruction allows schools to deduct building costs as education delivery costs (in the 80% column), rather than as administrative costs. Coordinate with your auditors for the specifics of how to do this. Our SB740 report provides the raw data for this process.

SPSIS (enter search text)

STUDENT 15

Select Language

SITE HOME

ADMINISTRATION

'CLASSES'

TEACHER PAGES

BLUEMOUSE

PARENTS - STUDENTS

HELP

LOG OUT

SB 740 Student Asset Use Report

Start: 06/26/2014 Finish: 06/26/2014 View Students

Sacramento HS - CB Total Time: 00:11:55

Abney, John Time: 00:11:55

Reeves, Jason

Not present on any campus

Abney, Kristen

Abney, Tamara

Akuni, Christian

Alcala, Jessica

Aldridge, Samuel

This report shows the actual amount of time spent on campus for each student. Click on the Magnifying Glass icon for a more detailed view of the time tracked:

SPSIS (enter search text)

STUDENT 15

Select Language

TestMod

SITE HOME

ADMINISTRATION

'CLASSES'


TEACHER PAGES

BLUEMOUSE

PARENTS - STUDENTS

HELP

LOG OUT



**Campus Attendance 06/26/2014 - 06/26/2014**  
**John Abney**  
1 CA 12345  
555 555-5555

Grade: 3

Age: 7

Enroll Start: 06/16/2014

Local ID: 78988

Gender: M

Parent(s): Abner Abney  
Sarah Abney

Student Statewide ID: 8445557771

Date of Birth: 02/20/2007

Interpreted Scan Events (List)

| Center             | Scan In              | Scan Out             | Time On Campus |
|--------------------|----------------------|----------------------|----------------|
| Sacramento HS - CB | 06/26/14 11:47:35 am | 06/26/14 11:59:28 am | 00:11:53       |
| Sacramento HS - CB | 06/26/14 11:41:34 am | 06/26/14 11:41:36 am | 00:00:02       |

Scan Activity

Reports > Barcode > Scan Activity:

Admin

Reports

'Academics'

Teachers

Portal

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Create A Report

Finder

Attendance

Barcode

Crossed Records

DS Concepts

Enrollment

Export

External Bidding

Scheduler

School

Staff

State/Federal

Students

Attendance Report

Presence

Scan Activity

(ELEMENT: /public/activity\_scan.php)

Campus Report

SB740 Time Tracking

0 Time

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Advisory

Attendin

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






This report will show raw results of all scan activity during the time period selected.

SPS
(enter search text)
STUDENT
15
Select Language

SITE HOME
ADMINISTRATION
CLASSES
TEACHER PAGES
BLUEMOUSE
PARENTS - STUDENTS
HELP
LOG OUT

Activity Scan Logs
Effective Range

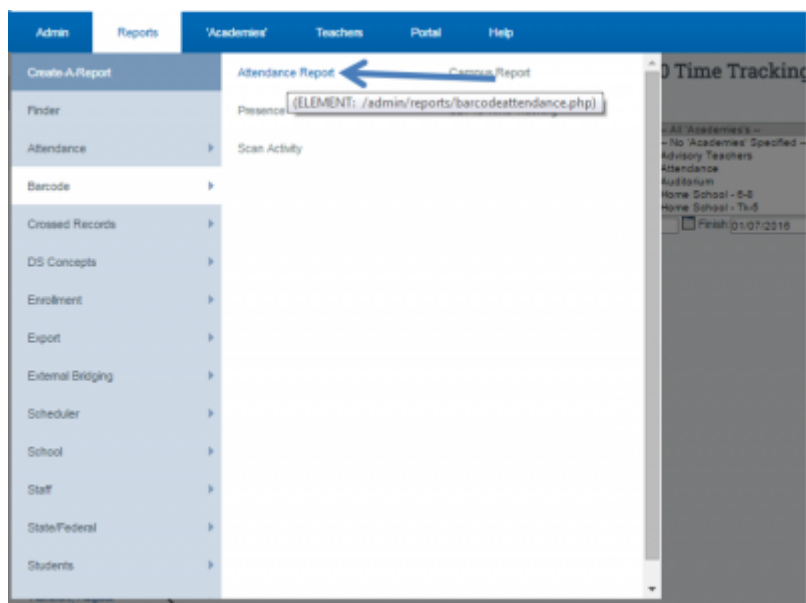
|               |  |
|---------------|--|
| School Year:  | 2013 - 2014  |
| School Track: | -- All Tracks --   |
| Range:        | -- Manually Specified --   |
| Start Date:   | 06/26/2014 <input type="text"/> <input type="button" value="Set To Week"/> |
| Finish Date:  | 06/26/2014 <input type="text"/>  |

| Time Scanned                | Source   | Source ID | Location  | Location ID | Activity | Examine   |
|-----------------------------|----------|-----------|-----------|-------------|----------|---|
| Thu Jun 26, 2014 - 12:22 pm | students | 123       | lcclasses | 14307       | present  |  |
| Thu Jun 26, 2014 - 12:06 pm | students | 78720     | lcclasses | 14307       | present  |  |
| Thu Jun 26, 2014 - 11:59 am | students | 78698     | lc        | 232         | present  |  |
| Thu Jun 26, 2014 - 11:47 am | students | 78698     | lc        | 232         | present  |  |
| Thu Jun 26, 2014 - 11:41 am | students | 78698     | lc        | 232         | present  |  |
| Thu Jun 26, 2014 - 11:41 am | students | 78698     | lc        | 232         | present  |  |
| Thu Jun 26, 2014 - 11:37 am | students | 78720     | lc        | 232         | present  |  |

## Attendance Report

Go to Reports > Barcode > Attendance Report.

This report shows an overview of the scanned attendance claims.



Choose your search criteria, then “Generate Report”:

SPS
(enter search text)
STUDENT ▾
24
 Select Language ▾

---

SITE HOME | 
 ADMINISTRATION | 
 'CLASSES' | 
 TEACHER PAGES | 
 CMS/BRAINHONEY/BUZZ | 
 PARENTS - STUDENTS | 
 HELP | 
 LOG OUT

### Barcode Attendance Report Restrictions

|                            |  |             |
|----------------------------|--|-------------|
| 'Classes':                 | -- All 'Classes's -- ▾   |             |
| Teacher of Record:         | -- All Teachers -- ▾   |             |
| <b>Effective Range</b>     |  |             |
| School Year:               | 2014 - 2015 ▾  |             |
| School Track:              | -- All Tracks -- ▾   |             |
| Range:                     | -- Manually Specified -- ▾   |             |
| Barcode Scan Start Date:   | 03/30/2015 <input type="checkbox"/>  | Set To Week |
| Barcode Scan Finish Date:  | 05/01/2015 <input type="checkbox"/>  |             |
| <b>Other Options</b>       |  |             |
| Barcode Scan Start Time:   | Any Time ▾   |             |
| Barcode Scan Finish Time:  | Any Time ▾   |             |
| Scheduled Start Date:      | <input type="checkbox"/>   |             |
| Scheduled Finish Date:     | <input type="checkbox"/>   |             |
| Scheduled Start Time:      | Any Time ▾   |             |
| Scheduled Finish Time:     | Any Time ▾   |             |
| Hide Unscheduled Students: | <input type="checkbox"/> Only show students who have a scheduled meeting OR a scanned activity |             |
| Export:                    | <input type="checkbox"/> Export to CSV   |             |

[Generate Report](#)

Report criteria: All 'Classes's, All Teachers, All Tracks, Range: Track A: UP 10 (03/30/2015 - 05/01/2015), 2014 - 2015, 03/30/2015 - 05/01/2015  
Generated on: Mon May 18, 2015 - 9:27 am.

| # | ID    | Student Name    | Scan Log                            | Staff Name            | Contact Manager Scheduler | Time                    | Status/Note | 03/30 Mon | 03/31 Tue | 04/01 Wed | 04/02 Thu | 04/03 Fri | 04/06 Mon | 04/07 Tue | 04/08 Wed | 04/09 Thu | 04/10 Fri | 04/13 Mon | 04/14 Tue | 04/15 Wed | 04/16 Thu | 04/17 Fri | 04/20 Mon | 04/21 Tue | 04/22 Wed | 04/23 Thu | 04/24 Fri | 04/27 Mon | 04/28 Tue | 04/29 Wed | 04/30 Thu | 05/01 Fri |
|---|-------|-----------------|-------------------------------------|-----------------------|---------------------------|-------------------------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 1 | 78686 | Abray, John     | <input checked="" type="checkbox"/> | Brennan, Kathleen     |                           | 10:00 am                |             | SA        |           |           |           |           | SA        |           |           |           |           | SA        |           |           |           |           | SA        |           |           |           |           |           |           |           |           |           |
| 2 | 78673 | Abray, Kristen  | <input type="checkbox"/>            |                       |                           | No Scheduled Days Found |             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 3 | 78567 | Abray, Tamara   | <input type="checkbox"/>            |                       |                           | No Scheduled Days Found |             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 4 | 78455 | Alumi, Chrielle | <input type="checkbox"/>            | Pellegrini, Charmaine |                           | No Scheduled Days Found |             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 5 | 78555 | Alberati, Susan | <input type="checkbox"/>            |                       |                           | No Scheduled Days Found |             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 6 | 78566 | Abata, Jessica  | <input type="checkbox"/>            |                       |                           | No Scheduled Days Found |             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 7 | 78681 | Alarico, Samuel | <input type="checkbox"/>            | Reynolds, Debra       |                           | No Scheduled Days Found |             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |

Milestone Academy
(admin / milestone\_logout) | 5/18/2015 - 9:07:55 am

Page: /admin/reports/barcodeattendance.php

Last update: **2017/10/10 16:50**