

Creating a Custom Curriculum

- Step 1. Go to Teachers>Manage Curricula

Here you will see any curricula you have already created or used with a class in a list.

- Step 2. Click on the green plus button to create a new custom curriculum.
- Step 3. Name your curriculum. This creates a folder for your future assignments, objectives, and standards.

Note: Be sure to name your curriculum something that is easy to find in a search (ex. United States Government (ABarbato 15-16) which notes the author and the year it was created.)

- Step 4. Choose a curriculum category.
- Step 5. Check the State or Common Core standards this curriculum will refer to.
- Step 6. Choose the grade levels this curriculum will be available for.

Note: Your name will appear as the Creator/Owner.

- Step 7. Note any text books or other pertinent information you may want to refer to later.
- Step 8. Checking Hide prevents the curriculum from being available to use in the system.
- Step 9. Either Save and exit or click Save, Edit Curriculum to go directly to start creating your curriculum.
- Step 10. If you clicked save and exit, click Edit Content on the curriculum you want to work on.
- Step 11. Click Add Module.
- Step 12. Add a tile to the Module if you want.
- Step 13. Add Objectives.
- Step 14. Add Assignments.

Note: Each item needs to be separated by a blank line

- Step 15. Click Confirm when you are done.

When you get back to your curriculum, you will see your module in this format. If you click on the small arrow next to the module name, the module folder will expand and you will see all the objectives and assignments. You can add more to this module by clicking on the module name. This will make an edit area appear.

- Step 15. Select the type of item you want to add from the drop down.

It will create a new node that you can name and edit. This is also how you can attach standards to your modules. You can drag to reorder your assignments, objectives, etc. You can edit assignments to add notes, files, links, etc. for students to utilize by clicking on the assignment and clicking edit content. You can also delete modules with this method. To delete: Click on the Module name, click delete and click OK on the dialogue box. Follow the above steps to create as many modules as you need for your course. Once completed, you should be able to use this curriculum in your classes. —
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