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### **Accessing the SIS**

The web browsers that work best with SpSIS are Firefox, Chrome and Safari. Please **DO NOT USE** INTERNET EXPLORER!

#### I. Accessing the SIS

- Step 1. In your web browser, go to https://xxxxxxxxxx.plsis.com
  The xxxxxxxxx is where you will put the name of your school as School Pathways has it noted in the system in all lowercase letters and in one word.
- Step 2. Log into the SIS.

  This will take you to the I

This will take you to the Home Page.

Note: The first time you log in you will be required to set up a personalized password. **Please** make sure to follow the requirements on the password reset page! The new password must be **STRONG**.

# II. Accessing the Personalized Learning System for Independent Study Students

• Step 1. Click the Teachers tab>PLS/Student Roster

This will load your student roster.

# III. Accessing the Classroom Management System for Classroom-Based Students

Step 1. Click the Teachers tab>CMS - Classroom Management
 This will load your class list.

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