

independent study, is teacher essential, attendance, pls, pls student roster, ef roster

PLS Attendance

Attendance in the PLS is primarily taken for Independent Study. Ed Code states that IS attendance cannot be taken until on or after the last day of the learning period (LP). This is the default policy in the SIS. Contact School Pathways if you would like to change this policy.

Part I: Claiming attendance for all students on roster:

On or after the last day of the LP, click on the Att symbol to open the attendance page. Hover over the Att icon for the correct LP to see the date range.

Roster Options						
Schoolyear:	2016 - 2017					
Schooltrack:	-- All --					
Date Range:	-- Filter By Date Range -- From: 01/21/2017 <input type="button" value="Calendar"/> To: 05/26/2017 <input type="button" value="Calendar"/>					
Supervised By:	-- All --					
Show students belonging to:	Reeves, LeAnn 12 Primary					
Course:	-- Homeroom -- <input type="button" value="Upload Work Samples"/>					
PLS Options						
Expand/Collapse Students:	<input type="button" value="▶"/>					
Set Copy MA Mode:	<input type="button" value="▶"/>					
<input type="button" value="Print Options"/>						
<input type="button" value="Update"/>	<input type="button" value="Print/Export"/>					

LeAnn Reeves has 12 currently enrolled students (and 12 total students, including pre-reg and [enrollment](#))

Mass Print for PLS Students as of the LAST DAY of the Chosen LP

Semester 2 (Spring) of (2016 - 2017) A

	Att.	AL.	LL	AWR	WS	PBL
LP: 6	<input checked="" type="checkbox"/>	<input type="button" value="File"/>	<input type="button" value="Edit"/>	<input type="button" value="AWR"/>	<input type="button" value="WS"/>	<input type="button" value="PBL"/>
LP: 7	<input checked="" type="checkbox"/>	<input type="button" value="File"/>	<input type="button" value="Edit"/>	<input type="button" value="AWR"/>	<input type="button" value="WS"/>	<input type="button" value="PBL"/>
LP: 8	<input checked="" type="checkbox"/>	<input type="button" value="File"/>	<input type="button" value="Edit"/>	<input type="button" value="AWR"/>	<input type="button" value="WS"/>	<input type="button" value="PBL"/>
LP: 9	<input checked="" type="checkbox"/>	<input type="button" value="File"/>	<input type="button" value="Edit"/>	<input type="button" value="AWR"/>	<input type="button" value="WS"/>	<input type="button" value="PBL"/>
LP: 10	<input checked="" type="checkbox"/>	<input type="button" value="File"/>	<input type="button" value="Edit"/>	<input type="button" value="AWR"/>	<input type="button" value="WS"/>	<input type="button" value="PBL"/>
LP: 11	<input checked="" type="checkbox"/>	<input type="button" value="File"/>	<input type="button" value="Edit"/>	<input type="button" value="AWR"/>	<input type="button" value="WS"/>	<input type="button" value="PBL"/>

Each day of attendance for the learning period (synonymous with attendance period) is represented.

In the following view, the learning period starts on 6/10 and ends on 06/24 so only those days are available to claim. Gray boxes show days not enrolled.

Set all previously unclaimed to...
Independent Study -- Set All --

Claiming from PLS for Track B students.												P/T/A						
#	Teacher	Source	Time	Student	Set All	06/10	06/11	06/12	06/13	06/14	06/17	06/18	06/19	06/20	06/21	06/24	P/T/A	
1	Brenneman, Kathleen	ReportWriter	12	Barton, Amanda	-- Set --	✓ IP	11/0/0											
2	Brenneman, Kathleen	ReportWriter	10	Blom, Jacob	-- Set --	✓ IP	11/0/0											
3	Brenneman, Kathleen	ReportWriter	9	Brown, Thomas	-- Set --	✓ IP	11/0/0											
4	Brenneman, Kathleen	ReportWriter	10	Calvin, Joshua	-- Set --	✓ IP	11/0/0											
5	Brenneman, Kathleen	ReportWriter	10	Erickson, Emily	-- Set --	✓ IP												1/0/0
6		ReportWriter	10	Erickson, Emily	-- Set --		✓ IP	10/0/0										
7	Brenneman, Kathleen	ReportWriter	10	Roberts, James	-- Set --	✓ IP	11/0/0											
8	Brenneman, Kathleen	ReportWriter	9	Short, Adam	-- Set --	✓ IP	11/0/0											

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Click the colored box to change it to an Absent claim. Continue clicking to bring it back to Present. You can also use the SET ALL column to set all days at one time.

Claiming from PLS for Track B students.

#	Teacher	Source	Time	Student	Set All	06/10	06/11	06/12	06/13	06/14	06/17	06/18	06/19	06/20	06/21	06/24	P/T/A	
1	Brenneman, Kathleen	ReportWriter	12	Barton, Amanda	-- Set --	✓ IP	11/0/0											
2	Brenneman, Kathleen	ReportWriter	10	Blom, Jacob	-- Set --	✓ IP	11/0/0											
3	Brenneman, Kathleen	ReportWriter	9	Brown, Thomas	-- Set --	✓ IP	✓ IA	✓ IA	9/0/2									
4	Brenneman, Kathleen	ReportWriter	10	Calvin, Joshua	-- Set --	✓ IP	11/0/0											
5	Brenneman, Kathleen	ReportWriter	10	Erickson, Emily	-- Set --	✓ IP												1/0/0
6		ReportWriter	10	Erickson, Emily	-- Set --		✓ IP	10/0/0										
7	Brenneman, Kathleen	ReportWriter	10	Roberts, James	-- Set --	✓ IP	✓ IA	✓ IA	✓ IA	✓ IA	7/0/4							
8	Brenneman, Kathleen	ReportWriter	9	Short, Adam	-- Set --	✓ IP	11/0/0											

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When one refers to **“Claimed Attendance”**, they are referring to attendance that has been reviewed and saved. In the above view, even though we can see the pending **IP** attendance marks, we know it has not been saved (claimed) yet because there is a white border around the colored boxes. Once the page is saved, the white border will be gone which indicates the attendance has been saved.



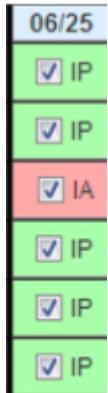
NOTE: If your school is using the PLS Activity Monitor and has the policy set to show discrepancy warnings, all boxes



will be set according to work noted on logs in student portal or to actual site class attendance.

Save.

You'll know the claim was saved because if you access the attendance again, color floods the boxes.



Click Print, choose Portrait from the popup, and print the pdf. Then sign and date to turn into the office. Click the BACK button or close the tab.

Save Successful

You just saved attendance for the following dates: 06/25/2013

Below is a summary of your currently opened attendance form.

Form # h33c Print Form w/Details Print Form w/Details

Portrait Landscape Automatic

Archive

Form # h33d Print Form w/Details Print Form w/Details

Brenneman, Kathleen [View Claim Count Report](#) Form Status: Has not been printed

Edited: Tue Jun 25, 2013 - 11:36 am by leann

Form # h33d Print Form w/Details Print Form w/Details

Brenneman, Kathleen [View Claim Count Report](#) Form Status: Has not been printed

Edited: Tue Jun 25, 2013 - 11:52 am by leann

Calvin, Joshua Roberts, James Short, Adam

Source LP # Days # Claims P/T/A

ReportWriter 2 1 1 1/0/0

ReportWriter 2 1 1 1/0/0

ReportWriter 2 1 1 0/0/1

ReportWriter 2 1 1 1/0/0

ReportWriter 2 1 1 1/0/0

ReportWriter 2 1 1 1/0/0

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Note: DO NOT PRINT YOUR ATTENDANCE CLAIM UNTIL ALL STUDENTS ON YOUR ROSTER HAVE BEEN CLAIMED FOR THE LP. NEVER PRINT FOR JUST ONE STUDENT UNLESS DIRECTED BY YOUR SCHOOL OFFICE.

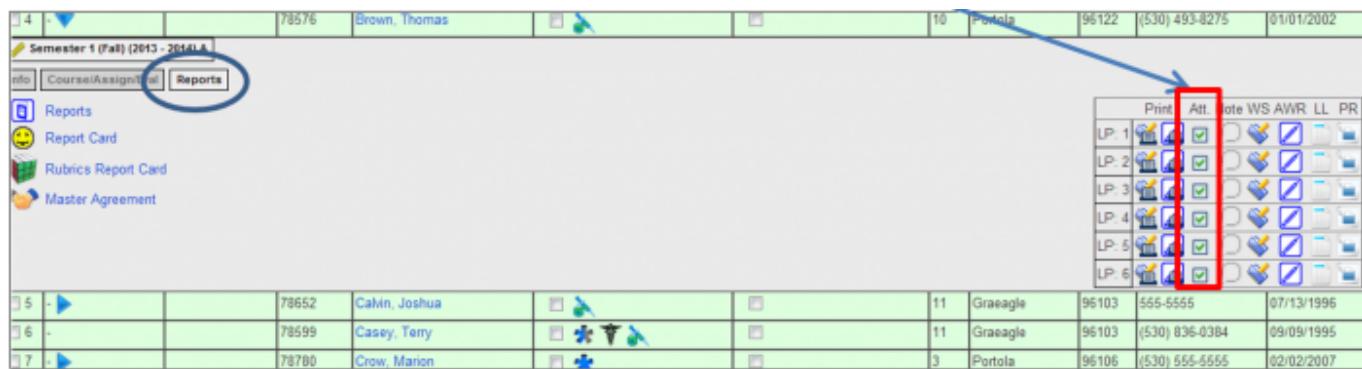
Part II. Claiming students individually:

Go to a student>click on the REPORTS tab for an individual student » choose the Att button for the appropriate LP.

Last

update:

2018/01/17 pls:attendance_in_the_pls https://schoolpathways.com/knowledgebase/doku.php?id=pls:attendance_in_the_pls&rev=1516224836
21:33



The screenshot shows a software interface for managing student attendance. At the top, there is a header with student information: ID 78576, Name Brown, Thomas, Grade 10, and School Portola. Below the header, a navigation bar includes 'Info', 'Course/Assignment', and 'Reports'. The 'Reports' tab is highlighted with a blue oval. On the left, there are links for 'Reports', 'Report Card', 'Rubrics Report Card', and 'Master Agreement'. The main content area displays a table of student attendance data. The table has columns for student ID, name, grade, and school. The data shows three students: Calvin, Joshua (ID 78652); Casey, Terry (ID 78599); and Crow, Marion (ID 78780). The table also includes a column for 'Attendance' with icons for present, absent, and tardy. A red box highlights the 'Attendance' column header. At the bottom of the table, there is a row for Portola with ID 96106, name Crow, Marion, grade 3, and school Portola. The bottom right of the interface shows a date: 01/01/2002.

78576	Brown, Thomas	10	Portola	96122	(530) 493-8275	01/01/2002
Semester 1 (Fall) (2013 - 2014) A						
Info	Course/Assignment	Reports				
	Reports					
	Report Card					
	Rubrics Report Card					
	Master Agreement					
5	- ►	78652	Calvin, Joshua		11	Graeagle 96103 565-5655 07/13/1996
6	-	78599	Casey, Terry		11	Graeagle 96103 (530) 836-0384 09/09/1995
7	- ►	78780	Crow, Marion		3	Portola 96106 (530) 566-6666 02/02/2007

From:

<https://schoolpathways.com/knowledgebase/> - School Pathways Knowledge Base

Permanent link:

https://schoolpathways.com/knowledgebase/doku.php?id=pls:attendance_in_the_pls&rev=1516224836

Last update: **2018/01/17 21:33**