

[pls](#), [independent study](#), [pls student roster](#)

# Removing a Student from a Learning Center Class with the PLS Roster

- Step 1. From your roster, expand the folder of the student you want to remove from the Learning Center class.
- Step 2. Click on the class name.
- Step 3. On this page, click Edit on the roster.

**Class Dashboard: Biology A (IS2603-1:PI-Sp)**

**Class Information**

Class: Biology A  
 Section: #1-Sp  
 Course: Biology A  
 Subject Code: 2603  
 Instructor: Schlegel, Lindsey  
 Schools: Independent Study 9-12  
 Location: Room: Schlegel 2816 - 2816  
 Reporting Period(s): (A) Semester 2 (Spring)  
 Credits: 5 Credits  
 Attendance: Day-By-Day  
 Programs Taught:  
 Next scheduled class session is Tuesday at 8:00 am

**Regular Schedule**

Day	Time
Tuesday	8:00 am - 8:55 am
Thursday	8:00 am - 8:55 am

**Calendar Schedule**

Class Day | Not a Class Day

March 2016						
S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**Students Enrolled**

# Student	Grade	Trk	Status	Start	Finish
1 Azevedo, Laura	12	A	Enrolled	01/15/2016	06/17/2016
2 Diaz, Roman	9	A	Enrolled	01/15/2016	06/17/2016
3 Jordan, Max			Completed	01/15/2016	02/18/2016

**Curriculum Information**

Seq	Name   Edit	Weight
1	Biology (Schlegel)	1

- Step 4. Find the student, check the box next to their name, and click Remove Selected Students from Class button at the bottom of the page.

#	Sel	St #	Student	Attendance
1	<input type="checkbox"/>	5559991114	Azevedo, Laura	▶
2	<input type="checkbox"/>		Diaz, Roman	▶
	<input type="checkbox"/>		Jordan, Max	▶

Check All

Print Labels for Selected Students

Print Registration Forms for Selected

Email Selected Students

Email Parents of Selected Students

Email Selected Student's Teachers of Record

**Remove Selected Students From Class**

Alter Registrations for Selected Students

Print Drop-Form

- Step 5. Type CONFIRM (must be all caps) and click continue.

Last  
update:  
2018/01/17 17:29 pls:removestudentfromlclasswithpls <https://schoolpathways.com/knowledgebase/doku.php?id=pls:removestudentfromlclasswithpls>  
17:29

---

From:

<https://schoolpathways.com/knowledgebase/> - **School Pathways Knowledge Base**

Permanent link:

<https://schoolpathways.com/knowledgebase/doku.php?id=pls:removestudentfromlclasswithpls>

Last update: **2018/01/17 17:29**