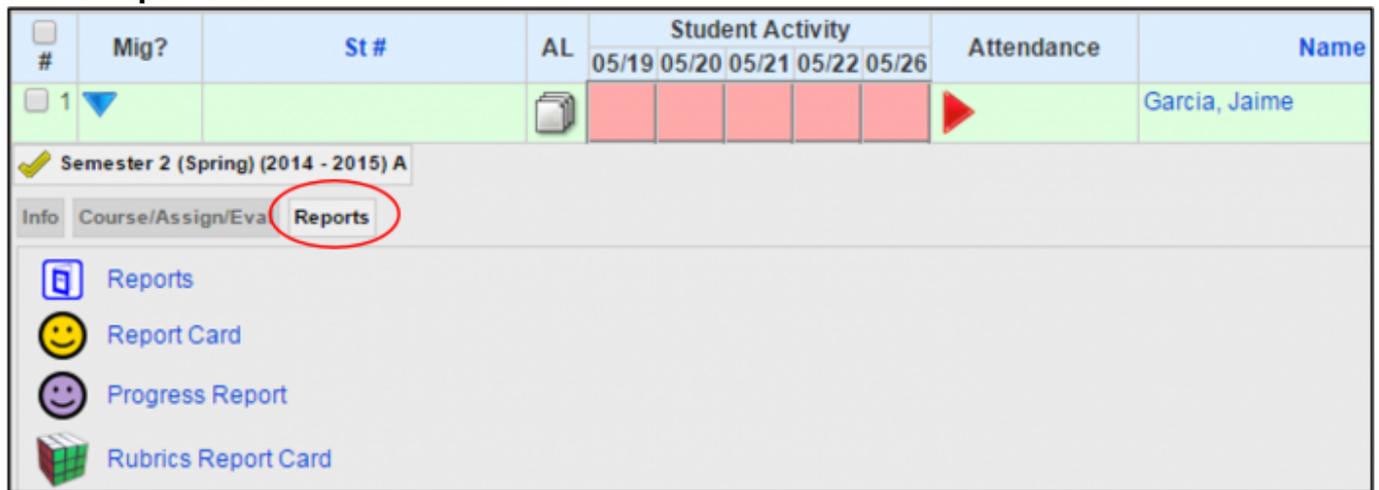


[archiving](#), [awr](#), [independent study](#)

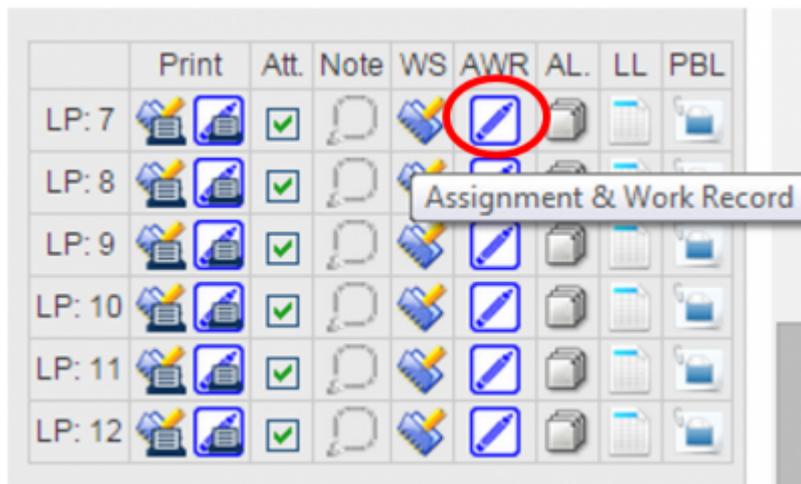
Archiving - Assignment and Work Records (AWR)

This will produce an individualized assignment and work record for one student in the Personalized Learning System (PLS).

Teacher pages > Student Roster > Click on the  to expand the student's folder and then click on the **Reports** tab.



Locate desired LP > click on the AWR Icon.



To customize the settings on your AWR, use the checkboxes

Click the **Sign & Archive Electronically** button.

Signature Line: Teacher
 Student
 Parent/Guardian
Attendance Line:
 None
 Acknowledgment of learning period days
 Acknowledgment of learning period days (By Hand)

Other Options: Include all classes when printing for students
 But don't include ADA classes
 Don't group by Learning Period
 Don't group by Curriculum
 Show as Synopsis View
 Show All Curriculum
4 [Text Font Size (8-10)]

Show Assignment Types: Assignment Objective Standard Module Resource AssetLink Discussion
 Assessment CustomActivity Homework Lesson Wiki Journal Survey
 Blog

Assignments: Show Assigned Date
 Show Due Date
 Show Grade Given
 Show Curriculum Grade (must be grouped by curriculum)
 Show Assignment Grade
 Show Items given no weight
 Hide past-due
 Show Only Completed

Learning Period Range: School Track: A
 1 2 3 4 5 6 7 8 9 10 11
 All

Buttons: Back, Preview, Print, Email to Student, Email to Parent(s)

After selecting students, please click either the Print or Sign Online button. [Sign & Archive Electronically](#)

Select Student Name
 Granger, Nancy

The document will open a web version.

Note: Some schools require assignments to be checked as complete. To do this, use the check box at the top of the page or click individual assignments. Not all schools will have this feature turned on.

Sign Document

Check All:
 Assignments (59 found)

**Milestone Academy
Assignment & Work Record**

Student Name: Jaime Garcia Student ID: 78475 Grade Level: 11 LP: 8
Teacher Name: Tara Obregon Teacher Number: 4143 Date Parameters: 02/02/2015 - 02/27/2015

The number of attendance days possible for this student's learning period is 18. In my professional judgment, the student has completed work that has a value of 17.

Make sure your name is inserted here.

Use the eraser to start over

Sign here with your mouse, finger or stylus.

Signed By Teacher: _____ Signature Date: 05/26/2015

[+ Invite staff to sign](#) Invite email address: _____

Click > **Send Invitation / Submit Agreement** when complete.

Module 5: Unit 5: Division of Whole Numbers.

Objective

- * Identify the quotients for single digit divisors and dividends with and without remainders; identify the quotients for multiple digit divisors and dividends with and without remainders.
- * Identify the quotients for real life division situations; solve word problems using averaging; solve problems by estimation.

Assignment

- READ and COMPLETE: Unit 5 Activities.
- COMPLETE: Unit 5 Test.

Clear Send Invitation(s) / Submit Agreement

Notification of success is posted. You can click on the blue button to view your archived document.



Document has been saved

Signatures: 1
Invitations 0

This document has been finished and is now part of document archives.  [View](#)

[Return](#)

The document will now be available for viewing in **Teacher Pages>Compliance>Archive¹⁾**.

¹⁾

We'll add a link to the Archive Compliance manual soon!

From: <https://schoolpathways.com/knowledgebase/> - **School Pathways Knowledge Base**

Permanent link: https://schoolpathways.com/knowledgebase/doku.php?id=archiving:assignment_and_work_records&rev=1485277564

Last update: **2017/01/24 17:06**