

gradebook, curriculum, is teacher essential, cb teacher essential

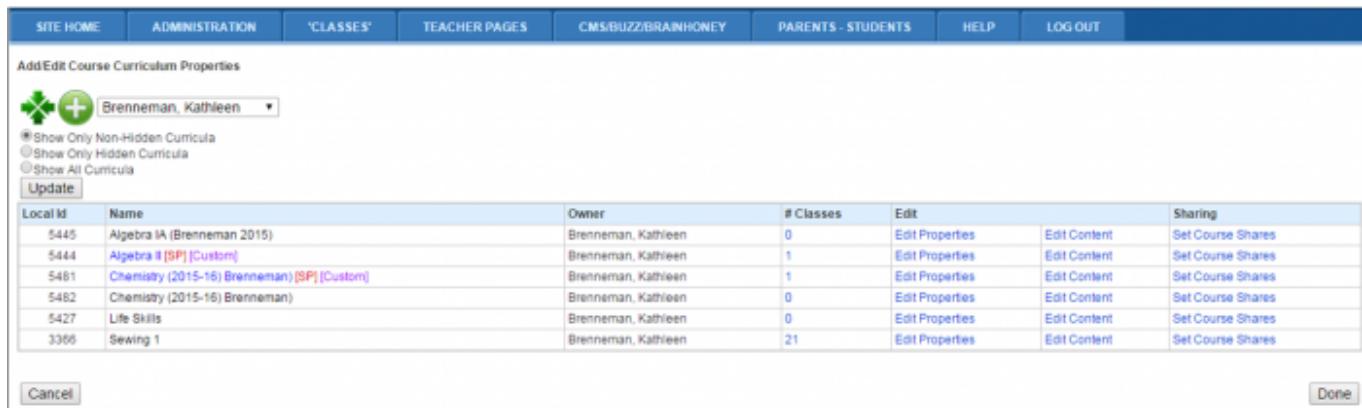
# Creating a New Custom Curriculum (without Rich Media content)

This manual shows the basics of creating a new custom curriculum. For more details on editing and enhancing your master curriculum with Rich Media Content including videos, see the manual: PLSIS - PLS Dimensions<sup>1)</sup>

How do I get there? **Teacher Pages>Manage Curriculum**

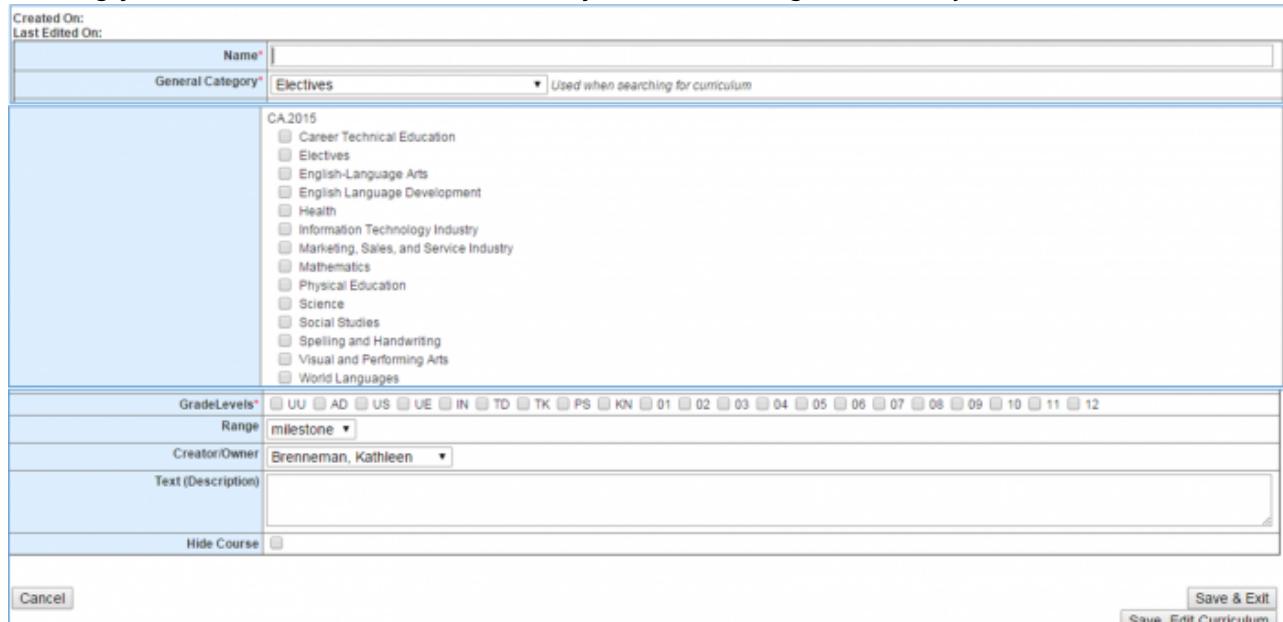
## Part 1: Module by Module Creation

You will see any curriculum you've already created or are already using with your students in a list. Click on the  to start the process for your new curriculum. If you just want to edit an existing curriculum, click "Edit Content" to the right of the curriculum name. Then jump to Step 1 - #2 in this manual.



The screenshot shows the 'Add/Edit Course Curriculum Properties' page. At the top, there are filter options: 'Show Only Non-Hidden Curricula' (selected), 'Show Only Hidden Curricula', and 'Show All Curricula'. Below the filters is an 'Update' button. The main area displays a table of existing curricula with columns for Local Id, Name, Owner, # Classes, Edit, and Sharing. The table includes rows for Algebra IA, Algebra II, Chemistry, Chemistry (2015-16), Life Skills, and Sewing 1. At the bottom of the table are 'Cancel' and 'Done' buttons.

1. Naming your curriculum creates a folder for your future assignments, objectives, and standards.



The screenshot shows the 'Create New Curriculum' form. It includes fields for 'Name' (empty), 'General Category' (set to 'Electives'), 'Grade Levels' (set to 'milestone'), 'Creator/Owner' (set to 'Brenneman, Kathleen'), 'Text (Description)' (empty), and 'Hide Course' (unchecked). At the bottom right are 'Save & Exit' and 'Save, Edit Curriculum' buttons.

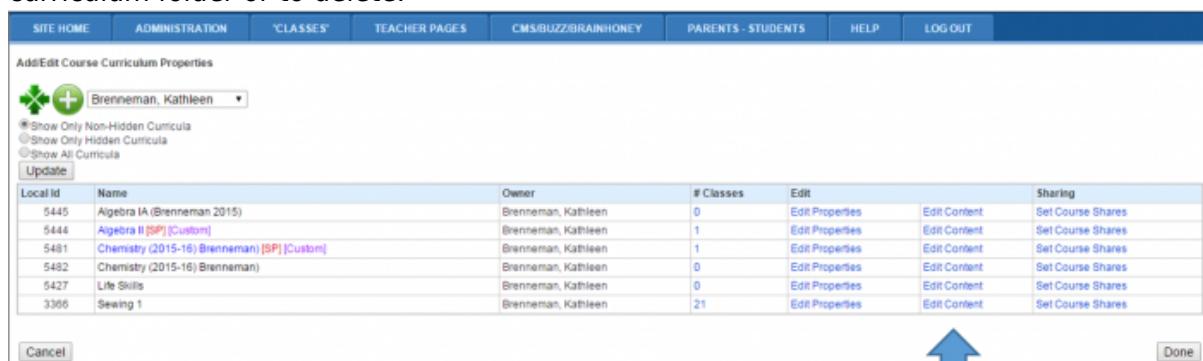
1. Name the curriculum. The curriculum name you create should make this curriculum easy

to find in a list at a later time. Names such as English 9 or 7 Language Arts are typical but not as good as English 9 (JSmith 15-16) or 7-8 – Science – Company Name (2016 )which notes the author of the curriculum and the school year it was created.

2. Choose a curriculum category
3. Check the State and/or Common Core Standards this curriculum will refer to.
4. Grade levels refer to which standards will be available when creating the curriculum..
5. Your name will show as the owner. Depending on your permissions in the system, you may change the course owner.
6. Note any textbooks or other pertinent information you may want to refer to later.
7. Checking HIDE prevents the course from being available to use in the system.

Either **Save & Exit** your curriculum folder to go back to the main list of all curriculum, or click **Save, Edit Curriculum** to go directly to start creating your curriculum.

You can always click on the Edit Properties from the main list to change/edit your curriculum folder or to delete.



Local Id	Name	Owner	# Classes	Edit	Sharing	
5445	Algebra IA (Brenneman 2015)	Brenneman, Kathleen	0	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
5444	<a href="#">Algebra II [SP] [Custom]</a>	Brenneman, Kathleen	1	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
5481	<a href="#">Chemistry (2015-16) Brenneman [SP] [Custom]</a>	Brenneman, Kathleen	1	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
5482	<a href="#">Chemistry (2015-16) Brenneman</a>	Brenneman, Kathleen	0	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
5427	<a href="#">Life Skills</a>	Brenneman, Kathleen	0	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
3366	<a href="#">Sewing 1</a>	Brenneman, Kathleen	21	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>

2. Click Edit Content to start your custom curriculum creation.



**Name: 6 - Mathematics (KBrenneman 15-16)**

**Add Module**

**6 - Mathematics (KBrenneman 15-16)**

1. Click to Add Module. A module is School Pathways name for a unit of study - similar to Unit or Chapter.
2. Choose to add a title of the Module, to add objectives and assignments. The system automatically numbers all items.
3. Each item must be separated by a blank line.
4. Confirm to view the Module you created.

Module Number: 1

Module Title: **Unit 1: Numbers: Chapter 1: Integers - (Introduction - 1.2)**

Objectives: (separate each objective with one or more blank lines)

Learn positive and negative numbers.

Learn about opposites.

Understand Integers and Opposites on a Number Line.

Assignments: (separate each assignment with one or more blank lines)

READ: Lesson 1.1: Integers and Opposites on a Number Line p.9

COMPLETE: Lesson 1.1: Your Turn p.10

COMPLETE: Lesson 1.1: Guided Practice p.10

COMPLETE: Lesson 1.1: Independent Practice pp.11-12

COMPLETE: Lesson 1.2: Comparing Positive and Negative Integers p.13

COMPLETE: Lesson 1.2: Ordering Positive and Negative Integers p.14

**Add Space between each objective**

**Add Space between each assignment**

## 5. Go Back, Edit or Save as Is to view your module

Has Everything Been Entered Correctly?

Module Title: #1; Unit 1: Numbers: Chapter 1: Integers - (Introduction - 1.2)

Objectives:

1. Learn positive and negative numbers.
2. Learn about opposites.
3. Understand Integers and Opposites on a Number Line.

Assignments:

1. READ: Lesson 1.1: Integers and Opposites on a Number Line p.9
2. COMPLETE: Lesson 1.1: Your Turn p.10
3. COMPLETE: Lesson 1.1: Guided Practice p.10
4. COMPLETE: Lesson 1.1: Independent Practice pp.11-12
5. COMPLETE: Lesson 1.2: Comparing Positive and Negative Integers p.13
6. COMPLETE: Lesson 1.2: Ordering Positive and Negative Integers p.14
7. COMPLETE: Lesson 1.2: Writing Inequalities p.15
8. COMPLETE: Lesson 1.2: Guided Practice p.16
9. COMPLETE: Lesson 1.2: Independent Practice pp.17-18

You now see your first module. Click the > to the left of the blue Module folder to expand and view lessons.

Name: **6 - Mathematics (KBrenneman 15-16)**

**Add Module**

Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)

Unit 1: Numbers: Chapter 1: Integers - (Introduction - 1.2)

Expanded View.

Name: **6 - Mathematics (KBrenneman 15-16)**

**Add Module**

- Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)
  - Learn about finding absolute value.
  - READ: Lesson 1.3: Absolute Value p.19
  - COMPLETE: Lesson 1.3: Reflect p.19
  - COMPLETE: Lesson 1.3: Absolute Value in a Real-World Situation pp.20-21
  - COMPLETE: Lesson 1.3: Comparing Absolute Values pp.21-22
  - COMPLETE: Lesson 1.3: Guided Practice p.22
  - COMPLETE: Lesson 1.3: Independent Practice pp.23-24
  - COMPLETE: Chapter 1 Mod Quiz p.25
  - COMPLETE: Chapter 1: Assessment Readiness p.26
- Unit 1: Numbers: Chapter 1: Integers - (Introduction - 1.2)

Go back to step 2. a-f to create your next module.

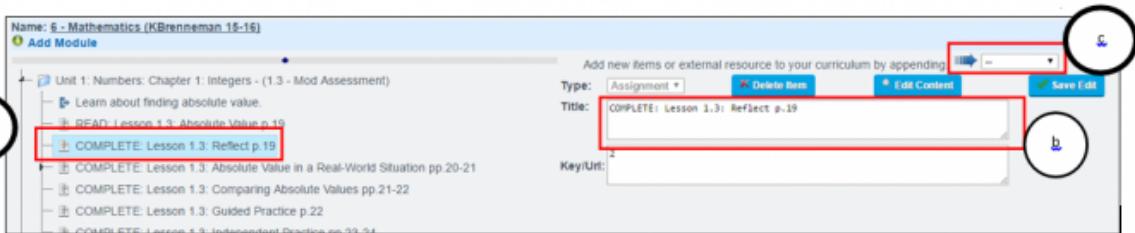
Objectives are designated by 

Assignments are designated by 

Standards are designated by 

### 3. Editing your module

1. Click on any item. The blue highlight shows it is in edit mode.
2. The text of the blue highlighted item shows in the Title box to the right. Edit if necessary and then click Save Edit. You can add a link here also.
3. Attach a sub assignment, objective, standard, or resource.



Name: **6 - Mathematics (KBrenneman 15-16)**

**Add Module**

- Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)
  - Learn about finding absolute value.
  - READ: Lesson 1.3: Absolute Value p.19
  - COMPLETE: Lesson 1.3: Reflect p.19**
  - COMPLETE: Lesson 1.3: Absolute Value in a Real-World Situation pp.20-21
  - COMPLETE: Lesson 1.3: Comparing Absolute Values pp.21-22
  - COMPLETE: Lesson 1.3: Guided Practice p.22
  - COMPLETE: Lesson 1.3: Independent Practice pp.23-24
  - COMPLETE: Chapter 1 Mod Quiz p.25
  - COMPLETE: Chapter 1: Assessment Readiness p.26

Add new items or external resource to your curriculum by appending  

Type:

Title: **COMPLETE: Lesson 1.3: Reflect p.19**

Key/Url:

4. When edits and additions have been completed, click Save Curriculum.

### 4. Re-ordering your modules

1. Close all modules using the black ►
2. Left click on the module and drag it up. Release the left click to drop it in its new location.
3. Change the number in the Key/Url: field to the right to the correct number order.
4. Save Edit

### 5. Moving items within a module

1. Left click and drag any items to a new location.
2. Note where black ► is. If you want an item indented, drop when the black ► is indented.
3. Save Edit.

### 6. Adding more assignments.

1. Click on the module title.
2. Click on Assignment in the "add new items..." drop-down.
3. a new assignment called "New Assignment" will appear in the list of assignments on the left.
4. Click on the words "New Assignment" to edit.
5. Save Edit.

Name: 6 - Mathematics (KBrenneman 15-16)

Type: Module

Title: Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)

Key/Url:

## 7. Appending standards to your assignments.

1. To add a standard to a specific assignment or module, click on the assignment or module wording then choose Standard from the drop down. The item highlighted in blue will gain the appendage.
2. Open the standards viewer by choosing "Standard."
3. Open standards by clicking on the blue ►. You can also filter by adding key words.

Name: 6 - Mathematics (KBrenneman 15-16)

Type: Module

Title: Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)

Key/Url:

Save Standards

4. Check any items you want to attach.

Select Standard Filter

CA.2015 ►

Mathematics ►

- EE.6.EE Expressions and Equations.
- EE.6.EE.1 Write and evaluate numerical expressions involving whole-number exponents.
- EE.6.EE.2 Write, read, and evaluate expressions in which letters stand for numbers.
- EE.6.EE.2a Write expressions that record operations with numbers and with letters.

Filter and then check the standard.

Select Standard Filter Integers

CA.2015 ►

Mathematics ►

- TNS.6.NS.6c Find and position integers and other rational numbers on a horizontal or vertical number line diagram; find and position pairs of integers and other rational numbers on a coordinate plane.

5. SAVE at the bottom right.

6. The standard is now attached to the assignment.

6 - Mathematics (KBrenneman 15-16)

Unit 1: Numbers: Chapter 1: Integers - (Introduction - 1.2)

- Learn positive and negative numbers.
- Learn positive and negative numbers.
- Learn about opposites.
- Learn about opposites.
- Understand Integers and Opposites on a Number Line.
- Understand Integers and Opposites on a Number Line.

READ: Lesson 1.1: Integers and Opposites on a Number Line p.9

- Find and position integers and other rational numbers on a horizontal or vertical number line pairs of integers and other rational numbers on a coordinate plane.

COMPLETE: Lesson 1.1: Your Turn p.10

COMPLETE: Lesson 1.1: Guided Practice p.10

COMPLETE: Lesson 1.1: Independent Practice pp.11-12

COMPLETE: Lesson 1.2: Comparing Positive and Negative Integers p.13

## 8. Adding Resources to your assignments.

- See manual PLS – Curriculum – PLS Dimensions. <sup>2)</sup>

## 9. Using your curriculum.

1. Attach your curriculum to any class to create a grade book. See manual CMS - Grade Book - Attaching Curriculum (Instructors).
2. Attach your curriculum to any PLS class individual learning. See manual PLS - Classes -

Add New and Copy to Other Students 9.8.16

3. You can edit your curriculum at any time and it will be updated in the curriculum attached to your grade book. BUT, the updates will not alter any assignments already assigned.

## **Part 2. Editing a School Pathways Curriculum Lesson Plan.**



This feature is only available for schools using the PLS or have added this extra value module.

**To Begin, Click on the Import Curriculum button:**

SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGES	CMS/BRAIN HONEY	PARENTS - STUDENTS	HELP	LOG OUT
Add/Edit Course Curriculum Properties							
  Reeves, LeAnn <input type="button" value="▼"/>							
<input checked="" type="radio"/> Show Only Non-Hidden Curricula							
<input type="radio"/> Show Only Hidden Curricula							
<input type="radio"/> Show All Curricula							
<input type="button" value="Update"/>							
Local Id	Name	Owner	# Classes	Edit	Sharing		
4384	0-8 - Great Science Adventures, Discovering Earth's Landforms - Common Sense Pre [SP] [Custom]	Reeves, LeAnn	7	<input type="button" value="Edit Properties"/>	<input type="button" value="Edit Content"/>	<input type="button" value="Set Course Shares"/>	
4559	0-8 - Great Science Adventures, The World of Light and Sound - Common Sense (200 [SP] [Custom]	Reeves, LeAnn	1	<input type="button" value="Edit Properties"/>	<input type="button" value="Edit Content"/>	<input type="button" value="Set Course Shares"/>	
4391	0 - California Mathematics, Concepts, Skills, and Problem Solving - Macmillan Mc [SP] [Custom]	Reeves, LeAnn	1	<input type="button" value="Edit Properties"/>	<input type="button" value="Edit Content"/>	<input type="button" value="Set Course Shares"/>	
4966	11 - DSCHS 2003 Holt Language and Literature (2007)	Reeves, LeAnn	0	<input type="button" value="Edit Properties"/>	<input type="button" value="Edit Content"/>	<input type="button" value="Set Course Shares"/>	

Use the sort features to find the curriculum lesson plan you want to borrow. Leave “Range” set to “Global” to find School Pathways curriculum lesson plans.

Course Curriculum

Select Curriculum to Import

[View / Print Options](#)

**Class Curricula**

Name	Owner	Category	Preview

**Add Curriculum**

Grade	Range	Category	Text Search	Search 
--	Global	-- All --		
	milestone			
	Personal			

Any SP curriculum in the system that matches your search criteria will be listed. Use the Ctrl/F key to narrow your search further.

Print Options		Category: Mathematics	Gradelevel: 06	Range: Global	Search
Course		Creator	Select		
3-HS - Key to Decimals - Key Curriculum Press (1985)		Admin		<a href="#">View</a>	<a href="#">Print</a>
3-HS - Key to Fractions - Key Curriculum Press (1980)		Admin		<a href="#">View</a>	<a href="#">Print</a>
3-HS - Key to Percents - Key Curriculum Press (1988)		Admin		<a href="#">View</a>	<a href="#">Print</a>
4-7 - California Math Triumphs, Volume 1 - Macmillan McGraw Hill Glencoe (2008)		Admin		<a href="#">View</a>	<a href="#">Print</a>
4-7 - California Math Triumphs, Volume 2 - Macmillan McGraw Hill Glencoe (2008)		Admin		<a href="#">View</a>	<a href="#">Print</a>
4-7 - California Math Triumphs, Volume 3 - Macmillan McGraw Hill Glencoe (2008)		Admin		<a href="#">View</a>	<a href="#">Print</a>
4-7 - California Math Triumphs, Volume 4 - Macmillan McGraw Hill Glencoe (2008)		Admin		<a href="#">View</a>	<a href="#">Print</a>
4-7 - California Math Triumphs, Volume 5 - Macmillan McGraw Hill Glencoe (2008)		Admin		<a href="#">View</a>	<a href="#">Print</a>
4-7 - California Math Triumphs, Volume 6 - Macmillan McGraw Hill Glencoe (2008)		Admin		<a href="#">View</a>	<a href="#">Print</a>
4-7 - California Math Triumphs, Volume 7 - Macmillan McGraw Hill Glencoe (2008)		Admin		<a href="#">View</a>	<a href="#">Print</a>

Click to view/print or Import to the new curriculum folder you are building.

Modules of course you imported are now available for use with the title of the original curriculum you imported. Click Edit Properties to change the name of the curriculum. Click Edit Content to edit any module/objective/assignment/standard.

SITE HOME ADMINISTRATION 'CLASSES' TEACHER PAGES CMS/BRAND HONEY PARENTS - STUDENTS HELP LOG OUT

Add/Edit Course Curriculum Properties

 Reeves, LeAnn

Show Only Non-Hidden Curricula  
 Show Only Hidden Curricula  
 Show All Curricula

Local Id	Name	Owner	# Classes	Edit	Sharing	
4384	0-8 - Great Science Adventures, Discovering Earth's Landforms - Common Sense Pre [SP] [Custom]	Reeves, LeAnn	7	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
4559	0-8 - Great Science Adventures, The World of Light and Sound - Common Sense (200 [SP] [Custom]	Reeves, LeAnn	1	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
4391	0 - California Mathematics, Concepts, Skills, and Problem Solving - Macmillan Mc [SP] [Custom]	Reeves, LeAnn	1	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>
4966	11 - DSCHS 2003 Holt Language and Literature (2007)	Reeves, LeAnn	0	<a href="#">Edit Properties</a>	<a href="#">Edit Content</a>	<a href="#">Set Course Shares</a>

Click the + to the left of each module to view all information within the module. Click on any item in the “tree” to edit. Refer to Step 1 above for details on how to edit a curriculum.

Name: 6 - Common Core Math (Brennanman) Course Code: 

[Add Module](#)

 6 - Common Core Math (Brennanman)

-  Ratios and Proportional Relationships.
-  The Number System.
-  Expressions and Equations.
-  Geometry.
-  Statistics and Probability.

This curriculum is also now available to attach to any course/class in the PLS or CMS. See manual PLS - Courses - Add New and Copy to Other Students.

Also see the manual PLS - Editing Master Curriculum for details on how to edit assignments, objectives, and standards as well as adding rich text media and other resources to your curriculum.

1) [2\)](#)

 [Fix Me!](#): PLS Dimensions manual in-development. Link will be provided when it is available!

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