

[pls](#), [independent study](#), [pls student roster](#)

Removing a Student from a Learning Center Class with the PLS Roster

- Step 1. From your roster, expand the folder of the student you want to remove from the Learning Center class.
- Step 2. Click on the class name.
- Step 3. On this page, click Edit on the roster.

Class Dashboard: Biology A (IS2603-1P1-Sp) [Back to Rosters](#)

Class Information

Class: **Biology A**

Course: **Biology A**

Subject Code: **2882**

Instructor: **Schlegel, Lindsey** Primary
(00112016 - 00170016)

School: **Independent Study 9-12**

Location:

Room:

Schoolyear: **2016 - 2016**

Tracking: **A**

Reporting Period(s): **(A) Semester 2 (Spring)**

Credits: **5 Credits**

Attendance: **Day-By-Day**

Programs Taught:

Next scheduled class session is Tuesday at 8:00 am

Section **P1-Sp**

Course Code: **IS2603-1**

Local ID: **16188**

External ID(s):

Start: **01/11/2016**

Finish: **06/17/2016**

[Edit Class](#)

#	Student	Grade	Trk	Status	Start	Finish
1	Azevedo, Loura	12	A	Enrolled	01/11/2016	06/17/2016
2	Diaz, Roman	9	A	Enrolled	01/11/2016	06/17/2016
3	Jordan, Max			Completed	01/11/2016	02/16/2016

[Edit](#)

Curriculum Information

Seq	Name / Edit	Weight
1	Biology (Schlegel)	1

[Edit](#)

Regular Schedule

Day: Tuesday Time: 8:00 am - 8:55 am

Day: Thursday Time: 8:00 am - 8:55 am

Calendar Schedule

☐ Class Day ☐ Not a Class Day

March 2016						
S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

[Previous Month](#) [Next Month](#)

- Step 4. Find the student, check the box next to their name, and click Remove Selected Students from Class button at the bottom of the page.

#	Sel	St #	Student	Attendance
1	<input type="checkbox"/>	5559991114	Azevedo, Loura	
2	<input type="checkbox"/>		Diaz, Roman	
	<input type="checkbox"/>		Jordan, Max	

☐ Check All

[Print Labels for Selected Students](#)

[Print Registration Forms for Selected](#)

[Email Selected Students](#)

[Email Parents of Selected Students](#)

[Email Selected Student's Teachers of Record](#)

[Remove Selected Students From Class](#)

[Alter Registrations for Selected Students](#)

[Print Drop-Form](#)

- Step 5. Type CONFIRM (must be all caps) and click continue.

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