gradebook, curriculum, cms, pls, is teacher essential, cb teacher essential, independent study, classroom based

Creating a New Custom Curriculum (without Rich Media content)

This manual shows the basics of creating a new custom curriculum. For more details on editing and enhancing your master curriculum with Rich Media Content including videos, see the manual: PLSIS – PLS Dimensions¹⁾

How do I get there? Teacher Pages>Manage Curriculum

Part 1: Module by Module Creation

You will see any curriculum you've already created or are already using with your students in a list. Click on the 🕒 to start the process for your new curriculum. If you just want to edit an existing curriculum, click "Edit Content" to the right of the curriculum name. Then jump to Step 1 - #2 in this manual.

SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGES	CMS/BUZZ/BRAINHONEY	PARENTS - STUDEN	TS HELP	LOG OUT	
Add/Edit Course	Curriculum Properties							
*0	Brenneman, Kathleen							
R Show Only No	n Hidden Curricula							
O Show Only Hi	dden Curricula							
Update	icula							
Local Id	Name			Owner	# Classes	Edit		Sharing
5445	Algebra IA (Brenneman 2015)			Brenneman, Kathleen	0	Edit Properties	Edit Content	Set Course Shares
5444	Algebra II [SP] [Custom]			Brenneman, Kathleen	1	Edit Properties	Edit Content	Set Course Shares
5481	Chemistry (2015-16) Brennema	n) [SP] [Custom]		Brenneman, Kathleen	1	Edit Properties	Edit Content	Set Course Shares
5482	Chemistry (2015-16) Brennema	n)		Brenneman, Kathleen	0	Edit Properties	Edit Content	Set Course Shares
5427	Life Skills			Brenneman, Kathleen	0	Edit Properties	Edit Content	Set Course Shares
3366	Sewing 1			Brenneman, Kathleen	21	Edit Properties	Edit Content	Set Course Shares
Cancel								Done

1. Naming your curriculum crates a folder for your future assignments, objectives, and standards.

Created On: Last Edited On:		
Name*		
General Category*	Electives Used when searching for curriculum	
	CA2015 CA2015 Career Technical Education Electives English Language Arts English Language Development Health Information Technology Industry Markeing, Sales, and Service Industry Mathematics Physical Education Science Social Studies Spelling and Handwriting Visual and Performing Arts World Languages	
GradeLevels*	UU AD US UE IN TO TK PS KN 01 02 03 04 05 06 07 06 09 10 11 12	
Range	milestone •	
Creator/Owner	Brenneman, Kathleen 🔹	
Text (Description)		
Hide Course		
Cancel	Save, Edit Cu	ive & Exit urriculum

- Name the curriculum. The curriculum name you create should make this curriculum easy to find in a list at a later time. Names such as English 9 or 7 Language Arts are typical but not as good as English 9 (JSmith 15-16) or 7-8 – Science – Company Name (2016) which notes the author of the curriculum and the school year it was created.
- 2. Choose a curriculum category
- 3. Check the State and/or Common Core Standards this curriculum will refer to.
- 4. Grade levels refer to which standards will be available when creating the curriculum.
- 5. Your name will show as the owner. Depending on your permissions in the system, you may change the course owner.
- 6. Note any textbooks or other pertinent information you may want to refer to later.
- 7. Checking HIDE prevents the course from being available to use in the system.

Either **Save & Exit** your curriculum folder to go back to the main list of all curriculum, or click **Save, Edit Curriculum** to go directly to start creating your curriculum.

You can always click on the <u>Edit Properties</u> from the main list o change/edit your curriculum folder or to delete.

SITE HOME	ADMINISTRATION	'CLASSES'	TEACHER PAGES	CMS/BUZZ/BRAINHONEY	PARENTS - STUD	ENTS HELP	LOG OUT		
Add/Edit Course	Curriculum Properties								
	Brenneman Kathleen								
TU	, ranner (
Show Only No Show Only Hi	dden Curricula								
Show All Curr	icula								
Update									
Local Id	Name			Owner	# Classes	Edit		Sharing	
5445	Algebra IA (Brenneman 2015)			Brenneman, Kathleen	0	Edit Properties	Edit Content	Set Course Shares	
5444	Algebra II (SP) (Custom)			Brenneman, Kathleen	1	Edit Properties	Edit Content	Set Course Shares	
5481	Chemistry (2015-16) Brennema	n) [SP] [Custom]		Brenneman, Kathleen	1	Edit Properties	Edit Content	Set Course Shares	
5482	Chemistry (2015-16) Brennema	n)		Brenneman, Kathleen	0	Edit Properties	Edit Content	Set Course Shares	
5427	Life Skills			Brenneman, Kathleen	0	Edit Properties	Edit Content	Set Course Shares	
3366	Sewing 1			Brenneman, Kathleen	21	Edit Properties	Edit Content	Set Course Shares	
Cancel									Done

2. Click Edit Content to start your custom curriculum creation.

Name: 6 - Mathem	atics (KBrenneman 15-16)
🚯 Add Module	
🖃 🚞 6 - Mathematic	s (KBrenneman 15-18)

- 1. Click to Add Module. A module is School Pathways name for a unit of study similar to Unit or Chapter.
- 2. Choose to add a title of the Module, to add objectives and assignments. The system automatically numbers all items.
- 3. Each item must be separated by a blank line.
- 4. Confirm to view the Module you created.

Module Number: 1
Module Title:
Unit 1: Numbers: Chapter 1: Integers - (Introduction - 1.2)
Objectives: (separate each objective with one or more blank lines)
Learn positive and negative numbers.
Learn about opposites. Add Space between each objective
Understand Integers and Opposites on a Number Line.
A A
Assignments: (separate each assignment with one or more blank lines
READ: Lesson 1.1: Integers and Opposites on a Numb
Add Space between each assignment
COMPLETE: Lesson 1.1: Your Turn p.10
COMPLETE: Lesson 1.1: Guided Practice p.10
COMPLETE: Lesson 1.1: Independent Practice pp.11-12
COMPLETE: Lesson 1.2: Comparing Positive and Negative
Integers p.13
COMPLETE: Lesson 1.2: Ordering Positive and Negative
Integers p.14

5. Go Back, Edit or Save as Is to view your module



You now see your first module. Click the > to the left of the blue Module folder to expand and view lessons.





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	•
🗃 Unit 🕯	1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)
- 🗗 L	earn about finding absolute value.
— 🗈 R	EAD: Lesson 1.3: Absolute Value p.19
- 🖻 C	OMPLETE: Lesson 1.3: Reflect p.19
- 🖻 C	OMPLETE: Lesson 1.3: Absolute Value in a Real-World Situation pp.20-21
— 🖻 C	OMPLETE: Lesson 1.3: Comparing Absolute Values pp.21-22
- 🖻 C	OMPLETE: Lesson 1.3: Guided Practice p.22
— 🖻 C	OMPLETE: Lesson 1.3: Independent Practice pp.23-24
— 🖻 C	OMPLETE: Chapter 1 Mod Quiz p.25
- 🖹 C	OMPLETE: Chapter 1: Assessment Readiness p.26
🗃 Unit 🕯	1: Numbers: Chapter 1: Integers - (Introduction - 1.2)

Go back to step 2. a-f to create your next module.

Objectives are designated by 🖻

Assignments are designated by

Standards are designated by 🌌

- 3. Editing your module
 - 1. Click on any item. The blue highlight shows it is in edit mode.
 - 2. The text of the blue highlighted item shows in the Title box to the right. Edit if necessary and then click Save Edit. You can add a link here also.
 - 3. Attach a sub assignment, objective, standard, or resource.

• Add Module	Add new items or external resource to your curriculum by appending
 Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment) 	Type: Assignment * 🗰 Delete Rem 🕈 Edit Content 🗹 Sav
 E Learn about finding absolute value. 	Title: COMPLETE: Lesson 1.3: Reflect p.19
- B READ: Lesson 1.3: Absolute Value p 19	
COMPLETE: Lesson 1.3: Reflect p.19	2
COMPLETE: Lesson 1.3: Absolute Value in a Real-World Situation pp.20	-21 Key/Un:
E COMPLETE: Lesson 1.3: Comparing Absolute Values pp.21-22	

- 4. When edits and additions have been completed, click Save Curriculum.
- 4. Re-ordering your modules
 - 1. Close all modules using the black ►
 - 2. Left click on the module and drag it up. Release the left click to drop it in its new location.
 - 3. Change the number in the Key/Url: field to the right to the correct number order.
 - 4. Save Edit
- 5. Moving items within a module
 - 1. Left click and drag any items to a new location.
 - 2. Note where black \blacktriangleright is. If you want an item indented, drop when the black \blacktriangleright is indented.
 - 3. Save Edit.
- 6. Adding more assignments.
 - 1. Click on the module title.
 - 2. Click on Assignment in the "add new items... " drop-down.
 - 3. a new assignment called "New Assignment" will appear in the list of assignments on the left.
 - 4. Click on the words "New Assignment" to edit.
 - 5. Save Edit.

Name: <u>6 - Mathematics (KBrenneman 15-16)</u> O Add Module	
Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)	Add new items or external resource to your curriculum by appending
 	Title: Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)
	Key/Urt:

- 7. Appending standards to your assignments.
 - 1. To add a standard to a specific assignment or module, click on the assignment or module wording then choose Standard from the drop down. The item highlighted in blue will gain the appendage.
 - 2. Open the standards viewer by choosing "Standard."
 - 3. Open standards by clicking on the blue \blacktriangleright . You can also filter by adding key words.

Name: <u>6 - Mathematics (KBrenneman 15-16)</u> O Add Module						
•	Add	new items or externa	al resource to your curriculum by appending			
Di Unit 1: Numbers: Chapter 1: Integers - (1.3 - Mod Assessment)	Cancel Standards Save Standards					
Init 1: Numbers: Chapter 1: Integers - (Introduction - 1.2) E Learn positive and negative numbers. E Learn positive and negative numbers.		Standard	Filter			
		CA.2015				
- 🗈 Learn about opposites.						
- 🖡 Learn about opposites.						
 — Inderstand Integers and Opposites on a Number Line. 						
 — Inderstand Integers and Opposites on a Number Line. 						
READ: Lesson 1.1: Integers and Opposites on a Number Line p.9						
COMPLETE: Lesson 1.1: Your Turn p.10						
- 🖹 COMPLETE: Lesson 1.1: Guided Practice p.10.						

4. Check any items you want to attach.

Select	Standard	Filter				
CA.2019	5					
	Mathematics >					
		EE:6.EE Expressions and Equations.				
		EE-6.EE.1 Write and evaluate numerical expressions involving whole-number exponents.				
		EE:6.EE.2 Write, read, and evaluate expressions in which letters stand for numbers.				
	0	EE:6.EE 2a Write expressions that record operations with numbers and with letters				

hematics 🍺
TNS:6.NS.6c Find and position integers and other rational numbers on a horizonta

5. SAVE at the bottom right.

standard.

6. The standard is now attached to the assignment.

Filter and then check the

🖃 🛅 6 - Mathematics (KBrenneman 15-16)
Unit 1: Numbers: Chapter 1: Integers - (Introduction - 1.2)
Learn positive and negative numbers.
Learn positive and negative numbers.
➡ Learn about opposites.
Learn about opposites.
Understand Integers and Opposites on a Number Line.
Understand Integers and Opposites on a Number Line.
READ: Lesson 1.1: Integers and Opposites on a Number Line p.9
Find and position integers and other rational numbers on a horizontal or vertical number line
pairs of integers and other rational numbers on a coordinate plane.
COMPLETE: Lesson 1.1: Your Turn p.10
COMPLETE: Lesson 1.1: Guided Practice p.10
COMPLETE: Lesson 1.1: Independent Practice pp.11-12
COMPLETE: Lesson 1.2: Comparing Positive and Negative Integers p. 13

- 8. Adding Resources to your assignments.
 - See manual PLS Curriculum PLS Dimensions.²⁾
- 9. Using your curriculum.
 - Attach your curriculum to any class to create a grade book. See manual CMS Grade Book

 Attaching Curriculum (Instructors).
 - 2. Attach your curriculum to any PLS class individual learning. See manual PLS Classes -

Add New and Copy to Other Students 9.8.16

3. You can edit your curriculum at any time and it will be updated in the curriculum attached to your grade book. BUT, the updates will not alter any assignments already assigned.

Part 2. Editing a School Pathways Curriculum Lesson Plan.



This feature is only available for schools using the PLS or have added this extra value module.

To Begin, Click on the Import Curriculum button:

SITE H	OME	ADMINISTRATION	'CLASSES'	TEACHER PAGES	CMS/BRAIN HONEY	PARENTS	- STUDENT	S HELP	LOG O	UT
Add/Edit C	Add/Edit Course Curriculum Properties									
Reeves, LeAnn Show Only Non-Hidden Curricula Show All Curricula Update										
Local Id	Name					Owner	# Classes	Edit		Sharing
4384	0-8 - Gre	at Science Adventures, Disco	wering Earth's Landfor	ms - Common Sense Pre [SP] [Custom]	Reeves, LeAnn	7	Edit Properties	Edit Content	Set Course Shares
4559	0-8 - Gre	at Science Adventures, The V	Vorld of Light and Sour	d - Common Sense (200 [SP]	[Custom]	Reeves, LeAnn	1	Edit Properties	Edit Content	Set Course Shares
4391	0 - Califo	mia Mathematics, Concepts,	Skills, and Problem Se	olving - Macmillan Mc [SP] [C	ustom)	Reeves, LeAnn	1	Edit Properties	Edit Content	Set Course Shares
4966	11 - DSC	HS 2003 Holt Language and	Literature (2007)			Reeves, LeAnn	0	Edit Properties	Edit Content	Set Course Shares

Use the sort features to find the curriculum lesson plan you want to borrow. Leave "Range" set to "Global" to find School Pathways curriculum lesson plans.

Course Curriculum								
Select Curriculum to Import	Select Curriculum to Import							
Q View / Print Options	🔍 View / Print Options							
Class Curricula	Class Curricula							
Name	Owner	Category	Preview					
Add Curriculum	Add Curriculum							
Grade Range	Category		Text Search					
• Global -	All	•		Search 🗙				
milestone								
Personal								

Any SP curriculum in the system that matches your search criteria will be listed. Use the Ctrl/F key to narrow your search further.

Q Print Options			
Category: Mathematics	Gradelevet 06 •	Range: Global 🔹	Search
Course		Creator Select	
3-HS - Key to Decimals - Key Curriculum Press (1985)		Admin	ViewPrint Impor
3-HS - Key to Fractions - Key Curriculum Press (1980)		Admin	ViewPrint Import
3-HS - Key to Percents - Key Curriculum Press (1988)		Admin	ViewPrint Import
4-7 - California Math Triumphs, Volume 1 - Macmillan McGraw Hill Glencoe (2008)		Admin	ViewPrint Import
4-7 - California Math Triumphs, Volume 2 - Macmillan McGraw Hill Glencoe (2008)		Admin	ViewPrint Import
4-7 - California Math Triumphs, Volume 3 - Macmillan McGraw Hill Glencoe (2008)		Admin	ViewPrint Import
4-7 - California Math Triumphs, Volume 4 - Macmillan McGraw Hill Glencoe (2008)		Admin	ViewPrint Import
4-7 - California Math Triumphs, Volume 5 - Macmillan McGraw Hill Glencoe (2008)		Admin	ViewPrint Import
4-7 - California Math Triumphs, Volume 6 - Macmillan McGraw Hill Glencoe (2008)		Admin	ViewPrint Import

Click to view/print or Import to the new curriculum folder you are building.

Modules of course you imported are now available for use with the title of the original curriculum you imported. Click Edit Properties to change the name of the curriculum. Click Edit Content to edit any module/objective/assignment/standard.

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SITE H	OME ADMINISTRATION	'CLASSES'	TEACHER PAGES	CMS/BRAIN HONEY	PARENTS	- STUDENT	S HELP	LOG O	TU	
Add/Edit C	Add/Edit Course Curriculum Properties									
Reeves, LeAnn Reeves, LeAnn Show Only Non-Hidden Curicula Show Only Hidden Curicula Show All Curicula Update										
Local Id	Name				Owner	# Classes	Edit		Sharing	
4384	0-8 - Great Science Adventures, Disc	overing Earth's Landfor	ms - Common Sense Pre [SP]	[Custom]	Reeves, LeAnn	7	Edit Properties	Edit Content	Set Course Shares	
4559	0-8 - Great Science Adventures, The	Norld of Light and Sour	nd - Common Sense (200 [SP]	(Custom)	Reeves, LeAnn	1	Edit Properties	Edit Content	Set Course Shares	
4391	0 - California Mathematics, Concepts,	Skills, and Problem S	olving - Macmillan Mc [SP] [C	ustom]	Reeves, LeAnn	1	Edit Properties	Edit Content	Set Course Shares	
4966	11 - DSCHS 2003 Holt Language and	Literature (2007)			Reeves, LeAnn	0	Edit Properties	Edit Content	Set Course Shares	

Click the + to the left of each module to view all information within the module. Click on any item in the "tree" to edit. Refer to Step 1 above for details on how to edit a curriculum.

Na	ne: 6 - Common Core Math (Brenneman)	Course Code:	P
0	Add Module		'W
	•	-	
6	6 - Common Core Math (Brenneman)		
	3 and the Number System.		
	B Depressions and Equations.		
	3 Depresentation and Probability.		

This curriculum is also now available to attach to any course/class in the PLS or CMS. See manual PLS - Courses – Add New and Copy to Other Students.

Also see the manual PLS - Editing Master Curriculum for details on how to edit assignments, objectives, and standards as well as adding rich text media and other resources to your curriculum.

1) 2)

Fix Me!: PLS Dimensions manual in-development. Link will be provided when it is available!

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